

**AGENDA**  
and Schedule "A"  
to the minutes of the  
**Windsor Bicycling Committee** meeting held  
**Wednesday, March 30, 2016**  
at 5:00 o'clock p.m.  
Room 407, 400 City Hall Square East



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1. **CALL TO ORDER**

2. **DECLARATIONS OF CONFLICT**

3. **MINUTES**

Adoption of the minutes of the meeting held February 3, 2016 – **attached**.

4. **PRESENTATIONS**

- o Lori Newton, weBike – Bike Summit
- o Ken Acton – Windsor Region Society of Architects (WRSA)-CNU

5. **BUSINESS ITEMS**

5.1 **Chair's Report**

5.2 **Earth Day – April 24, 2016**

J. Leitzinger to provide an update.

5.3 **Bike Safety Day – May 15, 2016**

5.4 **Bike to Work Day**

The Vice Chair to provide an update.

5.5 **Open Streets – July 18, 2016**

J. Huang to provide an update.

6. **NEW BUSINESS**

Discussion regarding possibly amending the WBC Mandate/Terms of Reference to allow a representative from weBike to sit on the Windsor Bicycling Committee.

7. **DATE OF NEXT MEETING**

8. **ADJOURNMENT**

KK/  
Windsor, Ontario February 3, 2016

A meeting of the **Windsor Bicycling Committee** is held this day commencing at 5:00 o'clock p.m. in Room 407, 400 City Hall Square East, there being present the following members:

Amy Farkas, Chairperson  
Councillor Rino Bortolin  
Dr. Chris Waters, Vice Chair and former Chair  
Jacques Berge (arrives at 5:22 p.m.)  
Jin Huang

**Regrets received from:**

Robert DiMaio  
Klaus Dohring  
Anthony Ventimiglia

**Guest in attendance:**

Lori Newton, Bike Friendly Windsor Essex

**Also present are the following resource personnel:**

Jen Leitzinger, Transportation Planning Engineer  
Cathy Copot-Nepszy, Windsor Essex County Health Unit  
Simona Simion, Planner – Research and Policy Support  
Karen Kadour, Committee Coordinator

**1. CALL TO ORDER**

The Committee Coordinator calls the meeting to order at 5:22 o'clock p.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

**2. ELECTION OF CHAIRPERSON**

The Committee Coordinator calls for nominations from the floor for the position of Chairperson. J. Huang nominates Amy Farkas, seconded by J. Berge. The Committee Coordinator calls for further nominations from the floor for the position of Chairperson. Seeing none, the Committee Coordinator asks A. Farkas if she accepts the position of Chairperson. A. Farkas accepts.

Moved by J. Huang, seconded by J. Berge,  
That Amy Farkas **BE ELECTED** Chairperson of the Windsor Bicycling  
Committee for the term ending December 31, 2016.  
Carried.

It is generally agreed a Vice Chair will also be elected.

Moved by J. Huang, seconded by A. Farkas,  
That Dr. Chris Waters **BE ELECTED** Vice Chair of the Windsor Bicycling  
Committee for the term ending December 31, 2016.  
Carried.

Dr. Waters, outgoing Chair, chairs the meeting with the expressed approval of A.  
Farkas, Chairperson.

#### **5.4 Open Streets Windsor**

City Council at its meeting February 1, 2016 approved the following:  
**CR87/2016** "That Report No 362 of the Social Development, Health & Culture  
Standing Committee of its meeting held December 9, 2015 regarding 'Open Streets  
Windsor – Pilot Project" BE ADOPTED as presented, and further, that the request from  
Ford City Neighbourhood Renewal to extend the route by 1 block bringing the end of the  
route to Richmond and Drouillard BE APPROVED."

