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Windsor, Ontario March 8, 2011

A meeting of the **Windsor Bicycling Committee** is held this day commencing at 6:00 o'clock p.m. in Room 407, 400 City Hall Square East, there being present the following members:

Mark Lindquist, Chair  
Councillor Alan Halberstadt  
Tristan Fehrenbach  
Kari Gignac  
Eric Renaud  
Charles Griffiths

**Regrets received from:**

Jim Boufford  
Dr. Christopher Waters

**Also present are the following resource personnel:**

Jen Leitzinger, Transportation Planning Engineer  
Cathy Copot-Nepszy, Windsor-Essex County Health Unit (arrives at 6:07 o'clock p.m.)  
Staff Sergeant Steve Bodri, Windsor Police Services (arrives at 6:16 o'clock p.m.)  
Susan Vadori, Committee Coordinator (A)

**1. CALL TO ORDER**

The Chair calls the meeting to order at 6:03 o'clock p.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

**2. ADDITIONS TO THE AGENDA**

That Rule 3.3 (a) of the *Procedure By-law, 420-2001 as amended* be waived to add the following Agenda item:

Moved by Councillor Halberstadt, seconded by C. Griffiths,

That an update **BE PROVIDED** regarding *Item 5.7* financial consideration for Bike Friendly Windsor regarding Ride of Silence Event scheduled for April 18, 2011 **BE PRESENTED**.

Carried

**3. ADOPTION OF THE MINUTES**

Moved by Councillor Halberstadt, seconded by E. Renaud  
That the minutes of the Windsor Bicycling Committee held on February 8, 2011  
**BE ADOPTED** as presented.  
Carried.

**4. DECLARATION OF CONFLICT**

None declared.

**5. BUSINESS ITEMS**

**5.1 Update - Bylaws for Cycling**

J. Leitzinger updates the Committee regarding a meeting with the Technical Committee that took place on February 15, 2011 at Public Works 1266 McDougall.

Some salient points of discussion include, *attached* as Appendix “A”:

- By-law amendment regarding e-bikes on certain trails and sidewalks;
- Consideration to include an age component greater than the age of 12 years;
- Obtaining input (including fine schedule) from City of Windsor Legal Services.

E. Renaud submits correspondence received from Mrs. G. Dallaire noting concern for bicycle riders on some City streets, *attached* as Appendix “B”.

Moved by Councillor Halberstadt, seconded by E. Renaud  
That Rule 13.9(a) of the Procedure By-law regarding business not already before the Committee **BE WAIVED** to permit the introduction of a motion for reconsideration without prior notice respecting the December 14, 2010 Windsor Bicycling Committee meeting pertaining to the age of exception of a bicycle operated by a person of the age of 12 years old or younger to 16 years old or younger.  
Carried.

Moved by Councillor Halberstadt, seconded by E. Renaud  
That the following resolution, adopted by Windsor Bicycling Committee on December 14, 2011 **BE RECONSIDERED**:

Moved by K. Gignac, seconded by C. Griffiths  
That the following suggested wording **BE CONSIDERED** for use to amend Bike Bylaw No. 9148 and further **BE FORWARDED** to the City Solicitor’s office for consideration and opinion by the Solicitor’s office **BE PROVIDED** with recommendations to the Committee;

*“No person shall ride on a city sidewalk, a Motor Assisted Bicycle, a bicycle, an e-bike, or power assisted bicycle with the **exception** of a bicycle operated by a person of the the age of 12 years old or younger.”*

Carried.

Moved by Councillor Halberstadt, seconded by E. Renaud

That the following suggested wording **BE CONSIDERED** for use to amend Bike Bylaw No. 9148, *“No person 16 years of age or older shall ride a motor assisted bicycle, a bicycle, an e-bike, or power assisted bicycle on City sidewalks.”*

Carried.

## **5.2 Update – Policy that mandates the accommodation of cyclists on all road projects**

J. Leitzinger updates the Committee with respect to the previous inquiries regarding the accommodation of cyclists on all road projects - an electronic mail received from Stacey Shyshak, Engineer II of the City of Windsor, attached as Appendix “C”;

The Committee also inquired if consideration for the inclusion of the word “shall” throughout the bylaw and where applicable in the wording of the by-law (i.e. *shall consider*) could be appropriate.

## **5.3 Update – Increase the amount of bike lanes in priority locations and the amount of connecting bike lanes/paths for users**

K. Gignac updates the Committee regarding the meeting that took place on February 15, 2011 at Public Works 1266 McDougall, and refers to the notes which are attached as Appendix “A”.

