

# A G E N D A

## WINDSOR LICENSING COMMISSION

For a meeting on Wednesday, September 28, 2016  
at 9:30 o'clock a.m.  
Windsor City Hall, 350 City Hall Square West  
3<sup>rd</sup> floor – Council Chambers

---

1. CALL TO ORDER

2. MINUTES

Adoption of the minutes of the meeting of the Windsor Licensing Commission held July 27, 2016 (copy attached).

3. DISCLOSURE OF INTEREST

4. REQUESTS FOR DEFERRALS, REFERRALS OR WITHDRAWALS

5. COMMUNICATIONS

6. LICENCE TRANSFERS

- |     |                                       |                        |
|-----|---------------------------------------|------------------------|
| (a) | Mr. Amir Mostafavi<br>Transferor      | Transfer of Plate #135 |
|     | Mr. Wojciech Domaleczny<br>Transferee |                        |

7. APPLICATIONS/HEARINGS

- (a) 1859345 Ontario Ltd. o/a Riverside Electric Eel Service – Plumbing  
Master Licence

8. REPORTS AND ADMINISTRATIVE MATTERS

- (a) Expired Application(s) for Business Licence

**9. IN-CAMERA AGENDA**

No In Camera session.

**10. DATE OF NEXT MEETING**

The following 2016 meetings are scheduled for the Licensing Commission. The meetings will be held at 9:30 a.m. in the Council Chambers. You will be notified if there is a change in the venue.

October 26, 2016  
November 23, 2016  
December 28, 2016

**11. ADJOURNMENT**

Windsor, Ontario July 27, 2016

A meeting of the **Windsor Licensing Commission** is held this day commencing at 9:30 o'clock a.m. in the Council Chambers, 3<sup>rd</sup> floor, City Hall, there being present the following members:

Councillor Ed Sleiman, Chair  
Councillor Paul Borrelli  
Councillor John Elliott  
Gino Conte  
Jack Fathers

**Also present are the following resource personnel:**

Gary Cian, Deputy Licence Commissioner and Senior Manager of Policy,  
Gaming, Licensing & By-law Enforcement  
Ann Kalinowski, Manager of By-law Enforcement  
Craig Robertson, Supervisor of Licensing & Deputy Licence Commissioner  
Janna Tetler, Senior Licensing Issuer  
Karen Kadour, Committee Coordinator

**1. CALL TO ORDER**

The Chair calls the meeting to order at 9:32 o'clock a.m. and the Commission considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

**2. MINUTES**

Moved by J. Fathers, seconded by Councillor Borrelli,  
That the minutes of the Windsor Licensing Commission of its meeting held June 22, 2016 **BE ADOPTED** as presented.  
Carried.

**3. DISCLOSURE OF INTEREST**

None disclosed.

4. **REQUESTS FOR DEFERRALS, REFERRALS OR WITHDRAWALS**

None.

5. **COMMUNICATIONS**

None.

6. **LICENCE TRANSFERS**

(a) **Transfer of Plate #97**

Mr. Balwinder Singh, Transferor and Mr. Khalid Ahmed Majumder, Transferee are present and available to answer questions. They acknowledge they agree with the recommendation in the report.

Moved by Councillor Elliott, seconded by G. Conte,  
**WLC13/2016** That the transfer of Taxicab Plate #97 from Mr. Balwinder Singh to Mr. Khalid Ahmed Majumder **BE APPROVED** with the following conditions:

- Mr. Majumder be given thirty (30) days from the date of this decision to submit a vehicle for inspection that complies with Schedule 5 to By-law 137-2007.
- Mr. Majumder must submit a Plate Holder application and pay the applicable fee.
- Mr. Majumder shall provide verification that full compensation has been made to Mr. Singh in consideration of the transfer of taxicab plate #97.
- Mr. Majumder shall not lease the plate for a one year period as stated in Schedule 5, Section 21.3 of Licensing By-law 137-2007.

Carried.

7. **APPLICATIONS/HEARINGS**

None.

8. **REPORTS AND ADMINISTRATIVE MATTERS**

(a) **Expired Application(s) for Business Licence**

Moved by J. Fathers, seconded by Councillor Elliott,

That the report of the Supervisor of Licensing dated July 8, 2016 entitled "Expired Application(s) for Business Licence" **BE RECEIVED.**  
Carried.

**9. IN CAMERA AGENDA**

No In Camera session is held.

**10. DATE OF NEXT MEETING**

The next meeting will be held on September 28, 2016 at 9:30 o'clock a.m. in the Council Chambers, 3<sup>rd</sup> floor, City Hall.

**11. ADJOURNMENT**

There being no further business, the meeting is adjourned at 9:38 o'clock a.m.

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
SECRETARY

# A G E N D A

## WINDSOR LICENSING COMMISSION

For a meeting on Wednesday, July 27, 2016  
at 9:30 o'clock a.m.

