



A G E N D A
and Schedule "A" to the minutes of the
Audit Committee
meeting held August 5, 2011
8:15 o'clock a.m.
Room 409, 400 City Hall Square East

1. **CALL TO ORDER**
2. **DECLARATIONS OF CONFLICTS**
3. **IN-CAMERA**

(I) Motion to move in-camera for the purpose of consideration of the item of business:

Clerk's note: AGO updates that Items 3.1, 3.2, and 3.3 to be distributed at the meeting.

Item No.	Subject	Section-Pursuant to Municipal Act, 2001, as amended
3.1	Personal matters about an identifiable individual, including municipal or local board employees	s. 239.(2)(b)
3.2	Personal matters about an identifiable individual, including municipal or local board employees	s.239.(2)(b)
3.3	Personal matters about an identifiable individual, including municipal or local board employees	s.239.(2)(b)

(II) Motion to move back into public session for the purpose of adopting recommendations and providing instructions.

4. **NEW BUSINESS ITEMS**

- 4.1 **AGO FINANCIAL SUMMARY BUDGET- as at June 30, 2011 - (attached).**

- 4.2 **CHARTERS**

- 4.2.1 Auditor General's Office Charter June 2011 – (attached).

- 4.2.2 Executive Committee of Council – Oversight Responsibilities Charter – Audit/Financial/Other June 2011 – (attached).

- 4.2.3 Audit Advisory Committee Charter June 2011 - (attached).

- 4.3 **PROTOCOLS** - AGO Auditor General Report dated July 29, 2011 - *(attached)*.
- 4.3.1 Protocol for Communicating Audit Advisory Committee Business to the Executive Committee of Council (updated) - *(attached)*.
- 4.3.2 Protocol for the Dissemination of Audit Reports (updated) - *(attached)*.
- 4.3.3 Protocol for the Concerned Citizen/Employee/Stakeholder Hotline (updated) - *(attached)*.
- 4.3.4 Protocol for the Auditor General's Office Key Deliverables (new) - *(attached)*.
- 4.3.5 Protocol for the Auditor General's Office Administrative Items (new) - *(attached)*.

5. **2011 REVISED WORK PLAN** - *(attached)*.

6. **AUDIT ADVISORY COMMITTEE (AAC)/EXECUTIVE COMMITTEE OF COUNCIL (ECC) AGENDA PLANNER 2011 - 2ND Quarter Report, dated July 19, 2011** - *(attached)*.

7. **AGO OFFICE FACILITIES** - Report dated July 29, 2011 - *(attached)*.

8. **AUDIT MANAGEMENT SOFTWARE (AMS)** - T. Langlois to provide verbal update.

9. **HOTLINE** - T. Langlois to provide verbal update

10. **DATE OF NEXT MEETING**
At the call of the Chair.

11. **ADJOURNMENT**