

**Environment, Transportation & Public Safety Standing Committee Meeting**

**Date: Wednesday, December 18, 2019**

**Time: 4:30 o'clock p.m.**

**Members Present:**

**Councillors**

Ward 1 - Councillor Francis

Ward 2 - Councillor Costante

Ward 4 - Councillor Holt (Chairperson)

Ward 8 - Councillor Kaschak

Ward 9 - Councillor McKenzie

**Also present are the following from Administration:**

Mark Winterton, City Engineer

Dwayne Dawson, Executive Director of Operations and Deputy City Engineer

Pat Delmore, Executive Director of Transit Windsor

Steve Habrun, Manager of Operations

# Minutes

## Environment, Transportation & Public Safety Standing Committee

Wednesday, December 18, 2019

Page 2 of 7

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### 1. CALL TO ORDER

The Chairperson calls the meeting of the Environment, Transportation & Public Safety Standing Committee to order at 4:30 o'clock p.m.

### 2. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None disclosed.

### 3. ADOPTION OF THE MINUTES OF THE ETPS STANDING COMMITTEE

#### 3.1. Adoption of the Environment, Transportation & Public Safety Standing Committee minutes of its meeting held November 20, 2019

Moved by: Councillor Francis

Seconded by: Councillor Costante

THAT the Minutes of the Environment, Transportation & Public Safety Standing Committee meeting (excluding Transit matter items) held November 20, 2019 **BE ADOPTED** as presented.  
Carried.

Moved by: Councillor Francis

Seconded by: Councillor Costante

THAT the Minutes of the Environment, Transportation & Public Safety Standing Committee meeting (Transit matter items only) held November 20, 2019 **BE ADOPTED** as presented.  
Carried.

Report Number: SCM 436/2019

### 4. REQUEST FOR DEFERRALS, REFERRALS OR WITHDRAWALS

None requested.

### 5. COMMUNICATIONS

None presented.

# Minutes

Environment, Transportation & Public Safety Standing Committee  
Wednesday, December 18, 2019

Page 3 of 7

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## 6. PRESENTATIONS AND DELEGATIONS

None presented.

## 7. COMMITTEE MATTERS

### 7.1. Essex-Windsor Solid Waste Authority Regular Board Meeting Minutes - September 11, 2019

Moved by: Councillor Francis  
Seconded by: Councillor Costante

Decision Number: **ETPS 726**

THAT the minutes of the Essex-Windsor Solid Waste Authority Regular Board Meeting held September 11, 2019 **BE RECEIVED**.

Carried.

Report Number: SCM 426/2019  
Clerk's File: MB2019

### 7.2. Minutes of the Windsor Essex County Environment Committee of its meeting held November 14, 2019

Moved by: Councillor Francis  
Seconded by: Councillor Costante

Decision Number: **ETPS 727**

THAT the minutes of the Windsor Essex County Environment Committee of its meeting held November 14, 2019 **BE RECEIVED**.

Carried.

Report Number: SCM 432/2019  
Clerk's File: MB2019

### 7.3. Windsor Essex County Environment Committee 2019 Annual Report

Moved by: Councillor Francis  
Seconded by: Councillor Costante

Decision Number: **ETPS 728**

THAT the 2019 Annual Report of the Windsor Essex County Environment Committee **BE APPROVED**.

Carried.

Report Number: SCM 430/2019  
Clerk's File: MB2019

# Minutes

## Environment, Transportation & Public Safety Standing Committee Wednesday, December 18, 2019

Page 4 of 7

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### 8. ADMINISTRATIVE ITEMS

#### 8.1. Alley Lighting Policy - City Wide

Councillor Costante requests clarification related to alley structure and Local Improvements with municipal roads. Mark Winterton, City Engineer appears before the Environment, Transportation and Public Safety Standing Committee regarding the administrative report Alley Lighting Policy and provides information related to comparisons with other municipalities and most don't provide service in alleys. Details of the Local Improvement Policy are provided.

Councillor Costante requests clarification about municipal roads. Mr. Winterton provides details related to operational costs and the residents responsibility.

Councillor Costante requests clarification related to whether there are established standards as per the infrastructure that exists in the neighbourhood which provides a framework for the cost sharing. Mr. Winterton provides information related to the Local Improvement Policy, the municipal standard related to a cross-section type of road, and the financial information related to it.

Councillor Costante inquires about a standard for alleys. Mr. Winterton indicates that an alley standard currently doesn't exist for the City.

Councillor Francis requests clarification related to divesting alleys. Mr. Winterton indicates that the City is not building alleys anymore, they do try to close and divest them when they can, although in the downtown core some alleys are still used for garbage pickup.

Councillor Holt inquires as to the number of alleys in the City. Mr. Winterton indicates he will provide that information during the Council Meeting. He adds that most paved alleys are in the downtown core and provide access to garages or are required for access to infrastructure.

