

A meeting of the **Executive Committee** of Council is held this day commencing at 6:00 o'clock p.m. in Council Chambers there being present the following members:

Councillor Dilkens (Acting Chair)  
Councillor Gignac  
Councillor Halberstadt  
Councillor Hatfield  
Councillor Jones  
Councillor Payne  
Councillor Sleiman  
Councillor Valentinis

Absent: Mayor Francis (city business)  
Councillor Marra

1. **Call to Order**

Councillor Dilkens, Acting Chair calls the meeting of the Executive Committee of Council to order at 6:00 o'clock p.m.

2. **Disclosure of Pecuniary Interest and the General Nature Thereof**

None disclosed.

3. **Adoption of the Minutes**

Moved by Councillor Sleiman, seconded by Councillor Hatfield,  
**THAT** the minutes of the meeting of the Executive Committee held May 27, 2013  
**BE ADOPTED** as presented.  
Carried.

4. **Requests for Deferrals, Referrals and/or Withdrawals**

None requested.

5. **Communications**

**Minutes of the Transit Windsor and Windsor Chartabus Meeting held June 12, 2013 (including letter dated July 10, 2013 authored by Transit Windsor General Manager regarding Rescinded Resolution from Transit Board's June 12 2013 Minutes)**

Moved by Councillor Sleiman, seconded by Councillor Gignac,  
**THAT** the minutes of the Transit Windsor and Windsor Chartabus Inc. – June 12, 2013 (including the letter dated July 10, 2013 authored by Transit Windsor General Manager regarding Rescinded Resolution TW48/2013 from Transit Board's June 12, 2013 minutes) **BE RECEIVED** for information.  
Carried.

**6. Presentations and Delegations****Item 1 The Corporation of the City of Windsor, 2012 Consolidated Financial Statements****Nick Thomas and Lorie Gregg from KPMG**

Nick Thomas and Lorie Gregg from KPMG appear before the Executive Committee and are available for questions regarding the Audited Consolidated Financial Statements for the year ended December 31, 2012 including the City of Windsor Trust Fund Statements.

Moved by Councillor Gignac, seconded by Councillor Sleiman,

**THAT** That the City of Windsor Executive Committee **RECEIVE AND ACCEPT** the Audited Consolidated Financial Statements for the year ended December 31, 2012 including the City of Windsor Trust Fund Statements, and that the Audited Consolidated Financial Statements including Trust Fund Statements **BE FORWARDED** to Windsor City Council for their approval.

Carried.

**Livelihood #16651, AF2013**

**7. Committee Matters**

None presented.

**8. Administrative Items****Item 2 Status Report – Compliance with Applicable Laws and Regulations, 2<sup>nd</sup> quarter 2013**

Moved by Councillor Halberstadt, seconded by Councillor Valentinis,

**THAT** the City Council **RECEIVE FOR INFORMATION** the Status Report on Compliance with Applicable Laws and Regulations, 2<sup>nd</sup> Quarter of 2013.

Carried.

**Livelihood #16655, AF2013**

**Item 3 Response to CQ24-2012 (Regarding a Proactive Sale of Alleys Program)**

Moved by Councillor Payne, seconded by Councillor Sleiman,

a) **THAT** whereas alleys deemed by the City Planner or their designates to no longer have any municipal use and therefore suitable for closure (or partial closure) and whereas 2/3 of residents have signed a petition to have the alley closed, Council as an incentive for residents in low density housing (RD1.1 to RD1.7) to close the alley abutting their property **ESTABLISH** an Alley Closing Subsidy Program, a Pilot Project, consisting of \$100,000 in 2014 and \$100,000 in 2015 from the Budget Stabilization Reserve which will be used towards covering all costs for residents above any nominal fee set by Council, which funds will be distributed on a first come, first served basis; and further

b) **THAT** the nominal fee associated with permanently closing a street or alley or purchasing any remnant parcels of previously closed alleys **BE SET** at

\$100 per abutting property with the City paying all other related costs as approved by the City Planner; and further

c) **THAT** in the event that residents are unsuccessful in process to close their alley, that the nominal \$100 fee per abutting property **BE REFUNDED**; and further

d) **THAT** once funds allocated for alley closings have been fully expended in a given year that all other alley applications **BE CARRIED OVER** to future years for funding consideration; and further

e) **THAT** the funds **NOT BE USED** for situations which, by closing the alley, a building lot is created; and further

f) **THAT** any situations of an unforeseen or unusual nature or situations involving a dispute with respect to this alley closing subsidy program **BE RESOLVED** by the City Planner in conjunction with the City Engineer; and further

g) **THAT** where the City becomes aware of an encroachment onto the public right of way, and in order to serve as a record of the encroachment and to otherwise encourage alley closings, that By-Law 25-2010 **BE ENFORCED**, as appropriate, which may include the removal of the encroachment at the property owner's expense or the charging of the appropriate encroachment fee as specified in Council Resolution 425/81 (as amended); and further

h) **THAT** where an application to close an alley has been received that any encroachment onto the said alley **ONLY BE** enforced in the case of safety or access concerns; and further

i) **THAT** the use of Local Improvement Charges **BE CONSIDERED** for Capital Improvement of hard surfaced alleys where the alley is assumed, remains open and is in need of improvement; and further

j) **THAT** the Local Improvement Charges be set to **RECOVER** an appropriate percentage of the cost of the alley improvement work from abutting property owners; and further

k) **THAT** Council therefore **DIRECT** the City Planner to amend the current Street and Alley closing process as appropriate to reflect the new process; and further

l) **THAT** Administration **BE DIRECTED** to report back at the end of 2015 with a report describing the successfulness of the pilot project; and further

m) **THAT** through various media that Administration **PROMOTE** the Alley Subsidy Program and also periodically remind abutting property owners about their responsibilities with respect to alley maintenance, encroachments, etc., and any penalties or fees they may face for non-compliance with the appropriate alley by-laws;

n) **THAT** Administration **IMPLEMENT** a queuing system for all incoming applications starting now with the pilot project to begin January 1, 2014, and that this be **REPORTED BACK** to Council during budget deliberations in order to determine if any adjustments to budgetary allocations are required.

Carried.

Livelihood #16605, SW2013

#### **Item 4 2013 Second quarter Operating Budget Variance Report**

Moved by Councillor Sleiman, seconded by Councillor Jones,

**THAT** Council **RECEIVE FOR INFORMATION** the 2013 2nd Quarter Operating Budget Variance Report dated July 29, 2013 from the CFO & City Treasurer and;

**THAT** the CAO in concert with the CFO & City Treasurer **BE DIRECTED** to continue monitoring the 2013 Operating Budget and Actuals and pro-actively take steps to mitigate any significant variances projected.  
Carried.

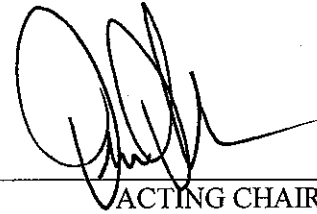
**Livelihood #16662, AFB/11544**

9. **DATE OF NEXT MEETING**

The next meeting of the Executive Committee of Council will be held on September 30, 2013 at 6:00 o'clock p.m. in Council Chambers.

10. **ADJOURNMENT**

Moved by Councillor Hatfield , seconded by Councillor Jones,  
There being no further business, the meeting is adjourned at 7:38 o'clock p.m.  
Carried.



---

ACTING CHAIR



---

CITY CLERK