

A meeting of the **Executive Committee** of Council is held this day commencing at 6:00 o'clock p.m. in Council Chambers there being present the following members:

Mayor Francis
Councillor Diikens
Councillor Gignac
Councillor Halberstadt
Councillor Hatfield
Councillor Jones
Councillor Maghnieh
Councillor Marra
Councillor Payne
Councillor Sleiman
Councillor Valentinis

Absent: None

1. **Call to Order**

Mayor Francis calls the meeting of the Executive Committee of Council to order at 6:00 o'clock p.m.

2. **Disclosure of Pecuniary Interest and the General Nature Thereof**

Councillor Marra discloses an interest and abstains from voting on Item No. 4, being the report of the Chief Administrative Officer respecting "Future Direction of the Physician Recruitment Office", as Hotel-Dieu Grace Hospital, which employs him, is directly impacted by this initiative.

3. **Requests for Deferrals, Referrals and/or Withdrawals**

None requested.

4. **Adoption of the Minutes**

Moved by Councillor Maghnieh, seconded by Councillor Sleiman,
That the minutes of the meeting of the Executive Committee held August 30, 2011

BE ADOPTED as presented.

Carried.

5. **Business Items**

Item 10 Response to CQ50-2011**Stephen Marshall, Design & Project Coordinator, SMD Design**

Stephen Marshall, Design & Project Coordinator, SMD Design, appears before the Executive Committee of Council and is available for questions regarding the Willistead Manor Fundraising Committee Report.

Moved by Councillor Halberstadt, seconded by Councillor Marra,

That the report of the City Treasurer dated November 4, 2011 entitled "Response to CQ50-2011" **BE RECEIVED FOR INFORMATION** and further, that this **BE REFERRED** to the 2012 budget deliberations.

Livelihood 15604 SR2011 10

Item 9 Optional Tax Class Review**Robert Maich, resident**

Robert Maich, resident, appears before Council to state that tax policy is perhaps the singular most important function of Council in regards to enhancing the economic viability of our community, and concludes by suggesting that Council not utilize the optional tax classes to engage in choosing winners and losers through tax policy and that Council should commit to a stated policy of eliminating the use of optional tax classes in municipal tax policy and that optional tax classes should be collapsed either within a single tax year or in the alternative, phased in over the balance of the term of this Council through the creation of a prescribed schedule of adjustments.

Moved by Councillor Sleiman, seconded by Councillor Marra,

THAT City Council **RECEIVE** the Administrative response to CR154/2011

and;

THAT City Council **SUPPORT** Administration's position to not collapse the optional classes as part of the 2012 tax policy decision models and;

THAT City Council **CONFIRM** Administration's position that future tax reductions for certain optional classes continue to be done by way of individual ratio movement toward the broad tax ratio.

Carried.

Councillor Halberstadt voting nay.

Livelihood 15554 AFTA2011 9

Item 1 Revised Emergency Response Plan

Mayor Francis leaves the meeting at 6:48 o'clock p.m. and Councillor Dilkens assumes the Chair.

Moved by Councillor Hatfield, seconded by Councillor Jones,

That City Council **APPROVE** the revised Emergency Response Plan for the City of Windsor in accordance with By-Law #98-2005 as amended to reflect the name of the new Chief, Bruce Montone, on Page 6 of the Plan; on Page 10 to reflect the "Corporate Radio and Telecommunications" as opposed to "Coordinator".

Carried.

Mayor Francis was absent from the meeting when the vote was taken on this matter.

Livelihood 15583 SWE/3069 1

Item 2 Office of Continuous Improvement Annual Report and Five Year Work Plan

Councillor Jones assumes the Mayor's Chair at 6:57 o'clock p.m.

Mayor Francis returns to the meeting at 7:08 o'clock p.m. and
Councillor Jones returns to his seat at the Council table.

Moved by Councillor Gignac, seconded by Councillor Sleiman,

That the report of the Manager, Office of Continuous Improvement dated November 7, 2011 entitled "Office of Continuous Improvement Annual Report and Five Year Work Plan" **BE RECEIVED** for information.

Carried.

Councillors Maghnieh and Marra were absent from the meeting when the vote was taken on this matter.