Windsor City Hall, 350 City Hall Square West  
3<sup>rd</sup> floor – Council Chambers

---

1. CALL TO ORDER

2. MINUTES

Adoption of the minutes of the meeting of the Windsor Licensing Commission held June 22, 2016 (copy attached).

3. DISCLOSURE OF INTEREST

4. REQUESTS FOR DEFERRALS, REFERRALS OR WITHDRAWALS

5. COMMUNICATIONS

6. LICENCE TRANSFERS

- |     |   |                       |
|-----|---|-----------------------|
| (a) | Mr. Balwinder Singh<br>Transferor       | Transfer of Plate #97 |
|     | Mr. Khalid Ahmed Majumder<br>Transferee |                       |

7. APPLICATIONS/HEARINGS

None.

8. REPORTS AND ADMINISTRATIVE MATTERS

- (a) Expired Application(s) for Business Licence

**9. IN-CAMERA AGENDA**

No In Camera session.

**10. DATE OF NEXT MEETING**

The following 2016 meetings are scheduled for the Licensing Commission. The meetings will be held at 9:30 a.m. in the Council Chambers. You will be notified if there is a change in the venue.

August 24, 2016  
September 28, 2016  
October 26, 2016  
November 23, 2016  
December 28, 2016

**11. ADJOURNMENT**

## ITEM NO. 6(a)

**WINDSOR LICENSING COMMISSION**

**September 28, 2016**

### **APPLICANT/LICENSEE:**

Mr. Amir Mostafavi  
56 Greenwich Crescent  
Ottawa, ON K2C 4G1  
Transferor  
&  
Mr. Wojciech Domaleczny  
2662 Robert Road  
Windsor, ON N8W 5L8  
Transferee

### **LICENCE CATEGORY:**

Taxicab Plate #135

Plate Transfer

Folder # ACLT/12641

### **HEARING PARTICULARS:**

Transfer of Taxicab Plate #135

### **APPENDED MATERIALS**

- Application from plate holder requesting transfer, being Appendix "A"
- Application for plate transfer transferee application, being Appendix "B"
- Proof of full-time employment status for Mr. Wojciech Domaleczny, being Appendix "C"

### **LICENCE COMMISSIONER'S COMMENTS**

Mr. Javanshir Abdoulrahmanpour, Power of Attorney for Mr. Amir Mostafavi, Plate Holder of Taxicab #135, submitted the attached application to the Licensing Division on August 24, 2016 for the prospective transfer to Mr. Wojciech Domaleczny.

#### **REGULATORY AUTHORITY**

Schedule 5, Part VII, Section 20.1 through 20.4 of Licensing By-law 137-2007 states:

*"20.1 Except as approved by the Licensing Commission, a taxicab plate holder may not transfer a taxicab plate and associated taxicab plate holder licence for a period of at least five (5) years from the date of issue of the licence.*

*20.2 No taxicab plate holder licence shall be transferred without the approval of the Licensing Commission.*

*20.3 No taxicab plate holder licence shall be transferred until the person to whom the transfer is*



to be made has first received approval from the Licence Commissioner as a licensee.

20.4 Subject to the restrictions herein, taxicab plates numbered 001 to 224 are transferable, provided that:

- (a) the transferee satisfies the eligibility criteria for inclusion on the Drivers' List;
- (b) the transferee signs a form of statutory declaration prescribed by the Licence Commissioner;
- (c) the transferor has completed a written application for the transfer in the prescribed form;
- (d) the transferee satisfies the requirements of a taxicab plate holder under this By-law, including submitting for inspection the taxicab to which the plate will be affixed;
- (e) the transferee pays all fees required under this By-law;

and the transferee will receive a taxicab plate holder licence at the time of transfer of the taxicab plate."

Further, Section 21.3 states:

"A taxicab or taxicab wheelchair accessible vehicle plate holder who has held a licence for a minimum of one (1) year may lease the taxicab or taxicab wheelchair accessible vehicle licence on a daily, weekly, monthly or yearly basis provided that:

- (a) the lessee is licensed by the City of Windsor as a taxicab driver;
- (b) all weekly, monthly or yearly leases are filed with and approved by the Licence Commissioner and shall be subject to such terms and conditions the Licence Commissioner may require;
- (c) the amount charged under the lease shall be a fair fee as approved by the Licence Commissioner and no additional charges shall be made against the lessee;
- (d) the lease agreement shall include a statement that the leasing agreement is considered null and void in the event that the lessor or lessee, either by written or verbal agreement, sub-leases the taxicab or taxicab wheelchair accessible vehicle or transfers responsibility for the operation of the taxicab or taxicab wheelchair accessible vehicle to a third party;
- (e) the lease agreement shall contain a clearly-stated right of the lessor and lessee to early termination of the lease;
- (f) where the lessee is a corporation, the lessee shall, at the time at which the lease is filed with the Licence Commissioner in accordance with the provision of this section, file with the Licence Commissioner a form supplied by the Licence Commissioner and a copy of the lessee's articles of incorporation, amendment or amalgamation; and,
- (g) the lease term shall be a minimum of twelve (12) months and a maximum of twenty-four (24) months."

