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Windsor, Ontario April 9, 2014

A meeting of the **Windsor Heritage Committee** is held this day commencing at 5:30 o'clock p.m. in Room 405, 400 City Hall Square East, there being present the following members:

Robin Easterbrook Chair  
Councillor Fulvio Valentinis  
Lynn Baker  
Simon Chamely  
Andrew Foot  
Jeffrey Mellow

**Regrets received from:**

Noreen Slack

**Delegations:**

Vern Myslichuk, Corey Myslichuk and Christine Gaseae, regarding Item 5.1

**Also present are the following resource personnel:**

John R. Calhoun, Heritage Planner  
Cathy Masterson, Manager of Cultural Affairs  
Karen Kadour, Committee Coordinator

**1. CALL TO ORDER**

The Chair calls the meeting to order at 5:31 o'clock p.m. and the Committee considers the Agenda being Schedule "A" attached hereto, matters which are dealt with as follows:

**2. ADOPTION OF THE MINUTES**

Moved by L. Baker, seconded by A. Foot,  
That the minutes of the Windsor Heritage Committee of its meetings held January 8, 2014 and January 29, 2014 **BE ADOPTED** as presented.  
Carried.

3.. **DECLARATIONS OF CONFLICT**

None disclosed.

5. **BUSINESS ITEMS**

5.1 **Low-Martin House, 2021 Ontario Street**

Vern Myslichuk, Corey Myslichuk and Christine Gaseae are present and available to answer questions.

A document from Lavern Myslichuk dated February 4, 2014 requesting the maximum allowable grant towards the preservation and restoration of the Low-Martin House is distributed and attached as Appendix "A".

V. Myslichuk indicates he purchased the home in May 2012 and will moving into the residence in June 2014. He notes the size and grandeur of the home has necessitated extensive hours of work and financial outlay.

J. Calhoun provides the following as it relates to the funding request:

Part 1 (repairs to windows, doors, balconette):  $\$97,500 + \text{HST} = \$110,175 \times 15\% = \$16,526.25$

Part 2 (repairs to back porch):  $\$32,500 + \text{HST} = \$36,725 \times 15\% = \$5,508.75$   
15% of Part 1 and Part 2 =  $\$16,526.25 + \$5,508.75 = \$22,035$ .

Part 3 (replacement of eavestroughs with historic material):  $\$72,777 + \text{HST} = \$82,238.01$   
If Part 3 replaced by typical material,  $\$6,405.00 + \text{HST} = \$7,237.65$   
Half the difference between historic and typical =  $\$37,500.18$

J. Calhoun indicates the owner has undertaken this work with the understanding that it was possible that none of this work would be funded by City Council.

J. Calhoun states the Community Heritage Fund (Reserve Fund 157) currently has an available balance of \$44,736, which is the total balance of \$413,340, less \$368,604 of encumbrances and a minimum balance requirement. (The encumbrances include \$250,000 for Assumption Church; of which a maximum of \$50,000 could be awarded in the next twelve months only if half the work on the east wall is done).

Moved by Councillor Valentinis, seconded by J. Mellow,

That a grant in the amount of \$52,500. from the Community Heritage Fund, for the Low-Martin House, 2021 Ontario Street **BE APPROVED** provided that funds up to the approved amount will be disbursed when work is complete, and work receipts produced. The Chief Building Official and City Planner will determine if work is according to applicable codes and historic standards.

Carried.

## **5.2 Ontario Heritage Trust Awards**

In response to a question asked by L. Baker if awards can be presented posthumously, J. Calhoun responds that the Committee could create a local award with Terms of Reference allowing for posthumous awards and to allow for-profit local award winners.

Councillor Valentinis suggests Lynn Baker be recommended for this Award as she has undertaken a series of heritage property vignettes for CBC for many years. She also volunteered for the Windsor Heritage Committee, Architectural Conservancy of Ontario, and Doors Open.

Moved by Councillor Valentinis, seconded by S. Chamely,  
That Lynn Baker **BE NOMINATED** to receive an award from the 2014 Community Recognition Program for her outstanding contributions related to the preservation of heritage properties within the City of Windsor.