Moved by: Councillor Costante  
Seconded by: Councillor Kaschak

Decision Number: **ETPS 729**

THAT the attached Alley Lighting Policy **BE ADOPTED** by City Council; and,

THAT the 2020 annual operating and maintenance fee of \$150 per light fixture that will be divided amongst all the properties serviced by the light fixture **BE REFERRED** to the 2020 Budget to be added to the 2020 User Fee Schedule; and,

THAT administration **BE REQUESTED** to provide a report to a future meeting of the Environment, Transportation & Public Safety Standing Committee regarding a fee structure framework for maintenance standards for alleys in the City.

Carried.

Councillor Francis voting nay.

# Minutes

## Environment, Transportation & Public Safety Standing Committee

Wednesday, December 18, 2019

Page 5 of 7

Report Number: S 213/2019

Clerk's File: ST2019

### 9. TRANSIT BOARD ITEMS

#### 9.1. Transit Windsor 2020 OPERATING BUDGET - City Wide

Councillor Francis requests clarification related to changes, should there be any and how it would impact the budget documents.

Pat Delmore, Executive Director Transit Windsor, appears before the Environment Transportation and Public Safety Standing Committee regarding the administrative report Transit Windsor 2020 Operating Budget and indicates they are following the procedural process, by providing the report to the committee, and then this report will proceed to Council as part of the Budget deliberations process. Mr. Delmore adds that any changes requested at this committee would not be reflected in the budget documents as those have already been printed and distributed to Members of Council.

Moved by: Councillor Francis

Seconded by: Councillor Costante

Decision Number: **ETPS 730**

THAT the Environment, Transportation and Public Safety Standing Committee, sitting as the Transit Windsor Board of Directors **RECOMMEND** Transit Windsor's 2020 Operating Budget reflective of a Property Tax Levy Contribution of \$14,782,683 which is \$356,912 (or 2.47%) greater than the 2019 Property Tax Levy contribution; and,

THAT Transit Windsor's 2020 Operating Budget be **REFERRED** to City Council for consideration as part of the City's 2020 Operating Budget deliberations.

Carried.

Report Number: S 231/2019

Clerk's File: MT2019

#### 9.2. Transit Windsor Master Plan - More Than Transit - City Wide

Mr. Delmore indicates that the Transit Windsor Advisory Committee reviewed and supported the Master Plan which is an important document leading forward to Budget deliberations.

Mr. Delmore indicates that this plan would be considered a positive disruption as it is passenger focused and some citizens may not like it but it is positive growth and change. The number of routes will be doubled and streamlined which increases service for riders and gets people to their destination faster.

# Minutes

## Environment, Transportation & Public Safety Standing Committee

Wednesday, December 18, 2019

Page 6 of 7

On demand transit is reviewed with three areas in the City currently being recommended to utilize this new technology.

Councillor Francis comments on the financial information related to the City's portion. Mr. Delmore confirms the City's portion and the remainder comes from Federal funding. Mr. Delmore adds that a substantial amount of funding has already been included in the budget.

Councillor McKenzie provides comment related to the investment. Mr. Delmore explains the per capita investment related to other municipalities with the average being 1.8 and the City being a little lower at 1.5.

Moved by: Councillor McKenzie

Seconded by: Councillor Costante

Decision Number: **ETPS 731**

THAT the Environment, Transportation & Public Safety Standing Committee sitting as the Transit Windsor Board of Directors **APPROVE** the Transit Master Plan – More Than Transit (the Plan) as follows:

1. THAT the Plan **BE** the roadmap for Transit Windsor from the years 2020 to 2028 to follow with annual reviews and updates; and,
2. THAT any 2019 operating revenue surplus to a maximum of \$250,000 **BE TRANSFERRED** to Capital to fund a Garage Feasibility Study in order to implement the plan; and,
3. THAT the recommendations as set out by Administration for capital and operating needs for 2020 through to 2028 **BE DEFERRED** to the City of Windsor Annual Operating and Capital Budget with regards to implementation of the plan.

Carried.

Report Number: S 230/2019

Clerk's File: MT2019

## 10. ADOPTION OF TRANSIT BOARD MINUTES

None presented.

## 11. QUESTION PERIOD

None presented.

# Minutes

## Environment, Transportation & Public Safety Standing Committee

Wednesday, December 18, 2019

Page 7 of 7

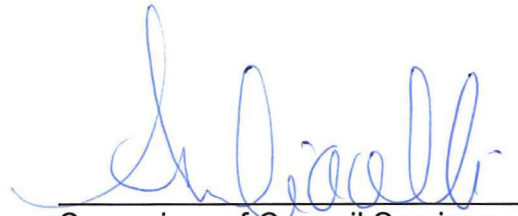
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### 12. ADJOURNMENT

There being no further business, the Environment, Transportation & Public Safety Standing Committee is adjourned at 5:07 o'clock p.m. The next meeting of the Environment, Transportation & Public Safety Standing Committee will be held January 22, 2020.



Ward 4 – Councillor Holt  
(Chairperson)



Supervisor of Council Services