

**Social Development, Health & Culture Standing Committee Meeting**

**Date: Wednesday, May 02, 2018**

**Time: 9:00 o'clock a.m.**

**Members Present:**

**Councillors**

Ward 2 - Councillor Elliott

Ward 3 - Councillor Bortolin

Ward 5 - Councillor Sleiman (Chairperson)

Ward 6 - Councillor Gignac

Ward 10 - Councillor Borrelli

***Also present are the following from administration:***

Jelena Payne, Community Development and Health Commissioner  
Jan Wilson, Corporate Leader of Parks, Recreation, Culture and Facilities  
Debbie Cercone, Executive Director Housing and Childrens Services  
Bruno Ierullo, Executive Director Employment and Social Services  
Ray Mensour, Executive Director Recreation and Culture  
Sandra Bradt, Executive Initiatives Coordinator  
Cathy Masterson, Manager of Cultural Affairs  
Linda Higgins, Manager, Intergovernmental Subsidies  
Mary Ellen Bernard, Manager Social Policy & Planning  
Sonia Bajaj, Social Housing Analyst  
Jennifer Tanner, Coordinator, Housing Administration & Policy  
Kelly Goz, Coordinator, Housing Administration & Policy  
Tina Moore, Coordinator, Housing Administration & Development  
Stephen Lynn, Coordinator, Social Planning  
Laurel Quinlan, Ontario Works Caseworker  
Anna Ciacelli, Supervisor of Council Services

**1. CALL TO ORDER**

The Chair calls the meeting of the Social Development, Health & Culture Standing Committee to order at 9:05 o'clock a.m.

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## 2. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None disclosed.

## 3. ADOPTION OF THE MINUTES

### 3.1. Minutes of the Social Development, Health & Culture Standing Committee meeting held April 4, 2018

Moved by: Councillor Bortolin  
Seconded by: Councillor Elliott

THAT the minutes of the Social Development, Health & Culture Standing Committee meeting held April 4, 2018 **BE ADOPTED** as presented.  
Carried.

Report Number: SCM 157/2018  
Clerk's File: MB2018

## 4. REQUEST FOR DEFERRALS, REFERRALS OR WITHDRAWALS

None requested.

## 5. COMMUNICATIONS

None presented.

## 6. PRESENTATIONS AND DELEGATIONS

None.

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## 7. COMMITTEE MATTERS

### 7.1. Minutes of the meetings of the Executive Committee and the Board of Directors, Willistead Manor Inc., held March 8, 2018

Moved by: Councillor Gignac  
Seconded by: Councillor Borrelli

Decision Number: **SDHC 566**

THAT the minutes of the Executive Committee and the Board of Directors, Willistead Manor Inc. of its meeting held March 8, 2018 **BE RECEIVED** for information.

Carried.

Report Number: SCM 130/2018  
Clerk's File: MB2018

### 7.2. Minutes of the Windsor Accessibility Advisory Committee of its meeting held February 27, 2018

Moved by: Councillor Gignac  
Seconded by: Councillor Borrelli

Decision Number: **SDHC 567**

THAT the minutes of the Windsor Accessibility Advisory Committee of its meeting held February 27, 2018 **BE RECEIVED** for information.

Carried.

Report Number: SCM 119/2018  
Clerk's File: MB2018

## 8. ADMINISTRATIVE ITEMS

### 8.1. Request for Appointment - Administrator, Ontario Works Act - City Wide

The committee commends Mr. Ierullo, Executive Director Employment and Social Services for a job well done and congratulates him on his impending retirement. Mr. Ierullo appears before the Social Development Health and Culture Standing Committee regarding the administrative report Request for Appointment – Administrator, Ontario Works Act and provides some detail about the 800 rules of the Act which consists of regulations and directives that Social Services are responsible to adhere to.

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Moved by: Councillor Bortolin  
Seconded by: Councillor Elliott

Decision Number: **SDHC 568**

THAT City Council **APPROVE** Mr. Andrew Daher, Executive Director Employment and Social Services as the Administrator, subject to the approval of the Director of Ontario Works, to oversee the administration of the Ontario Works Act and the provision of assistance in Windsor and Essex County; and further,

THAT City Council **RESCIND** Mr. Bruno Ierullo, Executive Director Employment and Social Services as the Administrator of Ontario Works, effective June 18th, 2018.  
Carried.

Report Number: S 64/2018  
Clerk's File: AF/11247

### 8.2. Update on Round 1 of Arts Culture and Heritage Funding in 2018 - City Wide

Councillor Bortolin inquires about the applications received and whether a comparison is made of the requested funding and the actual funding dispersed and whether projects continue in the event of a difference. Cathy Masterson, Manager of Cultural Affairs appears before the Social Development, Health and Culture Standing Committee regarding the administrative report Update on Round 1 of Arts Culture and Heritage Funding in 2018 and indicates that those types of issues are discussed collaboratively with all applicants who work together with administration to come to some agreement of what portion of the project will continue.