## **BACKGROUND**

- August 24, 2016, transfer application and fee was received from Mr. Javanshir Abdoulrahmanpour, Power of Attorney for Mr. Amir Mostafavi, being Appendix "A"
- August 24, 2016, transferee application for Mr. Wojciech Domaleczny was submitted, being Appendix "B".
- June 24, 2016, proof of full-time employment status for Mr. Wojciech Domaleczny was submitted, being Appendix "C"

## **SUMMARY**

According to the AMANDA database, Mr. Amir Mostafavi has been the plate holder of taxicab #135 annually since 2007 and is therefore compliant with Section 20.1 to Public Vehicle Licensing By-Law 137-2007.

It is being requested that Taxicab Plate #135 be transferred to Mr. Wojciech Domaleczny, who is currently not a licensed plate holder. Further, Licensing records indicate that Mr. Domaleczny has been licensed as a taxicab driver since August 12, 2011. Although Mr. Domaleczny does not hold a current place on the Drivers' List, he has provided proof that he has been employed as a full-time taxicab driver since August 16, 2011, which satisfies the requirements of Section 20.4(a) of Schedule 5.

Administration is prepared to recommend that the transfer be completed pending the following outstanding items:

Mr. Wojciech Domaleczny must provide:

- (a) Verification of an appropriate vehicle to which he will affix taxicab plate #135;
- (b) A completed Plate Holder application and pay the associated fee;
- (c) Verification that full compensation has been made to Mr. Mostafavi in consideration of the transfer of taxicab plate #135.

## **RECOMMENDATION**

To the Windsor Licensing Commission for decision on the following:

**THAT** the transfer of Taxicab Plate #135 from Mr. Amir Mostafavi to Mr. Wojciech Domaleczny **BE APPROVED** with the following conditions:

- i. Mr. Domaleczny be given thirty (30) days from the date of this decision to submit a vehicle for inspection that complies with Schedule 5 to By-law 137-2007.
- ii. Mr. Domaleczny must submit a Plate Holder application and pay the applicable fee.
- iii. Mr. Domaleczny shall provide verification that full compensation has been made to

Mr. Mostafavi in consideration of the transfer of taxicab plate #135.

- iv. Mr. Domaleczny shall not lease the plate for a one year period as stated in Schedule 5, Section 21.3 of Licensing By-law 137-2007.

**DISPOSITION:**



**OFFICE OF THE CITY CLERK**

**Policy, Gaming & Licensing**

350 City Hall Square West - Suite 203  
Windsor, ON N9A 6S1  
Ph: (519) 255-6200, Option 1 Fax (519) 255-6868  
[www.citywindsor.ca](http://www.citywindsor.ca)

**TAXICAB PLATE TRANSFER  
TRANSFEROR**

<b>PLATE TRANSFER FEE</b>	<b>\$400.00</b>
---------------------------	-----------------

Pursuant to Public Vehicle Licensing Bylaw 137-2007, Schedule 5, Section 20 "Transfer of Licences Issued Prior to the Passing of this By-law (Plate #001 to 224 inclusive)", please be advised that I am the Plateholder of the City of Windsor Taxicab Plate No. 135 and I wish to transfer my plate in accordance with Bylaw 137-2007. I am currently licenced as a Plateholder with respect to the operation of the following vehicle:

YEAR:	N/A
MAKE & MODEL:	N/A
VIN:	N/A
COMPANY NAME:	N/A

PLEASE PRINT CLEARLY

NAME: AMIR MOSTAFAVI			
SIGNATURE: <i>[Signature]</i>			
ADDRESS: 56 Greenwicks			
CITY: OTTAWA	POSTAL CODE: K2C4G1	HOME PHONE:	CELL PHONE:

- By making this application for transfer, I hereby acknowledge that the transfer is not complete until approved by the Windsor Licensing Commission.

**NOTICE WITH RESPECT TO COLLECTION OF PERSONAL INFORMATION**

I acknowledge that the information requested on this form and any appendices attached is collected under the authority of the Municipal Act, City of Windsor Act and City of Windsor Public Vehicle By-law 137-2007 and will be maintained in accordance with the Municipal Freedom of Information and Protection of Privacy Act. The information is required in order to process, issue, monitor, regulate and investigate the various licensgs issued by the Windsor Licensing Commission. The name is public information. Any other personal information collected will only be used for investigative purposes. Questions about this collection can be made to the Deputy Licence Commissioner, 350 City Hall Square West, Room 203, Windsor, ON N9A 6S1 / (519) 255-6200, Option 1.

