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Windsor, Ontario November 27, 2013

A meeting of the **Windsor Bicycling Committee** is held this day commencing at 5:00 o'clock p.m. in Room 407, 400 City Hall Square East, there being present the following members:

Kari Gignac, Chairperson
Councillor Alan Halberstadt (arrives at 5:12 p.m.)
Neil Campbell
Walter Manney
Nicole Noel
Charles Pope
Dr. Chris Waters

Guest in attendance:

Dr. Nicholas Scott, Professor of Sociology, University of Windsor

Also present are the following resource personnel:

Jen Leitzinger, Transportation Planning Engineer
Karen Kadour, Committee Coordinator

1. CALL TO ORDER

The Chair calls the meeting to order at 5:10 o'clock p.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. DECLARATIONS OF CONFLICT

None disclosed.

3. MINUTES

Moved by N. Campbell, seconded by C. Pope,
That the minutes of the Windsor Bicycling Committee at its meeting held July 24,
2013 **BE ADOPTED** as presented.
Carried.

It is noted City Council will deliberate on December 2, 2013 the approval of a \$3.5 million investment to complete the "Windsor Loop" identified in the City's 2001

Bicycle Use Master Plan. The funding will provide for 12.4 kilometers of new bike paths to link existing stretches to complete a 42.5 kilometer loop circling the city.

4. **RESIGNATION OF THE CHAIR AND ELECTION OF NEW CHAIR**

K. Gignac announces her resignation as Chairperson of the Windsor Bicycling Committee.

Moved by N. Campbell, seconded by Dr. Waters,

That the resignation of Kari Gignac as Chairperson of the Windsor Bicycling Committee **BE ACCEPTED**, and further that thanks **BE EXTENDED** to Kari for her dedication.

Carried.

The Committee Coordinator calls for nominations from the floor for the position of Chairperson. Dr. Waters nominates Nicole Noel. Nicole Noel declines the nomination.

K. Gignac nominates Dr. Chris Waters as Chair. The Committee Coordinator asks if there are further nominations from the floor for the position of Chair. Seeing none, the Committee Coordinator asks Dr. Waters if he accepts. Dr. Chris Waters accepts.

Moved by K. Gignac, seconded by W. Manney,

That Dr. Chris Waters **BE ELECTED** Chair of the Windsor Bicycling Committee effective at the next meeting of the Committee.

Carried.

The Committee Coordinator calls for nominations for the position of Vice Chair.

N. Noel nominates K. Gignac for the position of Vice Chair. The Committee Coordinator asks if there are further nominations for the position of Vice Chair. Seeing none, the Committee Coordinator asks K. Gignac if she accepts. K. Gignac accepts.

Moved by N. Noel, seconded by C. Pope,

That Kari Gignac **BE ELECTED** Vice Chair of the Windsor Bicycling Committee.

Carried.

5. **BUSINESS ITEMS**

5.1 **Bike Safety Video**

Kim Kristy to provide a presentation at the next meeting.

Councillor Halberstadt reports he will contact a representative of Bike Friendly Windsor-Essex regarding an application for Trillium Grant funding.

5.2 Municipal Class Environmental Assessment – 6th Concession Road/North Talbot Road

J. Leitzinger states a Public Information Centre regarding the Municipal Class Environmental Assessment will be held early in 2014 and the Committee will be apprised of the date of the meeting.

5.3 Central Riverfront Implementation Plan (CRIP)

The Chairperson refers the members to the Central Riverfront Implementation Plan Public Input Survey. The CRIP, adopted by City Council on September 5, 2000 is the overall conceptual plan for the riverfront for the next 25 years. The plan ensures that residents' long-held dream of creating a continuous riverfront open space network will be upheld for future generations.

J. Leitzinger indicates that a 1 hour session prior to the Ward meetings is focused on the CRIP.

5.4 Ontario's Share the Road Cycling Coalition

The Chairperson explains the delegations expected at this meeting are in fact members of the Windsor Essex Share the Road and are not affiliated with the Ontario Share the Road Cycling Coalition. It is anticipated a ride can be planned in conjunction with the Ontario Share the Road Cycling Coalition in 2014.

5.5 WBC Initiatives in 2014

The following WBC initiatives for 2014 are proposed:

- **Education/Enforcement Campaign**
- **Plan a ride in conjunction with the Ontario Share the Road Cycling Coalition**
- **Bicycle parking facilities** – how does a small business acquire bicycle parking facilities

In response to a question asked by Councillor Halberstadt regarding the reduction of the fee for an infraction relating to cycling on the sidewalk, J. Leitzinger to report back on the findings.

Councillor Halberstadt suggests Dr. C. Waters attend the December 2, 2013 Operating/Capital Budget meeting of Council to introduce himself as the new Chair and to support the proposal by the Mayor to dedicate \$3.5 million to completing the Windsor Bike Network Loop.

5.6 Financials

Moved by N. Campbell, seconded by W. Manney,
That **APPROVAL BE GIVEN** to expenditures in the upset amount of \$2,369 for promotional and advertising initiatives.
Carried.

6. NEW BUSINESS

None.

7. DATE OF NEXT MEETING

To be determined as the Committee Coordinator has a meeting conflict on January 23, 2014.

8. ADJOURNMENT

There being no further business, the meeting is adjourned at 6:22 o'clock p.m.

CHAIRPERSON

COMMITTEE COORDINATOR

AGENDA
and Schedule "A"
to the minutes of the
Windsor Bicycling Committee meeting held
Wednesday, November 27, 2013
at 5:00 o'clock p.m.
Room 407, 400 City Hall Square East



1. **CALL TO ORDER**
2. **DECLARATIONS OF CONFLICT**
3. **MINUTES**
Adoption of the minutes of the meeting held July 24, 2013 – *(previously distributed)*
4. **RESIGNATION OF CHAIR AND ELECTION OF NEW CHAIRPERSON**
5. **BUSINESS ITEMS**
 - 5.1 **Bike Safety Video**
Kim Kristy to present ideas for a new bike safety video.
 - 5.2 **City of Windsor – Municipal Class Environmental Assessment 6th Concession Road/North Talbot Road**
Letter from John Zangari, P. Eng. Project Manager, Dillon Consulting dated November 4, 2013 – *attached.*
 - 5.3 **Central Riverfront Implementation Plan**
Information from the Planning Department, City of Windsor regarding the Central Riverfront Implementation Plan– *attached.*
 - 5.4 **Ontario's Share the Road Cycling Coalition**
Discussion regarding strategies to foster a stronger relationship with the Ontario's Share the Road Coalition. (Tom and Sue Omstead to assist with this initiative).
 - 5.5 **WBC Initiatives in 2014**
Discussion to determine initiatives/events for 2014.
 - 5.6 **Financials**
Financial Summary Variance Report for the period ending November 30, 2013 – *attached.*
6. **NEW BUSINESS**
7. **DATE OF NEXT MEETING**
To be determined.
8. **ADJOURNMENT**