Carried.

L. Baker abstains from voting on the matter.

A. Foot states without the efforts of L. Baker, there would not be a Doors Open event.

## **6. COMMUNICATIONS AND ANNOUNCEMENTS**

### **6.1 Heritage Week, February 17-23, 2014**

The Chair indicates as Cogeco was covering another matter, the Heritage Week presentation was deferred to the March 3, 2014 City Council meeting.

J. Calhoun suggests a temporary exhibit of heritage properties be displayed at the new site of the Museum (Art Gallery site).

### **6.2 Land Title Search**

The authorization from the Ministry of Tourism, Culture and Sport to waive tariff fees at Land Registry offices is received for information.

### **6.3 Door Open 2014**

L. Baker reports there are currently 31 sites committed to the Doors Open 2014 event.

#### **6.4 Archaeological Site**

J. Calhoun advises Stage 1 of the archaeological site has been completed; however, there has been no progress to report at this time. He notes the 2014 WHC operating budget includes funds for this endeavour.

#### **8. NEW BUSINESS**

C. Masterson states the Cultural Mapping Project was presented to the Social Development, Health & Culture Standing Committee on this day. The "City of Windsor Cultural Mapping Project - February 2014" is attached as Appendix "B" for information purposes. She indicates Cultural mapping is a systematic approach to identifying, recording and classifying a community's cultural resources. The Cultural Heritage assets include built heritage (both register-listed and designated heritage properties), plaques and monuments, public art, and cemeteries among others. Strong results in the category of built heritage properties speak to the importance that older residential, commercial and institutional buildings play in enhancing the cultural environment of the city.

The Chair asks for the status of the Sandwich Walking Tour Booklets. J. Calhoun confirms the writing has been completed, however the printing of the booklets have not been completed. C. Masterson indicates the University of Windsor has a VIP Program whereby one student per semester can be acquired at no cost.

#### **9. DATE OF NEXT MEETING**

The next meeting will be held on July 9, 2014 at 5:30 o'clock p.m. in Room 407, 400 City Hall Square East.

#### **10. ADJOURNMENT**

There being no further business, the meeting is adjourned at 6:55 o'clock p.m.

CHAIR

COMMITTEE COORDINATOR

**AGENDA**  
and Schedule "A"  
to the minutes of the  
**Windsor Heritage Committee**  
meeting held  
Wednesday, April 9, 2014  
at 5:30 o'clock p.m.  
Room 405, 400 City Hall Square East

1. **CALL TO ORDER**

2. **ADOPTION OF THE MINUTES**

Adoption of the minutes of the meetings held January 8 and January 29, 2014 (*previously distributed*)

3. **DECLARATIONS OF CONFLICT**

4. **DELEGATIONS**

Mr. Vern Myslichuk, regarding *Item 5.1*

5. **BUSINESS ITEMS**

5.1 **Low-Martin House, 350 City Hall Square West**

Consider request for a grant of \$52,500 from the Community Heritage Fund, with an option of an additional \$7,035. The report of the Heritage Planner dated March 4, 2014 entitled "Low-Martin House, 2021 Ontario Street -Heritage Grant" is *attached*.

5.2 **Ontario Heritage Trust Awards**

Determine if and who the Committee may choose for 2014 recognition. Background information is *attached*.

6. **COMMUNICATIONS AND ANNOUNCEMENTS**

6.1 **Heritage Week, February 17-23, 2014**

Also Council presentation March 3

6.2 **Land title search**

Authorization from the Ministry to waive tariff fees at Land Registry offices. Letter from the Ministry of Tourism, culture and Sport dated March 6, 2014 regarding the waiving of normal tariff fees at Land Registry Offices for Municipal Heritage Committee members - *attached*.



**6.3 Doors Open 2014**

Next meeting April 16, 2014

**6.4 Archaeological Site**

Status of request

**7. DATE OF NEXT MEETING**

To be determined in June or July 2014.

**8. ADJOURNMENT**