08/24/2016  
DATE (MM/DD/YYYY)

*[Signature]*  
SIGNATURE OF APPLICANT

**OFFICE USE ONLY**

DATE STAMP

**RECEIVED**

AUG 24 2016

STAFF INITIALS: JT

POLICY GAMING & LICENSING



## OFFICE OF THE CITY CLERK

## Policy, Gaming &amp; Licensing

350 City Hall Square West - Suite 203

Windsor, ON N9A 6S1

Ph: (519) 255-6200, Option 1 Fax (519) 255-6868

[www.citywindsor.ca](http://www.citywindsor.ca)

## TAXICAB PLATE TRANSFER TRANSFEREE

Pursuant to Public Vehicle Licensing By-law #137-2007, Schedule 5, Section 20 "Transfer of Licences Issued Prior to the Passing of this By-law (Plate #001 to 224 inclusive)", please be advised that I am interested in receiving City of Windsor taxicab plate No. 135 and I have reached an agreement with the current plateholder.

PLEASE PRINT CLEARLY

NAME (PRINT CLEARLY): <u>Domaleczny Wojciech</u>			
SIGNATURE: <u>[Signature]</u>			
ADDRESS: <u>2662 Robert Rd.</u>			
CITY: <u>Windsor</u>	POSTAL CODE: <u>N8W5L8</u>	HOME PHONE:	CELL PHONE:

By making this application for transfer:

- I hereby declare that I satisfy the eligibility criteria for inclusion on the Drivers' List.
- I hereby acknowledge that the transfer is not complete until approved by the Windsor Licensing Commission.

## NOTICE WITH RESPECT TO COLLECTION OF PERSONAL INFORMATION

I acknowledge that the information requested on this form and any appendices attached is collected under the authority of the Municipal Act, City of Windsor Act and City of Windsor Public Vehicle By-law 137-2007 and will be maintained in accordance with the Municipal Freedom of Information and Protection of Privacy Act. The information is required in order to process, issue, monitor, regulate and investigate the various licenses issued by the Windsor Licensing Commission. The name is public information. Any other personal information collected will only be used for investigative purposes. Questions about this collection can be made to the Deputy Licence Commissioner, 350 City Hall Square West, Room 203, Windsor, ON N9A 6S1 / (519) 255-6200, Option 1.

08-24-2016  
DATE (MM/DD/YYYY)

[Signature]  
SIGNATURE OF APPLICANT

OFFICE USE ONLY

DATE STAMP

RECEIVED

AUG 24 2016

STAFF INITIALS: JT

POLICY GAMING &amp; LICENSING



"At your service for over 60 years 519•256•2621"

DIVISION OF WINDSOR AIRLINE LIMOUSINE SERVICES LIMITED

Date: 08-24-2016

To: The Corporation of the City of Windsor  
Office of the City Clerk  
Policy, Gaming & Licensing

**SUBJECT: Driver's List Application**

Applicant: WOLCIECH DOMALECZY

Taxi License No. 16-146151

This letter will serve to introduce the above captioned dependent contractor who has been signed on with WALs o/a Veteran Cab since 08-16-2011, and has worked at least 35 hours per week for 40 weeks in the 2 years prior to this application.

At this writing the company is not aware of any outstanding charges or convictions against the named driver under By-law #137-2007.

If further information is required, please contact our Human Resources Department at (519) 256-1868 Ext 227.

Kind regards,  
*Vets Cab Company*

  
W. J. Bezzina  
General Manager

*per Lori Bastien*

**RECEIVED**

AUG 24 2016

POLICY GAMING & LICENSING

## ITEM NO. 7(a)

**WINDSOR LICENSING COMMISSION**

**September 28, 2016**

### **APPLICANT/LICENSEE:**

Mr. Chad Smith  
1859345 Ontario Ltd. o/a Riverside Electric  
Eel Service  
6985 Riverside Drive East  
Windsor, ON N8S 1C2

### **LICENCE CATEGORY:**

Plumbing Master  
Licence #16 135665

LiveLink File # ACLB/12642

### **HEARING PARTICULARS:**

Revoke – Plumbing Master Licence

### **APPENDED MATERIALS**

- Copy of Plumbing Master renewal application form, being appendix “A”
- Copy of Business Ownership Declaration, being Appendix “B”
- Copy of Plumbing Master licence, being Appendix “C”
- Copy of letter sent to licensee, being Appendix “D”

### **LICENCE COMMISSIONER’S COMMENTS**

This matter is with respect to Plumbing Master licence #16 135665 issued to Chad Smith operating under 1859345 Ontario Ltd. located at 6985 Riverside Drive East in Windsor, Ontario. AMANDA records indicate that the applicant, Mr. Smith, has been licensed as a Plumbing Master from 1999 until 2006 and 2010 to present. It should be noted that this is not the first time that Mr. Smith’s application has been brought forward before the Windsor Licensing Commission. Administration would like to remind the Commission that Mr. Smith’s Plumbing Master licence was previously expired at its meeting held in June 2007 due to non-compliance of the City of Windsor’s Business Licensing By-law.

