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Windsor, Ontario November 25, 2015

A meeting of the **Windsor Licensing Commission** is held this day commencing at 9:30 o'clock a.m. in the Council Chambers, 3rd floor, City Hall, there being present the following members:

Councillor Ed Sleiman, Chair
Councillor Paul Borrelli (arrives at 9:35 a.m.)
Gino Conte
Jack Fathers

Regrets received from:

Councillor John Elliott

Also present are the following resource personnel:

Valerie Critchley, City Clerk and Licence Commissioner
Gary Cian, Deputy Licence Commissioner and Senior Manager of Policy, Gaming, Licensing & By-law Enforcement
Sherri Arsenault, Executive Initiatives Coordinator
Sonia Bajaj, Financial Planning Administrator
Ann Kalinowski, Manager of By-law Enforcement
John Lee, Chief Fire Prevention Officer
Craig Robertson, Supervisor of Licensing & Deputy Licence Commissioner
Janna Tetler, Senior Licensing Issuer
Karen Kadour, Committee Coordinator

1. CALL TO ORDER

The Chair calls the meeting to order at 9:30 o'clock a.m. and the Commission considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. MINUTES

Moved by J. Fathers, seconded by G. Conte,
That the minutes of the Windsor Licensing Commission of its meeting held October 28, 2015 **BE ADOPTED** as presented.
Carried.

3. **DISCLOSURE OF INTEREST**

None disclosed.

4. **REQUESTS FOR DEFERRALS, REFERRALS OR WITHDRAWAL**

C. Robertson states the Transferor and Transferee of Plate #173 are requesting withdrawal of Item 6 (a) as there is no longer an agreement between the two parties to transfer the plate.

Moved by G. Conte, seconded by J. Fathers,

That the matter Item 6 (a) relating to the Transfer of Plate #173 **BE WITHDRAWN** as there is no agreement relating to the value of the plate between Mr. Henry Lesperance, Transferor and Mr. Walid El-Haj, Transferee.

Carried.

6. **LICENCE TRANSFERS**

6(a) **Transfer of Plate #173**

This item has been withdrawn.

7. **APPLICATIONS/HEARINGS**

7(a) **1882097 Ontario Ltd. o/a Narenj Restaurant – Hospital Food Service**

C. Robertson advises the applicant has not complied with the requirement to obtain an approval from Fire and Rescue Services.

In response to a question asked by J. Fathers regarding if the applicant is operating a business at 1806 Wyandotte Street West, J. Lee responds he attended the property on five occasions, sent an “entry” letter and to date no response has been received.

Moved by J. Fathers, seconded by G. Conte,

WLC12/15 That the Windsor Licensing Commission **REFUSE TO RENEW** a Hospitality Food Service Licence to 1882097 Ontario Ltd. o/a Narenj Restaurant at 1806 Wyandotte Street West.

Carried.

8. **REPORTS AND ADMINISTRATIVE MATTERS**

8(a) **Expired Application(s) for Business Licence**

Moved by J. Fathers, seconded by G. Conte,
That the report of the Supervisor of Licensing dated November 6, 2015 entitled "Expired Application(s) for Business Licence" **BE RECEIVED.**
Carried.

8(b) **2016 Proposed Business Licence Fees**

In response to a question asked by G. Conte regarding if the 2016 Proposed Business Licence Fees report has been sent to businesses, C. Robertson responds the matter was advertised in the Windsor Star and on the City of Windsor website.

In response to a question asked by G. Conte regarding why some municipalities can charge different fees compared to other municipalities, C. Robertson responds that the City of Windsor calculates their licence fees utilizing a full cost recovery method compared to a risk based method. C. Robertson advises that the City of Windsor will now be recovering the full cost associated with issuing business licences.

C. Robertson informs the Windsor Licensing Commission that the last time business licence fees were increased was in 2005.

The Chair comments on the percentage increase on the proposed business licence fees. G. Cian remarks that the percentage increase must be considered along with the actual dollar value.

- Moved by G. Conte, seconded by Councillor Borrelli,
- I. That the report of the Executive Initiatives Coordinator dated October 29, 2015 entitled "2016 Proposed Business Licence Fees" **BE RECEIVED AS AMENDED** to reflect the correction to the Appendices.
 - II. That the proposed 2016 Business Licence fees attached as Appendix "A" **BE RECOMMENDED** for City Council approval in the 2016 Budget deliberations.
 - III. That Part 3, Schedule 1 to Business Licensing By-law #395-2004 **BE AMENDED** accordingly.

Carried.

9. **IN CAMERA**

No In Camera session is held.

10. **NEW BUSINESS**

None.

11. **DATE OF NEXT MEETING**

It is generally agreed the WLC meeting scheduled for December 23, 2015 will not be held unless an urgent matter arises.

12. **ADJOURNMENT**

There being no further business, the meeting is adjourned at 9:40 o'clock a.m.

CHAIR

COMMITTEE COORDINATOR

(b) 2016 Proposed Business Licence Fees

The report of the Executive Initiatives Coordinated dated October 29, 2015 entitled "2016 Proposed Business Licence Fees" is attached.

9. IN CAMERA

10. NEW BUSINESS

11. DATE OF NEXT MEETING

The next meeting of the Windsor Licensing Commission will be held on December 23, 2015 at 9:30 a.m. in the Council Chambers.

12. ADJOURNMENT