The Committee generally agrees that K. Gignac should establish and provide the list of top ten bike lane routes that could connect to existing bike lanes in the City of Windsor. This list would be useful for referral purposes from time to time.

## **5.4 Update – Increasing Bike Parking**

T. Fehrenbach updates the Committee regarding the discussion of the meeting that took place on February 15, 2011 at Public Works 1266 McDougall, and refers to the notes which are attached as Appendix “A”.

T. Fehrenbach highlights some discussion points that include:

- Bike racks and a possible source for funding with Ministry of Transportation;
- Encroachment permits to install bike racks;
- Some ideas for use of Capitol budget funding.

The Committee generally agrees that T. Fehrenbach should research with the Ministry of Transportation for any grant applications regarding bike rack funding initiatives.

T. Fehrenbach, M. Lindquist and C. Copot-Nepszy agree to collaborate on the Bike Parking Policy and possibly research if BIA's are interested in bike parking.

Councillor Halberstadt updates the Committee with regard to the contact with J. Rondot of the Walkerville BIA and the possible funding support (BIA/Businesses/and a City funded formula) and cooperation with the BIA's relating to interest for bike rack locations and installations. It is also noted that a process to establish a bike rack location and costing is presently lacking and is required to go forward.

The Committee generally agrees that C. Copot-Nepszy will meet with Josette Eugeni, Manager of Transportation Planning to discuss the B.U.M.P. policy and assist in prioritizing in updating and the impacts on Windsor Bicycling Committee.

### **5.5 Update – Education**

No Education update is available.

C. Copot-Nepszy reminds the Committee about the “Rediscover your Bike” scheduled for Saturday June 11, 2011 from 9:00 o'clock a.m. to 11:00 o'clock a.m., at the WFCU Centre. M. Lindquist, Councillor Halberstadt, E. Renaud, C. Griffiths volunteer to assist during the event.

Staff Sergeant S. Bodri, Windsor Police Services updates the Committee that Police Week is approaching and Windsor Police Services is looking for volunteers during the week of May 15-23, 2011 at Devonshire Mall. Thursday May 19, 2011 – Saturday May 21, 2011 are the busiest days and volunteers C. Griffiths and C. Copot-Nepszy and E. Renaud offer to attend at the display located in the Devonshire Mall.

### **5.6 Update – Technical Committee**

J. Leitzinger updates the Committee and refers to the discussion at the February 15, 2011 meeting at Public Works 1266 McDougall, and refers to the notes which are attached as Appendix “A”.

C. Copot-Nepszy offers to assist J. Leitzinger with various tasks and J. Leitzinger will inform C. Copot-Nepszy with regard to the work schedule.

### **5.7 Financial Consideration to Bike Friendly Windsor regarding Ride of Silence Event scheduled for April 18, 2011.**

K. Gignac updates the Committee regarding the Ride of Silence Event scheduled for April 18, 2011. This 18 km event commences at 7:00 o'clock p.m. and participants ride in the general down town core area of the City. The ride is to honor the memory of others who riders who have been injured or killed. The Bike Friendly Group of Windsor needs event insurance coverage and K. Gignac inquires if the Committee would consider requesting insurance coverage from the City to be extended to the Bike Friendly Windsor group for this event. It is generally agreed that background information be forwarded explaining the event and the related request for involvement to City of Windsor's Purchase and Risk Management.

C. Griffiths leaves meeting at 7:41 o'clock p.m.

J. Leitzinger leaves meeting at 7:45 o'clock p.m.

C. Griffiths leaves meeting at 7:45 o'clock p.m.

Moved by Councillor Halberstadt, seconded by T. Fehrenbach

That the Windsor Bicycling Committee agrees to **BE AFFILIATED** with Ride of Silence, organized by Bike Friendly Windsor scheduled for April 18, 2011 commencing at 7:00 o'clock p.m. to planned to travel the Windsor Downtown core area including approximately an 18 km area.

Carried

Staff Sergeant S. Bodri, Windsor Police Services reminds the Committee that a "*Bike Blitz Day*" has not been scheduled yet and the timeline could be discussed at a upcoming meeting.

**6. DATE OF NEXT MEETING**

The next meeting will be held on April 12, 2011 at 6:00 o'clock p.m. in Room 407, 400 City Hall Square East.

**7. ADJOURNMENT**

There being no further business, the meeting is adjourned at 7:48 o'clock p.m.

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CHAIR

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COMMITTEE COORDINATOR