Councillor Gignac inquires about the amount of funding that has been allocated for this program since its inception. Ms. Masterson estimates approximately \$300,000.00 has been allocated to date. Councillor Gignac comments that this is a substantial community contribution and requests that some of these applicants appear before Council to be recognized. Jan Wilson, Corporate Leader Parks, Facilities, Recreation and Culture indicates the Recreation Department will work with the Clerk's office as to the process and timing when the Community Impact report goes to Standing Committee and to Council.

Moved by: Councillor Gignac  
Seconded by: Councillor Bortolin

Decision Number: **SDHC 569**

THAT the report of the Manager of Cultural Affairs dated April 13, 2018 entitled Update on the Round 1 of funding of the Arts Culture and Heritage Fund in 2018 **BE RECEIVED**.  
Carried.

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Report Number: S 65/2018  
Clerk's File: SR2018

## 8.3. Legislated Five-Year Review of the Windsor Essex 10 Year Housing and Homelessness Plan; Request for Consulting Services - City Wide

Councillor Elliott inquires about Administrative emergency contact information for situations which require immediate attention. Administration provides the current contact information for the appropriate administrative personnel.

Some discussion ensues regarding the issue of sorting through the reasons for homelessness including immigration, mental health, drug abuse etc. Kelly Goz, Coordinator Housing Administration and Development appears before the Social Development Health and Culture Standing Committee regarding the administrative report Legislated Five-Year review of the Windsor Essex 10 Year Housing and Homelessness Plan; Request for Consulting Services and provides details regarding the process including data, the types of barriers that exist, the types of supports and long term needs that are required. Ms. Goz indicates that much progress has been accomplished. The City of Windsor is a leader across the Province in its homelessness initiatives.

Details about the consultation process including adhering to the current procurement process are provided. Communication at the Provincial and Federal level is ongoing. The RFP will take into account all the required information and the upset limit being requested is \$150,000.00 although Administration indicates that the actual amount may be lower.

Some information regarding the current housing waiting list is provided.

Councillor Bortolin inquires about community partners being involved in the information for the consultant. Administration indicates many community agencies and partners will be involved in the actual review process with the consultant.

Moved by: Councillor Gignac  
Seconded by: Councillor Bortolin

Decision Number: **SDHC 570**  
THAT this report from the Executive Director of Housing and Children's Services regarding the request to secure the services of a consultant to complete the five-year review of the Windsor Essex 10 year Housing and Homelessness Plan as required under the *Housing Services Act, 2011* **BE ACCEPTED**; and further,

THAT the Executive Director of Housing and Children's Services or their authorized designate **BE AUTHORIZED** to issue a Request for Proposal consistent with the municipal purchasing by-law and hire a qualified consultant to complete the required five-year review of the Windsor Essex 10 year Housing and Homelessness Plan; and further,

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THAT the Executive Director of Housing and Children's Services, or their designate **BE AUTHORIZED** to access funding through the Social Housing Reserve Fund for an amount up to \$150,000, plus any applicable taxes to hire a consultant to complete the legislated five-year review of the Windsor Essex 10 year Housing and Homelessness Plan; and further,

THAT subject to the contract cost remaining within the delegated authority limit of the CAO, the CAO and City Clerk **BE AUTHORIZED** to execute the necessary agreements and documents related to hiring a consultant to complete the five-year review of the Windsor Essex 10 year Housing and Homelessness Plan provided such agreements and documents are in a form satisfactory to the City Solicitor; satisfactory in financial content to City Treasurer and satisfactory in technical content to the Community Development and Health Commissioner and the Executive Director of Housing and Children's Services; and further,

THAT the Executive Director of Housing and Children's Services, or their authorized designate **BE AUTHORIZED** to make the necessary submissions in a form and format required under the *Housing Services Act, 2011* related to the Windsor Essex 10 Year Housing and Homelessness Plan for the duration of the plan.

Carried.

Report Number: S 66/2018  
Clerk's File: SS/4274

### 9. QUESTION PERIOD

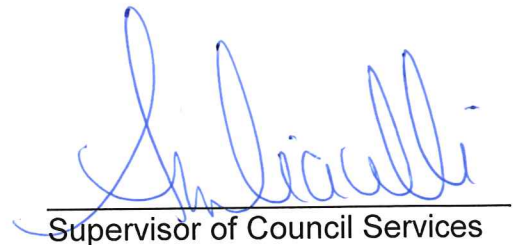
None requested.

### 10. ADJOURNMENT

There being no further business the meeting of the Social Development Health and Culture Standing Committee is adjourned at 9:42 o'clock a.m. The next meeting of the Social Development, Health & Culture Standing Committee will take place on Wednesday June 6, 2018.



Ward 5—Councillor Sleiman  
(Chairperson)



Supervisor of Council Services