

Windsor, Ontario April 4, 2012

A meeting of the **Windsor Heritage Committee** is held this day commencing at 5:30 o'clock p.m. in Room 406, 400 City Hall Square East, there being present the following members:

Robin Easterbrook, Chair
Lynn Raeburn Baker
Simon Chamely
Andrew Foot
Jeffrey Mellow

Regrets received from:

Noreen Slack

Also present are the following resource personnel:

John R. Calhoun, Heritage Planner
Karen Kadour, (A) Committee Coordinator

1. CALL TO ORDER

The Chair calls the meeting to order at 5:31 o'clock p.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. ADOPTION OF THE MINUTES

Moved by L. Baker, seconded by A. Foot,
That the minutes of the Windsor Heritage Committee at its meeting held January 11, 2012 **BE ADOPTED** as presented.
Carried.

3. DECLARATIONS OF CONFLICT

None declared.

4. **DELEGATIONS**

Stephen Berrill and Jerry Kavanaugh, Architectural Design Associates Inc. regarding *Item 5.2.*

5. **BUSINESS ITEMS**

5.2 **Buckland-Montreuil-Vichos House, 4187 Riverside Drive East**

Stephen Berrill and Jerry Kavanaugh, Architectural Design Associates Inc. are present to request permission to demolish the detached garage on the property at 4187 Riverside Drive East.

J. Calhoun reports that in August 2011, the Windsor Heritage Committee reviewed an earlier version of this request, and recommended approval of the stated conditions, except for item c which was “until the designation is finalized, the structure, façade and other related elements of the exterior of the existing house would remain; however, a metal *roof similar in pattern to that removed in the 1990s may be installed*”. He notes that the August 2011 recommendation was not forwarded to City Council, since the owners were waiting to obtain other Planning approvals.

Moved by J. Mellow, seconded by L. Baker,

That the proposed demolition of the detached garage on the property at 4187 Riverside Drive East (Plan 813 Lots 7 & E pt 8) **BE CONDITIONALLY APPROVED**, provided that:

- a. a lot severance is approved by the Committee of Adjustment;
- b. a heritage designation for the house (under Part IV of the Ontario Heritage Act) is initiated, not including the existing garage;
- c. until the designation is finalized, the structure, facade and all other related elements of the exterior of the existing house would remain; however, a metal roof may be installed;
- d. the north wall of the proposed garage would not extend north of the south edge of the northmost window on the west side of the house;
- e. the height of the ridge of the proposed garage would not exceed the height of the ridge of the existing garage;
- f. no new doorway would be added to the house except near the southwest corner;
- g. any new driveway would extend from Rossini Boulevard behind the south (rear) of the house;
- h. an inventory is made of all trees on the entire site, prior to any removals or screening; and
- i. preservation of the saucer magnolia tree near the northwest corner of the house, in a manner approved by the Landscape Architect in the Planning Department.

Carried.

5.1 ACO/CHO Conference, May 31-June 3, 2012 Kingston, Ontario

Moved by A. Foot, seconded by S. Chamely,
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$2,100 for the Heritage Planner and one Committee Member to attend the ACO/CHO Conference to be held in Kingston, Ontario from May 31, 2012 to June 3, 2012.
Carried.

By consensus, the Committee chose Lynn Baker as the member to attend, with Simon Chamely as a backup.

The “2012 Ontario Heritage Conference – Beyond Borders: Heritage Best Practices” Registration Form is **attached** as Appendix “A”.

6. COMMUNICATIONS & ANNOUNCEMENTS

6.1 Heritage Week – February 20-26, 2012

J. Calhoun advises that the Built Heritage Awards/Plaques were distributed to the recipients at the City Council meeting held February 21, 2012.

6.2 Doors Open – September 29-30, 2012

L. Baker states there are approximately 30 sites included in the 2012 Doors Open event.

6.3 ACO/CHO Conference, June 3-5, 2011, Cobourg, Ontario

J. Calhoun distributes his memo dated April 4, 2012 entitled “Ontario Heritage Conference, Cobourg, June 2011” **attached** as Appendix “B”.

6.4 This Old House Magazine

J. Calhoun indicates that a feature regarding the Walkerville area was showcased in *This Old House* Magazine.

J. Calhoun distributes the Windsor Municipal Heritage Register updated as of April 2, 2012, **attached** as Appendix “C”.

7. DATE OF NEXT MEETING

The next meeting will be held at the call of the Chair.

5.3 Heritage Colouring Contest

The Heritage Colouring Contest submissions are sorted by age category and the three winners are chosen by the Committee. The winners are as follows:

1. Bathiya Senaratne Ages 7 and under
2. Deepashika Senaratne Ages 8 and 9
3. Sarah Amoah Ages 10 through 12

Moved by S. Chamely, seconded by A. Foot,

That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$75.00 to purchase three frames to display the winning 2012 Heritage Colouring Contest art pieces.

Carried.

8. ADJOURNMENT

There being no further business, the meeting is adjourned at 6:50 o'clock p.m.

CHAIR

(A) COMMITTEE COORDINATOR