

A meeting of the **Executive Committee** of Council is held this day commencing at 6:00 o'clock p.m. in Council Chambers there being present the following members:

**Members Present:** Mayor Dilkens (Chair)  
Councillor Bortolin  
Councillor Elliott  
Councillor Francis  
Councillor Gignac  
Councillor Holt  
Councillor Kusmierczyk  
Councillor Marra  
Councillor Payne  
Councillor Sleiman

**Members Absent:** Councillor Borrelli

1. **CALL TO ORDER**

Mayor Dilkens calls the meeting of the Executive Committee of Council to order at 6:00 o'clock p.m.

2. **DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

None disclosed.

3. **REQUEST FOR DEFERRALS, REFERRALS AND/OR WITHDRAWALS**

None requested.

4. **COMMUNICATIONS**

**Item 1 Status Report on Implementation of Audit Recommendations – 2014 Q4**

Moved by Councillor Payne, seconded by Councillor Sleiman,  
THAT City Council **RECEIVE FOR INFORMATION** the Status Report on Implementation of Audit Recommendations as of 2014 Q4 (as of December 31, 2014 and attached as Appendix A).

Carried.

Report Number 17624 AF/11247

Appendices  
Appendix A

**Item 2 Status Report – Compliance with Applicable Laws and Regulations, 4<sup>th</sup> Quarter 2014**

Moved by Councillor Gignac, seconded by Councillor Marra,  
THAT City Council **RECEIVE FOR INFORMATION** the Status Report on  
Compliance with Applicable Laws and Regulations, 4<sup>th</sup> Quarter of 2014.  
Carried.

Report Number 17622 AF/11247

**Item 3 Summary of Hotline Issues Referred to Management by PwC – 2014 Q4**

Moved by Councillor Sleiman, seconded by Councillor Gignac,  
THAT City Council **RECEIVE FOR INFORMATION** the Summary of Hotline  
Issues Referred to Management by PwC from October 1, 2014 to December 31, 2014  
(attached as Appendix A).  
Carried.

Report Number 17621 AF/11247

Appendices  
Appendix A

**5. PRESENTATIONS AND DELEGATIONS**

**Item 4 Internal Audit Performance Dashboard – PwC, December 31, 2014**

**Suk Bedi and Kevin Campagna, representing PriceWaterhouseCoopers LLP**

Suk Bedi and Kevin Campagna, representing PriceWaterhouseCoopers LLP  
appear before Council and are available for questions regarding the Internal Audit  
Performance Dashboard and the Year in Review – 2013/14 Internal Audit.

Moved by Councillor Sleiman, seconded by Councillor Gignac  
THAT the report authored by PricewaterhouseCoopers LLP dated December  
31, 2014 entitled “Internal Audit Performance Dashboard” and the report authored by  
PricewaterhouseCoopers LLP dated March 2015 entitled “Year in Review 2013/14  
Internal Audit” **BE RECEIVED** for information.  
Carried.

**6. COMMITTEE MATTERS**

None presented.

**7. ADMINISTRATIVE ITEMS****Item 5 Fraud & Misuse of Assets Policy & Concerned Employee Policy**

Moved by Councillor Marra, seconded by Councillor Gignac,  
**THAT** City Council **REPEAL** the Fraud Policy (2005) and the Concerned Employee Policy (2003) and all related procedures and directives;

**THAT** City Council **APPROVE** the Fraud & Misuse of Assets Policy (attached as Appendix A) and;

**THAT** City Council **APPROVE** the Concerned Employee Policy (attached as Appendix B) and;

**THAT** City Council **DIRECT** Administration to take the necessary action to fully implement the Fraud & Misuse of Assets Policy and the Concerned Employee Policy and to ensure that both policies are communicated to all City staff.

Carried.

Report Number 17623 AF/11247

Appendices

Appendix A

**Item 6 2014 Year-End Operating Budget Variance Report**

Moved by Councillor Gignac, seconded by Councillor Sleiman,

1. **THAT** Council **RECEIVE FOR INFORMATION** the 2014 Year-end Operating Budget Variance Report, dated March 5, 2015;
2. **THAT** the final 2014 Operating Budget Surplus of \$691,606 **BE TRANSFERRED** to the Budget Stabilization Reserve Fund;
3. **THAT** in order to avoid the need to re-budget for various items, Council **APPROVE** \$1,840,999 in budget carryovers as detailed in Appendix C: 2014 Budget Carry-Forwards;
4. **THAT** Council **APPROVE** the balancing of and transfers from Capital Projects, as detailed in Appendix D: 2014 Capital Closeouts;
5. **THAT** Council **APPROVE** the following housekeeping items and various transfers to/from reserves:
  - a. \$195,712 from the Capital Expenditure Reserve (Fund 160) to the City owned Vacant Lands (Dept ID#0122623) to fund the maintenance and grounds upkeep of vacant land owned by the City of Windsor.
  - b. Remaining funds of \$319,618 from the Fleet Reserve (Fund 136) related to future annual Parks equipment replacements transferred to the new Parks Equipment Reserve (Fund 197) with the Parks equipment replacements overseen by the Fleet Review Committee.
  - c. \$16,967 from the Small Fleet Reserve (Account 1781) to the Fire department for the purchase of lighting packages and vehicle up-fitting on fire vehicles

- d. \$377,100 from the Budget Stabilization Reserve (Fund 139) to the Engineering department due to timing differences relative to the implementation of LED lighting
- e. \$4,958 from the W.F.D. Mobile Command Post Reserve (Account 1754) to the Fire Major Equipment Reserve (Fund 163) to close out the reserve account
- f. \$2,548,479 transfer from the Tax Appeals Reserve to fund the tax appeal settlements approved during the year
6. THAT Council **APPROVE** the annual transfer of funding from the Pay As You Go Leasing Reserve (Fund 170) to the Fire department for support of the corporate radio communications system, in an amount not to exceed 50% of the salary and benefits cost of the Senior Electronics Technician
7. THAT Council **APPROVE** the attached Development Charges 2014 Income Statement Schedule (Appendix E)
8. THAT Council **APPROVE** the transfer of \$246,493 from the Police Equipment Replacement Reserve (Fund 195) to the Windsor Police 2014 Operating budget for the purchase of small equipment in 2014 subject to the approval of the Police Services Board at their next meeting.
- Carried.

Report Number 17624 AF/11247

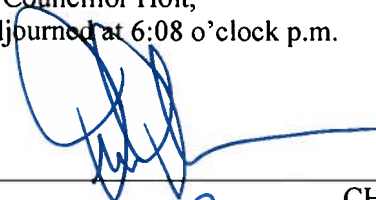
Appendices  
Statement


9. **DATE OF NEXT MEETING**

The next meeting of the Executive Committee of Council will be held on April 27, 2015 at 6:00 o'clock p.m. in Council Chambers.

10. **ADJOURNMENT**

Moved by Councillor Kusmierczyk, seconded by Councillor Holt,  
There being no further business, the meeting is adjourned at 6:08 o'clock p.m.  
Carried.

  
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CHAIR

  
\_\_\_\_\_  
CITY CLERK