

Windsor, Ontario August 29, 2011

REPORT NO. 19 of the
ENVIRONMENT & TRANSPORTATION STANDING COMMITTEE
of its meeting held July 27, 2011

Present: Councillor Hatfield, Chair
Councillor Payne
Councillor Sleiman

Absent: Councillor Valentinis
Councillor Halberstadt

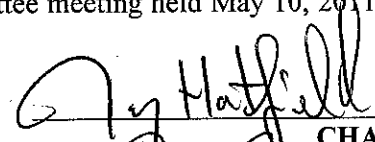
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That the following recommendations of the Environment and Transportation Standing Committee **BE APPROVED:**

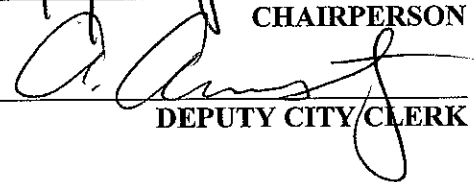
Moved by Councillor Sleiman, seconded by Councillor Payne,
THAT the Minutes of the Windsor Bicycling Committee meeting held May 10,
2011 **BE ADOPTED** as presented.
Carried.

MB2011

Clerk's Note: Minutes of the Windsor Bicycling Committee meeting held May 10, 2011 are attached for information.



CHAIRPERSON



DEPUTY CITY CLERK



NOTE: The Minutes placed on the Agenda as "**Communications Item**" were not approved by the Committee at the time of this publication.

SV/
Windsor, Ontario May 10, 2011

A meeting of the **Windsor Bicycling Committee** is held this day commencing at 6:00 o'clock p.m. in Room 402, 400 City Hall Square East, there being present the following members:

Mark Lindquist, Chair
Councillor Alan Halberstadt
Tristan Fehrenbach
Kari Gignac
Eric Renaud

Regrets received from:

Jim Boufford
Dr. Christopher Waters
Charles Griffiths

Also present are the following resource personnel:

Jen Leitzinger, Transportation Planning Engineer
Cathy Copot-Nepszy, Windsor-Essex County Health Unit (arrives at 6:07 o'clock p.m.)
Staff Sergeant Steve Bodri, Windsor Police Services (arrives at 6:16 o'clock p.m.)
Susan Vadori, Committee Coordinator (A)

1. CALL TO ORDER

The Chair calls the meeting to order at 6:05 o'clock p.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. ADDITIONS TO THE AGENDA

That Rule 3.3 (a) of the *Procedure By-law, 420-2001 as amended* be waived to add the following Agenda item:

Moved by T. Fehrenbach seconded by K. Gignac,

That an update **BE PROVIDED** regarding items

Item 5.9 - Bike to Work;

Item 5.10 - Windsor Police Sergeant S. Bodri - 2011 Police Week events at Devonshire Mall;

*Item 5.11 - Bike to Bridge **BE PRESENTED.***

Carried

3. **ADOPTION OF THE MINUTES**

Moved by K. Gignac, seconded by C. Waters

That the minutes of the Windsor Bicycling Committee held on March 8, 2011 **BE ADOPTED** as amended to include the correct date in Section 2 and 5.7 for the Ride of Silence Event as May 18, 2011.

Carried.

4. **DECLARATION OF CONFLICT**

None declared.

5. **BUSINESS ITEMS**

5.1 **April 19, 2011 discussion notes- Verbal update by Chairperson M. Lindquist**

Chairperson M. Lindquist updates the Committee and distributes notes from a discussion held on April 19, 2011 between K. Gignac, C. Waters, T. Fehrenbach, A. Halberstadt and M. Lindquist held at 6:00 o'clock p.m. in Room 407-400 CHSE, **attached** as Appendix "A". The Chair notes that the discussion was held due to lack of quorum at the regularly scheduled Windsor Bicycling Committee meeting of April 12, 2011.

5.4 **Update- Increasing the amount of bike lanes in priority locations and the amount of connecting bike lanes/paths for users**

Moved by K. Gignac, seconded by C. Waters

That the Windsor Bicycling Committee recommends that bicycle lanes and bike parking post and rings **BE INCLUDED** in each of the following two Public Works projects, Wyandotte Street West (Sunset to Campbell streets) and Wyandotte Street East Beautification Project.

Carried

Moved by C. Waters, seconded by Councillor A. Halberstadt

That bicycle amenities **BE INCLUDED** in the Ottawa Street rehabilitation project including and not limited to the application or installation of post and rings, bike parking, and share road signs including the outlining of sharrow lanes.

Carried

M. Lindquist updates the Committee regarding B.U.M.P. and the cost associated with the implementation of the report recommendations. J. Leitzinger notes that the report is in process and will provide information and the update when available.

It is generally agreed that M. Palanacki be invited to a future Windsor Bicycling Committee meeting to discuss the Technical Committee and other forecasted projects.

5.9 Bike To Work

K. Gignac updates the Committee regarding the Bike To Work event scheduled for Monday June 6, 2011 venue at the Charles Clark Square from 6:00 o'clock a.m. to 10 o'clock a.m.

