

A meeting of the **Executive Committee** is held this day commencing at 8:02 o'clock p.m. in the Council Chambers, 3rd floor, City Hall, there being present the following members:

Members Present:

Mayor Francis
Councillor Dilkens
Councillor Gignac
Councillor Halberstadt
Councillor Hatfield
Councillor Jones
Councillor Payne
Councillor Sleiman
Councillor Valentinis

Members Absent:

Councillor Marra

1. **CALL TO ORDER**

Mayor Francis calls the meeting of the Executive Committee of Council to order at 8:02 o'clock p.m.

2. **DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

None disclosed.

1. **Adoption of the Minutes**

Moved by Councillor Dilkens, seconded by Councillor Jones,
That the minutes of the meeting of the Executive Committee held March 25, 2013 **BE ADOPTED** as presented.
Carried.

4. **REQUEST FOR DEFERRALS, REFERRALS OR WITHDRAWALS**

None requested.

5. **COMMUNICATIONS**

Moved by Councillor Sleiman, seconded by Councillor Dilkens,
THAT the minutes of the Transit Windsor and Windsor Chartabus Meeting held April 9, 2013 **BE ADOPTED**.

Carried.

6. **PRESENTATIONS AND DELEGATIONS**

DELEGATIONS

Item 5 Windsor International Airport – Open Space/Buffer Area and Consent to Enter Agreement with Little river Enhancement Group for Tree Planting on Airport Lands

Bruck Easton, Solicitor

Bruck Easton, Solicitor appears before the committee to request that Council use discretion and exclude the St. Louis lands from the woodlot, and concludes by requesting that the buffer zone be extended so that private lands are not affected.

Kevin Money, Director of Conservation Services, Essex Region Conservation Authority

Kevin Money, Director of Conservation Services, Essex Region Conservation Authority, appears before the committee and is available for questions regarding the open space/buffer area at Windsor International Airport.

Moved by Councillor Hatfield, seconded by Councillor Gignac,

I. That the Schedule B (revised Figure 7-1) be the drawing **INCLUDED** in the Airport Master Plan which delineates woodlots and open space without identifying buffer area.

II. **THAT APPROVAL BE GIVEN** to a provide consent to enter for the planting of trees on airport lands in accordance to the following terms:

- a. That a letter **BE RECEIVED** by YQG confirming their agreement to the reduction of revenue of \$1,062.50.
- b. That Consent to Enter is provided to the Little River Enhancement Group and Essex Region Conservation Authority for municipal address 3200 County Road 42, Windsor in the area shown on Schedule A commencing date of this approval and expiring not later than October 31, 2013.
- c. That the Little River Enhancement Group and Essex Region Conservation Authority be required to provide the Corporation with indemnification and require proof

of insurance with the following minimal coverage, satisfactory to the Manager of Risk Management:

- \$2,000,000 Commercial General Liability coverage
- “The Corporation of the City of Windsor and Your Quick Gateway (Windsor) Inc.” listed as Additional insured
- Cross liability coverage
- 30 days notice of cancellation

d. That the Chief Administrative Officer and the City Clerk **BE AUTHORIZED** to sign the Consent to Enter Agreement with the Little River Enhancement Group and Essex Region Conservation Authority for the access to the area shown on Schedule ‘A for 3200 County Road 42 East approved as to form and content by the City Solicitor or designate.

III That Administration **BE DIRECTED** to begin the process of meeting and consulting with the Ministry of Natural Resources (MNR), advising them of Council’s position that by virtue of this action in creating a larger green area, that it should satisfy the wetland buffer requirements of provincial policy; and further, that Administration and **MNR REPORT BACK** on recommended municipal approach that satisfies provincial policy.

Carried.

Livelihood #16364, APM/9795

7. **COMMITTEE MATTERS**

None.

