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Windsor, Ontario June 13, 2012

A meeting of the **Windsor Heritage Committee** is held this day commencing at 5:30 o'clock p.m. in Room 407, 400 City Hall Square East, there being present the following members:

Robin Easterbrook, Chair
Councillor Fulvio Valentinis
Lynn Raeburn Baker
Simon Chamely
Andrew Foot (arrives at 5:33 p.m.)
Jeffrey Mellow

Regrets received from:

Noreen Slack

Delegations:

Mr. Vern Myslichuk, regarding Item 5.1
Mr. Ken Adair, regarding Item 5.2
Ms. Mary Ann Cuderman, regarding Item 5.3

so present are the following resource personnel:

John R. Calhoun, Heritage Planner
Cathy Masterson, Manager of Cultural Affairs
Kristina Tang, Research Assistant, Planning
Karen Kadour, (A) Committee Coordinator

1. CALL TO ORDER

The Chair calls the meeting to order at 5:32 o'clock p.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. ADOPTION OF THE MINUTES

Moved by L. Baker, seconded by S. Chamely,
That the minutes of the Windsor Heritage Committee at its meeting held April 4, 2012 **BE ADOPTED** as presented.
Carried.

3. **DECLARATIONS OF CONFLICT**

None disclosed.

5. **BUSINESS ITEMS**

5.1 **Low-Martin House/Devonshire Lodge, 2021 Ontario Street**

Mr. Vern Myslichuk, owner is present and available to answer questions. He notes there are no plans for exterior work, however, interior work including electrical, heating/cooling and the installation of energy efficient windows is required. He is requesting the interior features be removed from the designation.

The Chair indicates interior features of a home are generally not designated, however, in this case, the interior features were noted in the description.

J. Calhoun notes that the paragraph describing interior features includes some exterior items, and that their description would need to be inserted elsewhere.

Moved by S. Chamely, seconded by Councillor Valentinis,

That the designation of the Low-Martin House/Devonshire Lodge, 2021 Ontario Street **BE AMENDED** to remove the interior features and to maintain the exterior features that contribute to the architectural, historic and contextual value of the Low Martin house.

Carried.

J. Calhoun asks Mr. Myslichuk to provide the design of the windows prior to modification. A. Foot suggests a site visit be convened.

5.2 **Edith Cavell School, 5955 Ontario Street**

The report of the Heritage Planner dated June 7, 2012 entitled "Edith Cavell School, 5955 Ontario Street, Community Heritage Fund for Repointing, Modification to North Entry" is distributed and ***attached*** as Appendix "A".

Mr. Ken Adair, representative of the condominium association Essex Condominium Corporation (ECC) #98 is present and available to answer questions. He advises the ECC is requesting a grant in the upset amount of \$10,845 from the Community Heritage Fund for repointing of brick and other masonry.

Moved by L. Baker, seconded by A. Foot,

I. That the request by Essex Condominium Corporation 98 for a grant for an upset amount of \$10,845 from the Community Heritage Fund, for repointing of brick and other masonry at Edith Cavell School, 5955 Ontario Street **BE APPROVED**, provided that

funds up to the approved amount will be disbursed when work is complete, according to the submitted design, and work receipts produced. The Chief Building Official and City Planner will determine if work is according to the submitted design, applicable codes and historic standards.

II. That modification of a heritage feature **BE APPROVED**. Remove the awning over the front (north) entryway.

Carried.

Councillor Valentinis leaves the meeting at 6:10 o'clock p.m.

5.3 McGregor-Cowan House, 3118 Sandwich Street

Ms. Mary Ann Cuderman, owner is present and available to answer questions.

The report of the Heritage Planner dated June 12, 2012 entitled "McGregor Cowan House, 3118 Sandwich Street - Modification to Window Frames; Shutter Repair Plan" is distributed and attached as Appendix "B".

The Heritage Planner states in July 2011, the property owner requested his concurrence with removal of the front shutters, to be stored indefinitely or until there are ample funds to store all of them. In March 2012, the shutters were removed, new vinyl siding installed (replacing older) and metal trim installed over the wood window frames.

Ms. Cuderman indicates the shutters are currently being stored in her basement. She notes some of the shutters are broken and some of the shutters were literally hanging from the house.

Moved by L. Baker, seconded by A. Foot

That the report of the Heritage Planner dated June 12, 2012 entitled "McGregor Cowan House, 3118 Sandwich Street - Modification to Window Frames, Shutter Repair Plan" **BE ACCEPTED**.

Carried.

5.4 Willistead Manor, 1899 Niagara Street

The Chair discloses he sits on the Willistead Board of Directors. He indicates the Board is requesting a description of heritage features be added to the designation for Willistead Manor.

The Heritage Planner reports the Registered By-law for Willistead Manor (Bylaw Number 5334) does not provide for any description. He notes the proposed amendment includes features of the overall property. Features not listed include the parking lot, the Paul Martin gardens, (c1995), the washroom building, the playground equipment, and the

Rotary monument. The interiors of the Coach House and Gate House are not included, nor are the west wing, basement and attic of the Manor.

Moved by A. Foot, seconded by L. Baker,

That the heritage designation by-law for Willistead Manor, and its associated grounds and secondary buildings and structures **BE AMENDED** to include a description of the heritage features, ***attached*** as Appendix "C".

Carried.

Councillor Valentinis was absent when the vote was taken.