S. Simion, Planner is present and provides a video entitled "8 to 80 Open  
Streets". The following comments are provided relating to Open Street Windsor:

- Designated streets in the City of Windsor will be closed to traffic and open to people of all ages, abilities, social, economic backgrounds to enjoy.
- The temporary closure of roadways to vehicular traffic will allow for such activities as walking, cycling, yoga, dancing and fitness
- Goals of Open Street Windsor are to:
  - Encourage active transportation and physical activity
  - Encourage community building activities
  - Promote community-led active living initiatives
  - Showcase recently improved streetscapes
  - Provide an opportunity for local businesses and organizations to participate
- Open Streets Windsor will take place from 9:00 a.m. to 1:00 p.m. on Sunday, July 17, 2016 and Sunday, September 18, 2016
- The proposed route spans approximately 8 kilometres
- Need for approximately 200 volunteers

The Chair thanks S. Simion for her informative presentation.

#### 4. MINUTES

Moved by A. Farkas, seconded by J. Huang,  
That the minutes of the Windsor Bicycling Committee of its meeting held  
September 29, 2015 **BE ADOPTED** as presented.  
Carried.

#### 5. BUSINESS ITEMS

##### 5.1 Chair's Report

Discussion ensues regarding Council's decision to not approve the name change  
from the Windsor Bicycling Committee to the Active Transportation Committee.

##### 5.2 2016 Bike Events

Dr. Waters states Bike Safety Day will be held on May 15, 2016 at Bruce Park.  
J. Berge will be available to distribute safety devices.

The salient points of discussion relating to WBC sponsored bike events for 2016  
are as follows:

- Bike to Work event – Dr. Waters to act as lead
- Dr. Waters to complete an application to proclaim Bike to Work Month
- Fencing is no longer provided by the Parks Department for the Bike to Fireworks  
event. J. Leitzinger to contact the Coordinator, Community and Special Events  
regarding fencing.
- Suggestion to partner with Bike Friendly Windsor Essex for the Earth Day event  
to be held on April 24, 2016
- Suggestion for a "Rules of the Road Campaign".

##### 5.5 Cycling and Pedestrian Pavement Markings

The following motion was approved at the WBC meeting held September 29,  
2015:

Moved by J. Berge, seconded by J. Huang,  
That Administration **BE REQUESTED** to provide a report outlining the top five  
collision areas in the City of Windsor and to provide mitigating factors, i.e. how to  
prevent accidents from reoccurring and further, that Administration **BE REQUESTED** to  
review bike signage and road markings at the locations that have been identified.  
Carried.

**Clerk's Note:** In order for Administration to proceed with the foregoing request, this motion will be forwarded to the Environment, Transportation & Public Safety Standing Committee and City Council for approval.

### **5.6 Canada-U.S. Greenways Vision Map**

J. Leitzinger advises that the City has partnered with a variety of Canadian and U.S. groups to promote cycling in Windsor, Detroit and the surrounding areas to create a Canada-U.S. Greenways Vision Map. This map will illustrate the existing and future cycling facilities in this region, which could possibly be linked through a cross-border ferry service and the Gordie Howe Bridge.

### **5.7 Gear Up and Go Passport Program**

J. Leitzinger states the City of Windsor and the County of Essex are working with Tourism Windsor Essex Pelee Island to create a "Passport Program" called Gear Up and Go to promote cycling in the City and County. The program will be launched at the Earth Day event at Malden Park on April 24, 2016.

### **5.8 Representation at the Bike Summit**

Moved by J. Huang, seconded by J. Berge,  
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$750. for Amy Farkas, Chair, Windsor Bicycling Committee to attend the Ontario Bike Summit to be held April 19-20, 2016 at the Eaton Chelse, Toronto, Ontario.  
Carried.

Dr. Waters suggests a staff member from Transportation Planning also attend the Bike Summit.

J. Berge leaves the meeting at 5:50 o'clock p.m.

**Clerk's Note:** Section 3.6(h) of By-law 98-2011 (A By-law to provide rules governing the proceedings of Windsor City Council meetings and its committees and the conduct of its members) states "*If a quorum ceases to be present during the course of a meeting, proceedings must stop and the Chair must adjourn the meeting to a later date*"

## **6. NEW BUSINESS**

No further business is conducted due to a lack of quorum.

