

**Minutes
Executive Committee
City of Windsor**

**Monday, May 30, 2016
6:00 o'clock p.m.**

Members Present:

Mayor Dilkens, Chair

Councillors

Ward 10 - Councillor Borrelli
Ward 3 - Councillor Bortolin
Ward 2 - Councillor Elliott
Ward 1 - Councillor Francis
Ward 6 - Councillor Gignac
Ward 4 - Councillor Holt
Ward 7 - Councillor Kusmierczyk
Ward 8 - Councillor Marra
Ward 9 - Councillor Payne
Ward 5 - Councillor Sleiman

1. CALL TO ORDER

Mayor Dilkens calls the meeting of the Executive Committee of Council to order at 6:00 o'clock p.m.

2. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None disclosed.

3. ADOPTION OF THE MINUTES

3.1. Minutes of the Executive Committee meeting held April 25, 2016

Moved by: Councillor Marra
Seconded by: Councillor Payne

That the Minutes of the Executive Committee meeting of Council held April 25, 2016
BE APPROVED as presented.

Carried.

Councillor Borrelli was absent from the meeting when the vote was taken on this matter.

4. REQUEST FOR DEFERRALS, REFERRALS OR WITHDRAWALS

None requested.

5. PRESENTATIONS AND DELEGATIONS

5.1. PwC Internal Audit Risk Assessment and Plan 2016-17

Christopher O'Connor, Director, Consulting and Deals; and Kevin Campagna, Senior Associate, Risk Assurance Services – PriceWaterhouseCoopers

Christopher O'Connor, Director, Consulting and Deals; and Kevin Campagna, Senior Associate, Risk Assurance Services – PriceWaterhouseCoopers, appear before the Executive Committee of Council to provide comment regarding the Internal Audit Risk Assessment Plan 2016-17, including context for updating the plan; key updates to the plan; the coming year internal audit plan; 2016/2017 internal audit project summary; the 3 year internal audit plan; the 2016-2018 internal audit project summary; and planned projects;

Moved by: Councillor Gignac
Seconded by: Councillor Sleiman

Decision Number: EC 256

That the report of PricewaterhouseCoopers entitled "PwC Internal Audit Risk Assessment and Plan 2016-17" dated May 30, 2016 **BE APPROVED**.

Carried.

Agenda Item: SCM 82/2016
Clerk's File: AF/11247 5.1

5.2. PwC Year in Review 2015-16

Christopher O'Connor, Director, Consulting and Deals; and Kevin Campagna, Senior Associate, Risk Assurance Services – PriceWaterhouseCoopers

Christopher O'Connor, Director, Consulting and Deals; and Kevin Campagna, Senior Associate, Risk Assurance Services – PriceWaterhouseCoopers, appear before the Executive Committee of Council and are available for questions regarding their "Year in Review 2015-16".

Moved by: Councillor Sleiman
Seconded by: Councillor Francis

Decision Number: EC 257

That the report of PricewaterhouseCoopers dated May 30, 2016 entitled "PwC Year in Review 2015-16" **BE RECEIVED** for information.

Carried.

Agenda Item: SCM 83/2016
Clerk's File: AF/11247 5.2

5.3. Succession Planning - Pilot Project (PwC)

Christopher O'Connor, Director, Consulting and Deals; and Kevin Campagna, Senior Associate, Risk Assurance Services – PriceWaterhouseCoopers

Christopher O'Connor, Director, Consulting and Deals; and Kevin Campagna, Senior Associate, Risk Assurance Services – PriceWaterhouseCoopers, appear before the Executive Committee of Council to provide a brief overview of "Succession Planning – Pilot Project", including the scope, positive findings, findings, significant finding and conclusion as part of the project summary.

Moved by: Councillor Sleiman
Seconded by: Councillor Francis

Decision Number: EC 258
That the report of PricewaterhouseCoopers dated April 29, 2016 entitled "Succession Planning – Pilot Project" **BE RECEIVED** for information.
Carried.

Agenda Item: SCM 87/2016
Clerk's File: AF/11247 5.3

5.4. Management Action Plan for PwC "Succession Planning" Internal Audit Report

Moved by: Councillor Marra
Seconded by: Councillor Gignac

Decision Number: EC 259
THAT City Council **AUTHORIZE** administration to proceed to implement the Management Action Plan in response to the findings from the "Succession Planning" internal audit report; and

THAT City Council **DIRECT** administration to report on the progress of the implementation of the Management Action Plan and that these reports should coincide with PricewaterhouseCoopers LLP's quarterly reports to Council.
Carried.

Agenda Item: S 98/2016
Clerk's File: AF/11247 5.4

6. BUSINESS ITEMS

6.1. 2015 Year End Risk Management Report - City Wide

Moved by: Councillor Marra
Seconded by: Councillor Gignac

Decision Number: EC 260

THAT the report of the City Solicitor dated April 27, 2016 entitled "2015 Year End Risk Management Report" **BE RECEIVED** for information.

Carried.

Councillor Kusmierczyk was absent from the meeting when the vote was taken on this matter.

Agenda Item: C 87/2016
Clerk's File: AF2016 6.1

6.2. Ward Fund Expenditures (July 2015 - December 2015) - City Wide

Moved by: Councillor Marra
Seconded by: Councillor Borrelli

Decision Number: EC 261

THAT the report of the Chief Financial Officer & City Treasurer dated May 10, 2016 entitled "Ward Fund Expenditures (July 2015 – December 2015)" **BE RECEIVED** for information, with the following corrections:

Ward 5 – 2015 Commitments:

- a) Replace "LED Lighting Ford Test Track" with "Solar Powered LED Lighting Ford Test Track";
- b) For Ford City Banners – the amount should be \$4,900 as opposed to \$6,100.

Carried.

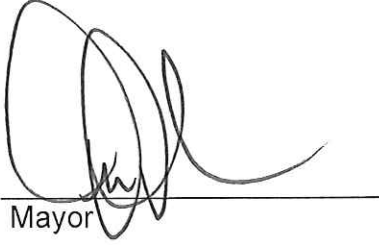
Agenda Item: CM 17/2016
Clerk's File: AF2016 6.2

7. COMMITTEE REPORTS

None presented.

8. ADJOURNMENT

There being no further business, the meeting of the Executive Committee of Council is adjourned at 7:10 o'clock p.m.



Mayor



City Clerk