### **REGULATORY AUTHORITY**

**Business Licensing By-Law 395-2004**

#### **3.7 Licence - application - full information – required**

(1) Every applicant shall provide in full, at the time the application is submitted, all of the information requested on the application form as well as:

- (a) payment of the prescribed licence fee set out in Schedule “1” of this by-law; and
- (b) any other document or information as may be required in any other Part of this by-law.

### **3.9 Contravention - other laws - prohibited**

The issuance or renewal of a licence is not intended and shall not be construed as permission or consent by the City for the holder of the licence to contravene or to fail to observe or comply with any law of Canada or Ontario or any by-law of the City.

### **3.24 Issuance, Renewal – Conditions**

(1) Every licence that is issued for the first time, and every renewal thereof, is subject to the following conditions of obtaining, continuing to hold, and renewing a licence, all of which shall be performed and observed by the applicant, holder of the licence or by the operator of the business:

- (e) the applicant or licence holder, or an individual who is a member of a partnership that is the holder of the licence, shall be a Canadian citizen or a person lawfully admitted to Canada for permanent residence and ordinarily resident in Canada or a person permitted to work in Canada as determined by Citizen and Immigration Canada;

### **3.25 Licensing powers – Licence Commissioner – issue or renew**

(1) Upon receipt of an application in the prescribed form for a licence or renewal thereof, shall make or cause to be made all investigation required by law and if the investigation disclose any reason to believe that the applicant is not of good character or that the carrying on of the said trade, calling, business or occupation will be likely to result in a breach of the law or be in any way adverse to the public interest, the Licence Commissioner shall recommend to the Windsor Licensing Commission that it not issue or renew the licence or that it impose conditions on the issuance of a licence, otherwise, the Licence Commissioner shall recommend to the Windsor Licensing Commission that it issue or renew the licence.

### **3.31 Refusal - suspension - revocation - by Windsor Licensing Commission – hearing**

- (1) At the hearing, the Windsor Licensing Commission may suspend, revoke or refuse to issue any licence under this by-law:
- (a) for any reason that would disentitle the holder to a licence if he/she were an applicant;
  - (b) where the holder of the licence or applicant is in breach of a condition of the licence or of this by-law;
  - (c) if there are reasonable grounds to believe that the statements on the licence application are false;
  - (d) if a report is filed subsequent to the date of the issuance of the licence by any department or agency which provided its approval originally to the issuance of the licence which indicates that a licensed premises no longer complies with any of the provisions of this by-law;
  - (e) upon such grounds as are set out in this by-law;
  - (f) if the applicant has outstanding fines or penalties owing to the municipality or has not paid the required licence application fee;
  - (g) if the conduct or character of the applicant or licensee affords reasonable cause to believe that the applicant or licensee will not carry on or engage in the business in accordance with the law or with honesty and integrity;
  - (h) if the geographic location of the business does not meet land use requirements;
  - (i) if, in the case of a corporate applicant or licensee, the conduct of its officers, directors, employees or agents affords reasonable cause to believe that the business will not be engaged in or carried on in accordance with the law or with honesty and integrity; or



(j) if issuing a licence is not in the public interest.

## **BACKGROUND**

- June 15, 2016, Mr. Chad Smith attends the Licensing office presenting the renewal form for Riverside Electric Eel Service, attached as Appendix "A".
- Mr. Smith indicates on his renewal form that the business is a corporation, 1859345 Ontario Ltd. o/a Riverside Electric Eel, and not a sole proprietorship, as previously licensed.
- Sarah Steele, Licence Issuer, retrieves Mr. Smith's file and discovers that there is no record of Mr. Smith supplying evidence of the filing of 1859345 Ontario Ltd., proof that he has registered the name Riverside Electric Eel Service with the Province of Ontario or proof that he is permitted to work in Canada.
- The Licence Issuer consults Craig Robertson, Supervisor of Licensing & Deputy Commissioner, with respect to the file and the absent documents.
- Craig Robertson instructs the Licence Issuer to proceed with the issuance of the licence and to advise Mr. Smith that he would have 60 (sixty) days to submit all outstanding documents.
- August 16, 2016, no further communication is made by Mr. Smith so a letter is sent by the Licence Issuer to Mr. Smith giving a deadline of August 25, 2015 to provide the absent documents.
- No further communication is made by Mr. Smith.

