

A meeting of the **Executive Committee** of Council is held this day commencing at 8:27 o'clock p.m. in Council Chambers there being present the following members:

Mayor Francis (Chair)
Councillor Dilkens
Councillor Gignac
Councillor Halberstadt
Councillor Jones
Councillor Kusmierczyk
Councillor Maghnieh
Councillor Marra
Councillor Payne
Councillor Sleiman
Councillor Valentinis

1. **Call to Order**

Mayor Francis calls the meeting of the Executive Committee of Council to order at 8:27 o'clock p.m.

2. **Disclosure of Pecuniary Interest and the General Nature Thereof**

None disclosed.

3. **Adoption of the Minutes**

Moved by Councillor Marra, seconded by Councillor Dilkens
THAT the minutes of the meeting of the Executive Committee held November 25, 2013 **BE ADOPTED** as presented.
Carried.

4. **Requests for Deferrals, Referrals and/or Withdrawals**

Moved by Councillor Sleiman, seconded by Councillor Dilkens
THAT the following administrative reports **BE DEFERRED** to the February 24, 2014 Executive Committee meeting to allow all interested parties to be in attendance as due to weather and travel issues, PriceWaterhouseCoopers representatives are unable to be present:

- Item 3, Internal Audit Performance Dashboard, December 31, 2013;
- Item 4, 2013/14 Internal Audit Plan Revised, December 31, 2013;
- Item 5, Windsor 2013 Internal Audit: Governance & Strategic Leadership;
and
- Item 6, Concerned Citizen/Employee Hotline and Notification Process.

Carried.

5. Communications**Item 1 Status Report – Compliance with Applicable Laws and Regulations, 4th Quarter 2013**

Moved by Councillor Gignac, seconded by Councillor Marra,

THAT the administrative report authored by the Executive Initiatives Coordinator dated January 9, 2014 entitled “Status Report – Compliance with Applicable Laws and Regulations, 4th Quarter 2013” **BE RECEIVED FOR INFORMATION.**

Carried.

Livelihood #16952, AF2014

Item 9 Ministry of Municipal Affairs & Housing 2012 Financial Indicator Review

Moved by Councillor Gignac, seconded by Councillor Marra,

THAT the administrative report authored by the Manager of Financial Accounting dated January 6, 2014 entitled “Ministry of Municipal Affairs & Housing 2012 Financial Indicator Review” **BE RECEIVED FOR INFORMATION.**

Carried.

Livelihood #16955, GH2014

Item 10 Summary of Hotline Issues Referred to Management by PwC

Moved by Councillor Gignac, seconded by Councillor Marra,

THAT the administrative report authored by the Executive Initiatives Coordinator dated January 15, 2014 entitled “Summary of Hotline Issues Referred to Management by PwC” **BE RECEIVED FOR INFORMATION.**

Carried.

Livelihood #16953, AF/11247

6. Presentations and Delegations**Item 7 CQ38-2013 – The proposed east/west arterial with respect to the Windsor Christian Fellowship Access (part of the Lauzon Parkway Environmental Assessment)**

Michael Chiu, Consultant Project Manager, and Heather Templeton, McCormick Rankin

Michael Chiu, Consultant Project Manager, and Heather Templeton, McCormick Rankin appear before the Executive Committee to provide an update on the Lauzon Parkway Improvements Class Environmental Assessment Study, including the existing Transportation Network needs and the Lauzon Parkway extension, along with the recommended plan and key features for the east/west arterial, including Walker Road to the east of the Windsor Christian Fellowship (presentation *attached* as Appendix A).

Mayor Francis leaves the meeting at 8:42 o'clock p.m. and Councillor Dilkens assumes the Chair.

Mayor Francis returns to the meeting at 8:44 o'clock p.m. and Councillor Dilkens returns to his seat at the Council table.

Brian Ciaramitara, Windsor Christian Fellowship; Garry Pappin, Stantec Engineering; and Chris Pidgeon, GSP Group Inc.