5.5 McDougall-Stodgell House, 712 Devonshire Road

Moved by A. Foot, seconded by L. Baker,

That the heritage designation by-law for the McDougall-Stodgell House, 712 Devonshire Road **BE AMENDED** by changing a general list of heritage features (Appendix "D") to a more detailed description (Appendix "E").

Carried.

Councillor Valentinis was absent when the vote was taken.

5.6 Bedford United Church, 3340 Sandwich Street

Moved by A. Foot, seconded by S. Chamely,

That the heritage designation by-law for the Bedford United Church **BE AMENDED** by changing a general list of heritage features (Appendix "F") to a more detailed description (Appendix "G").

Carried.

Councillor Valentinis was absent when the vote was taken.

6. COMMUNICATIONS AND ANNOUNCEMENTS

6.1 Doors Open

L. Baker reports that there are 30 confirmed sites for the Doors Open event to be held September 29-30, 2012. Some of the sites include Our Lady of the Rosary Church, the Capitol Theatre, and Prado Place.

6.2 St. Bernard School, 1847 Meldrum Road

J. Calhoun indicates the Windsor-Essex Catholic District School Board has proposed to close St. Bernard School which is listed on the Windsor Municipal Heritage Register.

S. Chamely suggests the front facade of St. Bernard School be salvaged as the remainder of the school has very little value.

The Chair requests that if the WECDSB decides to demolish the school, that plans outlining the new school be provided to the Windsor Heritage Committee.

Moved by L. Baker, seconded by A. Foot,
That Mario Iatonna, Executive Superintendent of Business, Windsor-Essex Catholic District School Board **BE INVITED** to attend the next meeting of the Windsor Heritage Committee to provide an update regarding St. Bernard School.
Carried.

6.3 Catholic Central High School, 441 Tecumseh Road East

J. Calhoun advises the Windsor-Essex Catholic District School Board has proposed to close Catholic Central High School which is listed on the Windsor Municipal Heritage Register.

7. DATE OF NEXT MEETING

The next *tentative* meeting date is Wednesday, September 12, 2012 at 5:30 o'clock p.m.

8. ADJOURNMENT

There being no further business, the meeting is adjourned at 7:15 o'clock p.m.

CHAIR

(A) COMMITTEE COORDINATOR

AGENDA
and Schedule "A"
to the minutes of the
Windsor Heritage Committee
meeting held
June 13, 2012
at 5:30 o'clock p.m.
in Room 407,400 City Hall Square East

1. **CALL TO ORDER**

2. **ADOPTION OF THE MINUTES**

Adoption of the minutes of the meeting held April 4, 2012 (*previously distributed*).

3. **DECLARATIONS OF CONFLICT**

4. **DELEGATIONS**

Mr. Vern Myslichuk, regarding *Item 5.1*

Mr. Ken Adair, regarding *Item 5.2*

Ms. Mary Ann Cuderman, regarding *Item 5.3*

Representative from Willistead Manor Inc. Board of Directors regarding *Item 5.4*

5. **BUSINESS ITEMS**

5.1 **Low-Martin House/ Devonshire Lodge, 2021 Ontario Street**

Consider recommendation to state which interior items are subject to review under the heritage designation. Report of the Heritage Planner dated June 6, 2012 entitled "Low Martin House/Devonshire Lodge, 2021 Ontario Street Interior Review Under Designation; Window Modifications" - **attached.**

5.2 **Edith Cavell School, 5955 Ontario Street**

Consider recommendation for \$15,000 from the Community Heritage Fund for masonry repointing; consider recommendation for modification of north entry canopy of this heritage-designated property. Report of the Heritage Planner - **to be e-mailed.**

5.3 **McGregor-Cowan House, 3118 Sandwich Street**

Consider recommendation for modification of window frames of this heritage-designated property, and review plans for shutters. Report of the Heritage Planner- **to be e-mailed.**

5.4 Willistead Manor, 1899 Niagara Street

Consider recommendation for amendment of designation to include list of heritage elements. Report of the Heritage Planner dated June 7, 2012 entitled " Willistead Manor, 1899 Niagara Street Amend Heritage Designation" - *attached.*

5.5 McDougall-Stodgell House, 712 Devonshire Road

Consider recommendation for amendment of designation to include full list of heritage elements. Report of the Heritage Planner dated June 7, 2012 entitled "McDougall Stodgell House, 712 Devonshire Road Amend Heritage Designation - *attached.*

5.6 Bedford United Church, 3340 Sandwich Street

Consider recommendation for amendment of designation to include full list of heritage elements. Report of the Heritage Planner dated May 29, 2012 entitled "Bedford United Church, 3340 Sandwich Street Amend Heritage Designation" - *attached.*

6. COMMUNICATIONS AND ANNOUNCEMENTS

6.1 Doors Open, September 29-30

Status Report

6.2 St. Bernard School, 1847 Meldrum Road

Concerning the Windsor-Essex Catholic District School Board (WECDSB) proposal to close the school, which is listed on the Windsor Municipal Heritage Register

6.3 Catholic Central High School (formerly Commerce, Guppy), 441 Tecumseh Road East

Concerning the Windsor-Essex Catholic District School Board (WECDSB) proposal to close the school, which is listed on the Windsor Municipal Heritage Register

7. DATE OF NEXT MEETING

At the call of the chair

8. AD.JOURNMRNT