## **SUMMARY**

To summarize, Licence Administration requires documentation from Mr. Smith to update his file in accordance to Business Licensing By-law 395-2004. Administration requires proof of Mr. Smith's status in Canada to ensure that he is lawfully eligible to work in Canada and further, a copy of his Articles of Incorporation for 1859345 Ontario Ltd. as well as Ontario Master Business licence for Riverside Electric Eel Service to prove that Mr. Smith has registered his name with the province and has the right to use the name for business purposes.

Administration recommends to the Windsor Licensing Commission that Chad Smith operating under 1859345 Ontario Ltd. o/a Riverside Electric Eel Service be afforded a final forty eight (48) hour period from the time of this decision in which he must submit the outstanding items, being evidence of status in Canada and a copy of his Ontario Master Business Licence for 1859345 Ontario Ltd. o/a Riverside Electric Eel Service. Should Mr. Smith not comply, that his licence will be immediately revoked. It is not in the public interest to continue to licence Mr. Smith as a Plumbing Master if he refuses to meet the terms of Business Licensing By-Law 395-2004 and continue a history of non-compliance of City by-laws. Should the Windsor Licensing Commission decide to revoke this Plumbing Master licence, Mr. Smith would be required to apply for a new Plumbing Master licence, pay all applicable fees and provide all documentation requested by Administration and required under Business Licensing By-law 395-2004.

**RECOMMENDATION:**

THAT Plumbing Master licence # 16 135665 issued to Chad Smith for 1859345 Ontario Ltd. o/a Riverside Electric Eel Service BE REVOKED immediately if the licensee fails to provide proof to the Licensing Division of his status in Canada and a copy of his Articles of Incorporation for 1859345 Ontario Ltd. and a copy of Master Business Licence for Riverside Electric Eel Service within 48 hours of the decision made by the Windsor Licensing Commission.

**DISPOSITION:**



THE CORPORATION OF THE CITY OF WINDSOR  
 OFFICE OF THE CITY CLERK  
 POLICY, GAMING & LICENSING DEPARTMENT  
 350 City Hall Square West, Room 203  
 Windsor, ON N9A 6S1  
 (OFFICE HOURS - 8:30 AM - 4:30 PM, Monday to Friday)

Appendix "A"

June 15, 2016

CHAD SMITH  
 RIVERSIDE ELECTRIC EEL SERVICE

PHONE : (519) 255-6200, Option 1  
 FAX : (519) 255-6868  
 EMAIL : licences@citywindsor.ca  
 WEBSITE: www.citywindsor.ca

6985 RIVERSIDE DR E  
 WINDSOR ON N8S 1C2

LICENCE RENEWAL NOTICE

Phone: (519) 818-5103

6985 RIVERSIDE DR E  
 WINDSOR, ON N8S 1C2  
 Renewal Fee \$286.00

**RECEIVED**

JUN 15 2016

POLICY GAMING & LICENSING

Dear CHAD SMITH:

This is to advise you that your current Master (subtype Plumber) licence (# 15 183106), will expire as of May 31, 2016.

**Incomplete renewal applications will not be accepted!**

**\*Do not use ANY correction fluid on tape on any of the forms\***

You must attend the Licensing office **in person** along with this form and the following items, in order to process your business licence renewal:

- **For business owners only:** "Business Ownership Declaration" form (enclosed) -- with original signature, no photocopies;
- Government issued photo ID (i.e. driver's licence, passport, citizenship, etc.)
- Provincial Certificate of Qualification and/or Ontario College of Trades membership card;
- Please indicate class(es) if applicable: \_\_\_\_\_
- Copy of Certificate of Insurance -- minimum \$2 million in general liability coverage;
- City of Windsor-issued photo identification card -- if this card was issued **prior to** 2012 there will be an additional fee of **\$16.95** for a new card;
- Fee Payment : Business cheque, cash, debit, VISA, Mastercard.

Please ensure all information listed on the top of this letter is correct. If everything is correct, please complete below. If there are changes, please contact our office immediately at 519-255-6200, option 1.

The deadline to renew your licence is May 31, 2016. Thereafter, you will be subject to a 50% LATE PENALTY FEE AND CHARGES under the by-law. If you have already renewed your licence please disregard this notice. Thank you for your cooperation.