8. **ADMINISTRATIVE ITEMS**

- Item 1 Amendment to Fleet Use Policy
- Item 2 Policy Update
- Item 3 Corporate energy Initiatives & Reporting Requirements under the Green Energy Act, 2009 (Regulation 397/11)
- Item 4 Status Report – Compliance with Applicable Laws and Regulations, 4th Quarter 2012 & 1st Quarter 2013
- Item 6 Employment Policy
- Item 7 By-law 980 – Sick Leave gratuity Payout

Item 1 Amendment to Fleet Use Policy

Moved by Councillor Dilkens, seconded by Councillor Sleiman,
THAT City Council **APPROVE** an amendment to Section 5.11.3 of the Fleet Use Policy to read:

“5.11.3 Vehicles are not to be used for personal matters. The personal driving of a City of Windsor vehicle for purposes not related to his or her employment is a taxable benefit for the employee. This includes personal use during an employee’s vacation, driving to conduct personal activities and travel between home and work (even if the employee is directed to drive the vehicle home). Travel from home to a point of call (such as responding to a call after hours) is not considered personal driving. The taxable benefit shall be calculated as outlined by the Canadian Revenue Agency (CRA) subject to amendment from time to time.”

Carried.

Livelihood #16565, SW/9996

Item 2 Policy Update

Moved by Councillor Dilkens, seconded by Councillor Sleiman,
THAT City Council **RECEIVE** this report for information and;
THAT the Schedule of Policies and Procedures attached hereto as Appendix A, **BE RESCINDED** as these are no longer applicable or have been replaced by another Council policy or authority and;

THAT the amended Social Media Policy attached hereto as Appendix B, **BE APPROVED** and further;

THAT the amended Dog Licence Refund Policy attached hereto as Appendix C, **BE APPROVED**.

Carried.

Livelihood #16570, ACO/1816

Item 3 Corporate energy Initiatives & Reporting Requirements under the Green Energy Act, 2009 (Regulation 397/11)

Moved by Councillor Dilkens, seconded by Councillor Sleiman,
THAT the report of the Manager of Energy Initiatives dated May 14, 2013 entitled “Corporate Energy Initiatives & Reporting Requirements under the Green Energy Act, 2009 (Regulation 397/11)” **BE RECEIVED** for information.

Carried.

Livelihood #16567, AF2013

Item 4 Status Report – Compliance with Applicable Laws and Regulations, 4th Quarter 2012 & 1st Quarter 2013

Moved by Councillor Dilkens, seconded by Councillor Sleiman,
THAT the report of the City Treasurer dated May 13, 2013 entitled “Status Report – Compliance with Applicable Laws and Regulations, 4th Quarter 2012 & 1st Quarter 2013” **BE RECEIVED** for information.

Carried.

Livelihood #16572, AF2013

Item 6 Employment Policy

Moved by Councillor Dilkens, seconded by Councillor Sleiman,
THAT City Council **APPROVE** the Employment Policy HRREC – POL – 0001 as proposed in Appendix “A” (attached); and further

THAT City Council **DIRECT** Administration to repeal Council Resolution CR76/2005 Orientation Program; CR157/2007 Corporate Volunteerism Policy; and CR151/2006 Family Relationship Hiring Policy; and convert the documents contained within these resolutions to procedures that would remain in effect until updated accordingly; and

THAT City Council **DIRECT** Administration to develop procedures which allow for effective implementation of the Employment Policy.

Carried.

Livelihood #16563, AS2013

Item 7 By-law 980 – Sick Leave Gratuity Payout

Moved by Councillor Dilkens, seconded by Councillor Sleiman,
THAT City Council **APPROVE** the amendment of the “Request for Sick Leave Gratuity” Payout Form to include the option of receiving the gratuity by monthly installments as provided for in By-law 980.

Carried.

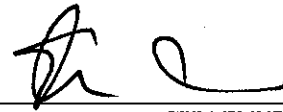
Livelihood #16569, AS2013

9. DATE OF NEXT MEETING

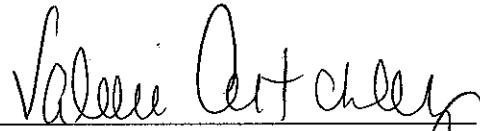
The next meeting of the Executive Committee of Council will be held on July 29, 2013 at 6:00 o'clock p.m. in Council Chambers.

10. ADJOURNMENT

Moved by Councillor Payne, seconded by Councillor Sleiman,
There being no further business, the meeting is adjourned at 8:52 o'clock p.m.
Carried.



CHAIRPERSON



CITY CLERK