K. Gignac notes the following plans for the event will include:

- Advertising around the City;
- Advertising on web links of Windsor Bike Committee and City of Windsor;
- The idea of a promotional/educational bike awareness draw is discussed, information cards will be offered to event attendees, attendee would asked to fill out the card provided and the cards will be maintained during the month of June and consolidated for the draw date on July 2, 2011 at the Downtown Windsor Farmers Market at 10:00 o'clock a.m. grand prize draw for a \$300 gift certificate obtained from a local bike shop is being planned for recognizing a person who attended the June/July bicycle events.

Moved by K. Gignac, seconded by C. Waters

That a gift certificate in the upset limit of \$300 be obtained from a local bike shop to **BE AWARDED** to the grand prize winner of the promotional draw to **BE DRAWN** on July 2, 2011 at the Downtown Windsor Farmers Market at 10:00 o'clock a.m.

Carried

Moved by K. Gignac, seconded by T. Fehrenbach

That the following list of expenditures in the amount of \$1750.00 **BE APPROVED:**

Bike to Work Event – scheduled for June 6, 2011 at Charles Clark Square from 6 o'clock a.m. to 10 o'clock a.m.:

- \$ 700 – includes food and beverage and \$300 gift certificate;
- \$ 50 - includes advertising cost (photo copying charges for etc.);
- \$ 1,000 - includes promotional items (bicycle bells and lights).

Carried

5.10 2011 Police Week events at Devonshire Mall Verbal Update by Windsor Police Sergeant S. Bodri;

Staff Sergeant S. Bodri, Windsor Police Services updates the Committee regarding the approach of the yearly celebrated Police Week and Windsor Police Services is looking for volunteers during the week of May 15-23, 2011 at Devonshire Mall.

Thursday May 19, 2011 to Saturday May 21, 2011 which are the busiest days, attached as Appendix "B".

5.8 Update – Windsor Police Services - Bicycle Enforcement Blitz

Staff Sergeant S. Bodri, Windsor Police Services reminds the Committee that a "Bike Blitz Day" has not been scheduled yet and the timeline could be discussed at a upcoming meeting.

Now that better bicycle riding weather is upon listen for the media releases for the Windsor area and the "Kids out of school –share the road" media release. A possible idea, is to target and reward people during a one week time frame by watching for cyclists discovered properly using bicycle equipment and properly executing the rules of the road.

A joint media release/press conference with the Windsor Police Services and Windsor Bicycle Committee (to attend in a support capacity only) may be organized by Staff Sergeant Bodri and he will update regarding the dates of the event.

J. Leitzinger leaves meeting at 7:22 o'clock p.m.

J. Leitzinger returns to meeting at 7:25 o'clock p.m.

Staff Sergeant S. Bodri leaves meeting at 7:27 o'clock p.m.

5.2 Update – Bylaws for Cycling

No update available.

5.5 Update – Increasing Bike Parking

No update available.

5.6 Update – Education

No Education update is available.

5.7 Update – Technical Committee

J. Leitzinger updates the Committee regarding various items, including Lake Erie Cycling Touring Routes, attached as Appendix "C":

- i. CAA brochures – Watch for Bikes Campaign, attached as Appendix "D";
- ii. Driver Awareness and Knowledge of Safely Sharing the Road with Cyclists, attached as Appendix "E".

J. Leitzinger notes that construction projects are planned at Ojibway and Broadway to Weaver streets and the impact on the bike lanes and bike lanes on Howard and Ypres are now marked as multi-use trail and shared signs use.

Trail connections for Howard Avenue, South Talbot and Cousineau roads are a future possibility with alignment to roads/trails in abutting municipalities, attached as Appendix "F".

5.3 Update – Policy that mandates the accommodation of cyclists on all road projects

Moved by T. Fehrenbach, seconded by K. Gignac,

That the Bike Lanes previously designated for inclusion on Erie Street according to B.U.M.P. **BE RELOCATED** and **BE INSTALLED** on Giles Street East, easterly between Ouellette Avenue and Lincoln Road and westerly between Ouellette Avenue and Janette Boulevard.

Carried

5.11 Bike to Bridge Event

The Bike to Bridge event is scheduled for June 12, 2011. Interested Canadian cyclists may travel to the Detroit Michigan. After a complimentary breakfast, Transit Windsor will return Canadian cyclists participating in the international event waiting at a pre-designated location.

Moved by C. Waters, seconded by K. Gignac

That an upset limit of \$600 **BE ALLOWED** for costs associated with the Bike to Bridge promotion and transportation of Canadian cyclist participating in the International event scheduled for June 12, 2011.

Carried

6.0 Financial

6.1 Financial Summary Variance Report for the Period Ending April 30, 2011

The Committee generally discusses the Financial Summary Variance Report for the period ending April 30, 2011.

6. DATE OF NEXT MEETING

The next meeting will be held on June 7, 2011 at 6:00 o'clock p.m. in Room 402, 400 City Hall Square East.

7. **ADJOURNMENT**

There being no further business, the meeting is adjourned at 7:58 o'clock p.m.

CHAIR

COMMITTEE COORDINATOR