*Chad G Smith*

(Signature)

Chad G Smith

(Print Name)

(Date of Birth)

Owner

(Title and Date)

**OFFICE OF THE CITY CLERK**

**Policy, Gaming & Licensing**  
 350 City Hall Square West - Room 203  
 Windsor, ON N9A 6S1  
 Ph: 519-255-6200, Option 1 Fax: 519-255-6868  
 www.citywindsor.ca



**BUSINESS OWNERSHIP DECLARATION**

> If your business is a **CORPORATION:**

I, Chad G. Smith, of the Municipality of 6985 Riverside DR., Province of Ontario,  
 (Your Name) 1859345 (Where You Reside) OWT LTD  
 being the Owner of Riverside Electric Gel. herein after referred to as the  
 (Title) (Corporation Name and/or Number)

"Corporation", in the matter of Licensing Application for MASTER Rumble. hereby declare:  
 (Licence Type)

That the Corporation shall carry on business as Riverside Electric Gel Service at  
 (Trade Name) 6985 Riverside DR during the currency of the licence, if granted.  
 (Business Address)

I hereby declare I am an authorized signing officer with, and therefore have authority to bind, the Corporation and that all information included in this form is complete and accurate.

[Signature] Chad G. Smith 06/15/2016  
 Signature Print Name Date (MM/DD/YYYY)

> If your business is a **SOLE PROPRIETORSHIP:**

I, \_\_\_\_\_, of the Municipality of \_\_\_\_\_, Province of Ontario,  
 (Your Name) (Where You Reside)  
 being the Owner of \_\_\_\_\_ herein after referred to as the "Business", in the matter  
 (Business Name)

of Licensing Application for \_\_\_\_\_ hereby declare:  
 (Licence Type)

That the Business shall carry on/operate as \_\_\_\_\_ at  
 (Trade Name) \_\_\_\_\_ during the currency of the licence, if granted.  
 (Business Address)

I hereby declare that all information included in this form is complete and accurate.

\_\_\_\_\_  
 Signature Print Name Date (MM/DD/YYYY)

**RECEIVED**  
 JUN 15 2016

> If your business is a **PARTNERSHIP:**

I, \_\_\_\_\_, of the City of \_\_\_\_\_, Province of Ontario,  
 (Your Name) (Where You Reside)  
 being the Owner of \_\_\_\_\_ herein after referred to as the "Partnership"  
 (Business Name)

of Licensing Application for \_\_\_\_\_ hereby declare:  
 (Licence Type)

That the Partnership shall carry on business as \_\_\_\_\_ at  
 (Trade Name) \_\_\_\_\_ during the currency of the licence, if granted.  
 (Business Address)

I hereby declare that I am authorized to sign on behalf of the Partnership and that all information included in this form is complete and accurate.

\_\_\_\_\_  
 Signature Print Name Date (MM/DD/YYYY)

LICENCE MUST BE POSTED IN A PROMINENT POSITION ON THE LICENSED PREMISES.



# WINDSOR LICENSING COMMISSION BUSINESS LICENCE

OFFICE OF THE CITY CLERK - LICENSING DIVISION  
350 City Hall Square West, Room 203  
Windsor, ON N9A 6S1

16 135665

PHONE: (519) 255-6200, OPTION 1

FAX: (519): 255-6868

THE ENTITY NAMED HEREIN IS HEREBY GRANTED A LICENCE TO OPERATE THE BUSINESS INDICATED

1859345 ONT LTD. O/A RIVERSIDE ELECTRIC EEL SERVICE  
HEREUNDER

CHAD SMITH  
6985 RIVERSIDE DR E  
WINDSOR ON N8S 1C2

CONDITIONS, IF ANY:

P697 MUST APPEAR ON ALL VEHICLES AND  
LOCAL ADVERTISING  
SUBJECT TO HOME OCCUPATION BYLAW

TYPE OF LICENCE

Master/Plumber

LICENCE FEE

Business Licence Fee	191.00
Penalty - Licensing	95.00

New

Renewal

286.00

TOTAL FEE

Date of Issue June 15, 2016

Date of Expiry May 31, 2017

Issuer Sarah Steele

*Valerie Cutchley*  
LICENCE COMMISSIONER

File COPY



August 16, 2016

1859345 ONT LTD. O/A RIVERSIDE ELECTRIC EEL SERVICE  
Chad Smith  
6985 Riverside Dr. E  
Windsor, ON N8S 1C2

**RE: Master Plumber Licence #16 135665**

This letter is further to your application for Master Plumber submitted to our office on **June 15, 2016**. Upon further review of your file, it has come to our attention that not all required supplementary documentation has been provided.

I am requesting that the following items be submitted to our office no later than **August 25, 2016**:

- A copy of your Articles of Incorporation with a list of the directors.
- A copy of your Master Business Licence from the Province showing that you registered your business and are entitled to use the name "Riverside Electric Eel"
- A valid copy of identification showing proof of entitlement to work in Canada (ie.) Canadian Passport, Canadian Birth Certificate, Citizenship, Work Permit, etc.

**These items will be added to your file as permanent documents, please note that our office did not always ask for these items but our legal department has advised us that we are now to obtain these legal documents for our files for all individuals obtaining a business licence.**

**Failure to do so will result in your application being deemed expired and forwarded to the Windsor Licensing Commission.**

I submit the above for your immediate attention.