Livelihood 15600 AS/10148 2

Item 3 Succession Planning – A Practical Approach

Moved by Councillor Jones, seconded by Councillor Dilkens,

THAT City Council **RECEIVE** for information the report entitled "Succession Planning – A Practical Approach"; and

THAT City Council **ENDORSE** the recommended proposed process for succession planning contained in this report; and **APPROVE** the funds of \$132,460 for the Succession Planning (Project Number SDR 08-005, Capital Project 7093906) from the Service Delivery Review Foundation Projects placeholder 7093900; and

THAT City Council **APPROVE** the **CONSOLIDATION** of \$132,460 from the Capital Project budget, project ID 7093906 with the \$100,000 approved in the 2011 Operating Budget, and allocating the combined total funding of \$232,460 in a Reserve Account (1784 - Succession Planning); and

THAT City Council **DIRECT** the Human Resources Department to **REPORT ANNUALLY** to Council the total annual expenditures that flow through the Reserve Account for Succession Planning.

Carried.

Livelihood 15447 AS/1022 3

Item 5 City of Windsor's First Poet Laureate

Moved by Councillor Sleiman, seconded by Councillor Jones,
That Council **APPROVE** the candidate, Marty Gervais, as identified in the in-camera memo, as the First Poet Laureate for the City of Windsor.

Carried.

Livelihood 15601 SR2011 5

**Item 6 Update of Action Plan for Response to 400 City Hall Square
Audit Recommendations**

Moved by Councillor Sleiman, seconded by Councillor Jones,
That City Council **RECEIVE** the report contained herein regarding implementation of the Top-Down Training Initiative as recommended by the 400 City Hall Square Audit; and

That City Council **RECEIVE** the report contained herein regarding implementation of a Control and Reporting policy as recommended by the 400 City Hall Square Audit; and

THAT City Council **RECEIVE** this update of Administration's response to the 400 City Hall Square Audit Recommendations for information.

Carried.

Livelihood 15614 APM/7057 6

**Item 8 Applications for Tax Reductions under Section 357/358 of the
Ontario Municipal Act.**

Moved by Councillor Sleiman, seconded by Councillor Jones,
That the City Treasurer **BE AUTHORIZED** to amend the City's Tax Master Collector's Roll for the years 2007, 2008, 2009, 2010 & 2011 to reflect cancellations, reductions or refunds as set forth in the Schedule being Appendices "A, B, C and D attached hereto in accordance with the Municipal Act, 2001; and further, that a report **BE PREPARED** by administration regarding 631 Havens and outstanding fees as result of an MPA error/review reported by Councillor Dilkens.

Carried.

Livelihood 15603 AFTA2011 8

Item 11 Collection of Outstanding Property Taxes – Extension Agreement By-Laws

Moved by Councillor Sleiman, seconded by Councillor Jones,

That Council **AUTHORIZE** the City Solicitor to prepare the required by-laws, as needed, to authorize extension agreements with taxpayers who have had a tax certificate (lien) registered against their property, but who wish to make payment arrangements to extinguish their debt, without the need for individual approval from council each time. Preparation of the by-law would be conditional upon the advice of the City Treasurer indicating that an extension agreement was being requested by a taxpayer for a specific registered property.

Carried.

Livelihood 15555 AF/10617 11

Item 7 Media Policy and Procedures

Moved by Councillor Jones, seconded by Councillor Marra,

THAT City Council **APPROVE** the Media Policy as presented in Appendix A; **AND**

THAT Administration **BE DIRECTED** to implement the training and communication required to facilitate compliance with the policy and procedures.

Carried.

Councillor Hatfield voting nay.

Livelihood 15605 MB/10949 7

Item 4 Future Direction of the Physician Recruitment Office

Mayor Francis leaves the meeting at 7:47 o'clock p.m. and Councillor Dilkens assumes the Chair.

Mayor Francis returns to the meeting at 7:55 o'clock p.m. and Councillor Dilkens returns to his seat at the Council table.

Moved by Councillor Jones, seconded by Councillor Maghnieh,

THAT City Council, through the Executive Committee, **RECEIVE** this report regarding the future direction of the Physician Recruitment Office; and

THAT City Council, through the Executive Committee, **CONFIRM** their intent that funding for existing operations will not be renewed beyond December 31, 2011; and

THAT the Physician Recruitment/Retention Steering Committee and the County of Essex **BE NOTIFIED** of Council's decision in this regard; and

THAT alternatives for Service Delivery **BE EXPLORED** for Physician Recruitment, and further, that the CAO contact the Local Health Integration Network (LHIN) as a starting point.

Carried.

Councillor Marra discloses an interest and abstains from voting on this matter.
Councillors Valentinis, Hatfield and Payne voting nay.

Livelihood 15615 MH/2860 4

7. **DATE OF NEXT MEETING**

The next meeting of the Executive Committee of Council will be held on January 30, 2012 at 6:00 o'clock p.m. in Council Chambers.

8. **ADJOURNMENT**

There being no further business, the meeting is adjourned at 8:22 o'clock p.m.



CHAIR



CITY CLERK