

A meeting of the **Executive Committee** of Council is held this day commencing at 6:00 o'clock p.m. in Council Chambers there being present the following members:

Councillor Valentinis, Acting Mayor
Councillor Dilkens
Councillor Gignac
Councillor Halberstadt
Councillor Hatfield
Councillor Jones
Councillor Marra
Councillor Payne
Councillor Sleiman

Absent
Mayor Francis

1. **Call to Order**

Councillor Valentinis, Acting Mayor calls the meeting of the Executive Committee of Council to order at 6:00 o'clock p.m.

2. **Disclosure of Pecuniary Interest and the General Nature Thereof**

None disclosed.

3. **Adoption of the Minutes**

Moved by Councillor Jones, seconded by Councillor Sleiman,
That the minutes of the meeting of the Executive Committee held October 22, 2012
BE ADOPTED as presented.
Carried.

4. **Requests for Deferrals, Referrals and/or Withdrawals**

None requested.

5. **Communications**

Item 3 Corporate Strategic Action Plan Report Card

Moved by Councillor Sleiman, seconded by Councillor Payne,
THAT the report of the Executive Director of Information Technologay dated
November 5, 2012 entitled "Corporate Strategic Action Plan Report Card" **BE RECEIVED**
for information.
Carried.

6. Presentations and Delegations

Seniors Games – Ontario 55+ 2014 Summer Games

Cal Little (Windsor), Event co-chair, and Tim Beaulieu (Amherstburg), General Operating Committee – Seniors Games – Ontario 55+ 2014 Summer Games

Cal Little (Windsor), Event co-chair, and Tim Beaulieu (Amherstburg), General Operating Committee – Seniors Games – Ontario 55+ 2014 Summer Games, appear before Council to provide an overview of the Games in terms of where we are at today, and where we are going in the short term, including the Mandate and Objectives of the Organizing Committee, short-term goals (3 months) and Points of Interest leading up to the event which is scheduled for August 19 to 21, 2014 with approximately 1400 participants competing at the games.

Moved by Councillor Marra, seconded by Councillor Jones,

That the presentation by Cal Little (Windsor), Event Co-Chair, and Tim Beaulieu (Amherstburg), General Operating Committee, regarding “Seniors Games – Ontario 55+ 2014 Summer Games” – Where we are today, and where we are going in the short term, **BE RECEIVED** for information.

Carried.

SR2012

7. Committee Matters

None presented.

8. Administrative Items

Item 1 – 2011 Annual Report Card on the Community Strategic Plan

Moved by Councillor Marra, seconded by Councillor Dilkens,

(I) THAT the 2011 Report Card on the Community Strategic Plan **BE RECEIVED** (enclosed); and

(II) THAT the CAO, with the assistance of the Performance Management Reporting Executive Committee **BE AUTHORIZED** on an on-going basis, to prepare recommendations for City Council which include the:

- i) creation of new indicators and modifications of those existing;
- ii) development of a system to evaluate the success of an indicator in meeting the objectives of the Community Strategic Plan; and
- iii) establishment of targets for performance in consultation with reporting departments and agencies.

Carried.

Report Number 16238 GM/7387

Item 2 – City of Windsor New Records Retention By-law

Moved by Councillor Sleiman, seconded by Councillor Marra,

That the report from the City Clerk dated November 5, 2012 entitled “City of Windsor New Records Retention By-law” **BE RECEIVED** and;

That a new Corporate Records Retention By-law **BE APPROVED** along with the attached Schedule “A” under *section 255(3) of the Municipal Act* for the purpose of establishing retention periods during which the records of the municipality must be retained and preserved, and,

That the existing Records Retention By-law 12599, enacted June 17, 1996 **BE REPEALED** by Council.

Carried.

Report Number 16245 ACR/7081

Councillor Halberstadt leaves the meeting at 7:18 o'clock p.m.

Item 4 – Integrated Attendance Management Policy

Moved by Councillor Dilkens, seconded by Councillor Payne,

THAT City Council **APPROVE** the Integrated Attendance Management (IAM) policy as proposed in Appendix “A” (attached) and;

THAT City Council **REPEAL** the previous Attendance At Work Policy (2006) (Appendix B)

Carried.

Councillor Halberstadt was absent from the meeting when the vote was taken on this matter.

Report Number 16239 AS/9454

Item 5 – Commodity Tax Consultant RFP

Moved by Councillor Marra, seconded by Councillor Hatfield,

1. **THAT APPROVAL BE GIVEN** to issue an RFP for a Tax Recovery Review & Tax Advisory and Support Services Consultant for the City of Windsor for a five year term; and

2. **THAT** the City Solicitor **BE AUTHORIZED** to prepare a contract for those services with the selected proponent, and that the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign the contract, satisfactory in form to the City Solicitor, in technical and financial content to the City Treasurer and CFO.

Carried.

Councillor Halberstadt was absent from the meeting when the vote was taken on this matter.

Report Number 16242 AF2012

Item 6 – Finance Policies – Housekeeping Changes

Moved by Councillor Dilkens, seconded by Councillor Sleiman,

That the Executive Standing Committee **APPROVE** the updated policies as attached: Donations Policy - Appendix A, Distribution of Grant Funding - Appendix B, Corporate-Wide Cash Receipts Control Policy - Appendix C, Trade Receivable Collections Policy – Appendix D, Investment Policy – Appendix E.

Carried.

Councillor Halberstadt was absent from the meeting when the vote was taken on this matter.

Report Number 16241 AF2012

9. DATE OF NEXT MEETING

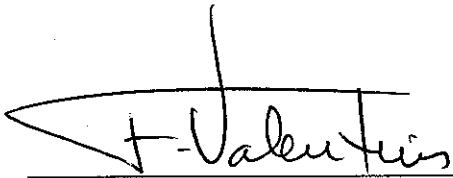
The next meeting of the Executive Committee of Council will be held on , 2012 at 6:00 o'clock p.m. in Council Chambers.

10. ADJOURNMENT

Moved by Councillor Dilkens, seconded by Councillor Hatfield,

There being no further business, the meeting is adjourned at 7:29 o'clock p.m.

Carried.


CHAIR


CITY CLERK