Yours truly,

Sarah Steele  
Licence Issuer  
Policy, Gaming & Licensing  
519-255-6100 ext. 1896

/ss

**THE CORPORATION OF THE CITY OF WINDSOR  
OFFICE OF THE CITY CLERK  
LICENSING DIVISION**



**MISSION STATEMENT:**

*"Our City is built on relationships – between citizens and their government, businesses and public institutions, city and region – all interconnected, mutually supportive, and focused on the brightest future we can create together."*

<b>Livelihood: Report #</b>	<b>Report Date: September 9, 2016</b>
<b>Author's Name: Craig Robertson, Supervisor of Licensing</b>	<b>Date to Commission: September 28, 2016</b>
<b>Author's Phone: 519 255-6100, Ext. 6869</b>	<b>Classification #:</b>
<b>Author's E-mail: croberson@citywindsor.ca</b>	

**To: Windsor Licensing Commission**

**Subject: Expired Application(s) for Business Licence**

**1. RECOMMENDATION: City Wide:  Ward(s): \_\_\_\_\_**

To the Commission for information.

**EXECUTIVE SUMMARY:**

N/A

**2. BACKGROUND:**

Various business licence application(s) are submitted to the Licensing Division annually for either the renewal of a licence or for a new business.

Section 3.20 of Business Licensing By-law 395-2004 states:

**"3.20 Licence – application deemed expired**

Any business licence application that has not received approvals from all municipal or provincial departments or agencies as the Licence Commissioner deems necessary within 60 days from the date of the filing of the application, because of the applicant's inability to comply with the requirements to become licensed, shall be deemed to have expired unless the application is referred to the Windsor Licensing Commission under section 3.28 of this by-law."

And Section 11 of Part III – General Provisions of the Public Vehicle Licensing By-Law 137-2007 states:

"Any application which has not received approvals from all municipal or provincial departments or agencies as the Licence Commissioner deems necessary within sixty (60) days from the date

of filing the application, shall be deemed to have expired because of the applicant's inability to comply with the requirements to become licenced, unless the application is referred to the Licensing Commission for determination.

### 3. DISCUSSION:

An application(s) for a business licence was submitted by the following:

<u>APPLICANT</u>	<u>LOCATION</u>	<u>LICENCE CATEGORY</u>	<u>DATE OF APPLICATION</u>
Amanda Eason o/a Blended 360	3131 Forest Glade Drive, Windsor, ON	Hospitality Food Service	February 26, 2016
Abdallah Aboul Hassan o/a The Juice Market	1030 Walker Road, Windsor, ON	Hospitality Food Service	June 9, 2015
Richard Bordage o/a The City Market Cafe of Walkerville	1030 Walker Road, Windsor, ON	Hospitality Food Service	June 16, 2015
Mohammad Kaiss o/a Alex Coffee Shop	227B Erie Street East, Windsor, ON	Hospitality Food Service	April 27, 2016
1185692 Ontario Ltd. o/a Diana's Pizzeria	1794 University Avenue West, Windsor, ON	Hospitality Food/Liquor Service	February 26, 2016
1635723 Ontario Inc. o/a Grabba Java	700 Tecumseh Road East, Suite 108, Windsor, ON	Hospitality Food Service	February 24, 2016
Wireless Warehouse of Canada Inc. o/a Liquidation Center	310 Hanna Street East, Windsor, ON	Retail Resale and Automobile Service Station – Vehicle Used for Hire	June 10, 2016
2493314 Ontario Inc. o/a Shenigans Pub & Grill	6675 Tecumseh Road East, Windsor, ON	Hospitality Food/Liquor Service	February 18, 2016
Yousef Haddad	1415 Huron Church, Windsor, ON	Adult Entertainment Operator	June 20, 2016

The above mentioned applications have been pending for more than 60 days, and the applicant has not complied with the requirements of Business Licensing By-law 395-2004 and/or Public Vehicle Licensing By-Law 137-2007.

A letter has been sent to the above applicant(s) advising that their application has expired and is no longer valid.

### 4. RISK ANALYSIS:

N/A

### 5. FINANCIAL MATTERS:

N/A

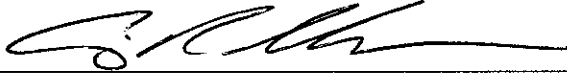


**6. CONSULTATIONS:**

N/A

**7. CONCLUSION:**

The application(s) listed above shall be deemed to have expired.



**Craig Robertson**  
**Supervisor of Licensing & Deputy Licence**  
**Commissioner**

**APPENDICES:**

**DEPARTMENTS/OTHERS CONSULTED:**  
**Name:**  
**Phone #: 519            Ext.**

<b>NOTIFICATION :</b>				
<b>Name</b>	<b>Address</b>	<b>Email Address</b>	<b>Telephone</b>	<b>FAX</b>