7. **ADJOURNMENT**

The meeting is adjourned at 5:50 o'clock p.m.

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**Dr. Chair Waters, outgoing Chair**

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**Committee Coordinator**

## Kadour, Karen

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**From:** Amy Farkas [afarkas@me.com]  
**Sent:** Monday, February 29, 2016 7:42 PM  
**To:** rdimaio@archonarchitect.com  
**Cc:** Christopher Waters; klaus dohring; anthony ciro; Derek Huang; Jacques Berge; Bortolin, Rino; cathy copot-nepszy; Leitzinger, Jennifer; Kadour, Karen  
**Subject:** Re: CNU bike tours

Hi Robert,

Thank you for passing the information on. I actually attended one of the WRSA meetings before the holidays re:CNU and I agree it would be a great event to support.

I'll put it on the agenda for the next meeting. Do you know when approval for the road diet will be going to council?

Best,  
Amy

On Feb 29, 2016, at 3:34 PM, Robert Di Maio <[RDiMaio@archonarchitect.com](mailto:RDiMaio@archonarchitect.com)> wrote:

Hi Chris and Klaus and members of the bicycling committee,

The Windsor Region Society of Architects (WRSA) are working with the city of Windsor planning department and the Congress for a New Urbanism (CNU) for some planned events to coincide with the CNU taking place in Detroit planned for this June 8<sup>th</sup> to the 11<sup>th</sup>, 2016.

I have attached some information for the CNU and also the planned events that the WRSA will co-host in Windsor as part of the joint CNU experience. As you can see there is also something called a road diet, where they are planning a farmers market which will require riverside drive to be closed for a few days. This will be going to council for approval so it is not officially part of the itinerary until it receives approval.

They are looking for volunteers for the planned bike tours through some of our communities and of course some help with fund raising or sponsorship.

Not sure what the plan is for our next meeting where we can discuss support of this event, however support for CNU appears to be in-line with our committee's vision.

Please give this some consideration for support and volunteering for the bike tours.

Thank you.

**ROBERT DI MAIO**

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**From:** Kenneth Acton [<mailto:KActon@stclaircollege.ca>]  
**Sent:** February 24, 2016 12:24 PM  
**To:** Robert Di Maio <[RDiMaio@archonarchitect.com](mailto:RDiMaio@archonarchitect.com)>  
**Cc:** John Hrovat <[John.Hrovat@akahn.com](mailto:John.Hrovat@akahn.com)>; Settimo Vilardi <[SVilardi@archonarchitect.com](mailto:SVilardi@archonarchitect.com)>; Shane Mitchell ([ShaneM@glosassociates.com](mailto:ShaneM@glosassociates.com)) <[ShaneM@glosassociates.com](mailto:ShaneM@glosassociates.com)>  
**Subject:** CNU bike tours

Hi Robert,

I was wondering if at the next Windsor Bicycle Committee meeting you could let the group know about the WRSA involvement in the CNU and the bike tours being planned for Walkerville / Ford City and the Waterfront / Sandwich Towne area.

Just wondering if the committee would like to help with the tours or fundraising in some way.

Ken

PS. I've attached a copy of the CNU literature used for fundraising and copy of our planned lectures for the days programming will take place in Windsor. As well Settimo and Tony both have email templates intended for requesting sponsorship funds....feel free to edit or forward at your discretion.

PSS..... the road diet described in the word document cannot be touted as officially a go until it's approved at the next City Council Meeting on March the 7<sup>th</sup>.

Thanks

***Kenneth Acton***

Professor, Architectural Technology  
St. Clair College  
School of Engineering Technology  
519-972-2727 ext. 4322

<[CNU24JoinBrochure\\_final.pdf](#)><[CNU24PartnershipBrochure\\_final.pdf](#)><CNU 24 - Windsor  
Component - Course Descriptions v3.docx>

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