Brian Ciaramitara, Windsor Christian Fellowship; Garry Pappin, Stantec Engineering; and Chris Pidgeon, GSP Group Inc. appear before the Executive Committee to present the negative impact on the City preferred Lauzon Parkway Improvements (Class EA) to Windsor Christian Fellowship's operations and conclude by requesting that, in light of the safety and access concerns to their facilities, that Council direct that the Preferred Access Plan (Option 2) be endorsed and that the Environmental Study Report posted on the "Lauzon Parkway Improvements Class Environmental Studies" be amended to reflect this option (presentation *attached* as Appendix B).

Dan McCulloch, agent representing Rosati Group

Dan McCulloch, agent representing Rosati Group appears before the Executive Committee to request that the issue of the proposed east/west arterial with respect to the Windsor Christian Fellowship access, as part of the Lauzon Parkway Environmental Assessment be resolved as soon as possible, so that they may proceed with their proposed development.

Moved by Councillor Marra, seconded by Councillor Sleiman,

THAT the administrative report authored by the Policy Analyst dated January 15, 2014 entitled "CQ38-2013 – The Proposed east/west arterial with respect to the Windsor Christian Fellowship Access (part of the Lauzon Parkway Environmental Assessment) **BE REFERRED** back to Administration to allow for further dialogue between Administration and the affected parties to find a solution; and further

THAT this matter **BE CONSIDERED** at the February 24, 2014 Executive Committee meeting.

Carried.

Livelihood #16937, ST2014

7. **Committee Matters**

Moved by Councillor Marra, seconded by Councillor Sleiman

THAT the minutes of the Transit Windsor and Windsor Chartabus Inc. meetings held December 10, 2013 **BE ADOPTED** as presented.

Carried.

8. **Administrative Items**

Item 2 Delegation of Authority Semi-Annual Status Report for period July 1, 2013 through December 31, 2013

Moved by Councillor Sleiman, seconded by Councillor Valentinis,

THAT the Delegation of Authority Semi-Annual Report for the second half of 2013 (July 1, 2013 through December 31, 2013) **BE RECEIVED** for information; and

THAT an amendment of the Delegation of Authority By-law 208-2008 to add authority for the Chief Administrative Officer to waive the provisions of Schedule 3 of the Public Vehicle Licensing By-law 137-2007 for special events **BE APPROVED**.

Carried.

Livelihood #16956, AS/7748

Item 8 Travel and Business Expense Policy Amendments

Moved by Councillor Sleiman, seconded by Councillor Valentinis,

THAT the Executive Standing Committee **APPROVE** amendments to the city's Travel and Business Expense Policy, attached to this report as Appendix A; and

THAT Administration **BE DIRECTED** to amend the related Travel and Business Expense Procedure and Travel and Business Forms as necessary, to facilitate compliance with the amended policy.

Carried.

Livelihood #16954, AF2014

Item 11 Engagement of Consulting Services for Aquatic Events

Moved by Councillor Sleiman, seconded by Councillor Valentinis,

THAT City Council **APPROVE** an exemption from the Purchasing By-law pursuant to sections 11(c) and 12; and

THAT City Council **APPROVE** the Contract for Services from Knowsport Consultancy Limited ("Knowsport") for the direction of provincial, national and international competitive swimming operations for the following charges, given that it is necessary and in the public interest to exempt this transaction from the application of the Purchasing By-law so as to best mitigate risks associated with the hosting of significant aquatic events:

- 2014 Calendar Year: \$70,000
- 2015 Calendar Year: \$70,000
- 2016 Calendar Year: \$145,000 (full year in Windsor); and

THAT the Chief Administrative Officer and City Clerk **PROCEED** with co-signing the Contract for Services with Knowsport, satisfactory in form to the City Solicitor, in financial content to the City Treasurer, and in technical content to the Mayor's Office.

Carried.

Councillor Halberstadt voting nay.


Livelihood #16973, SR/11026

9. DATE OF NEXT MEETING

The next meeting of the Executive Committee of Council will be held on February 24, 2014 at 6:00 o'clock p.m. in Council Chambers.

10. ADJOURNMENT

Moved by Councillor Sleiman, seconded by Councillor Valentinis,
There being no further business, the meeting is adjourned at 9:48 o'clock p.m.
Carried.



CHAIR



CITY CLERK