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Windsor, Ontario April 24, 2013

A meeting of the **Windsor Bicycling Committee** is held this day commencing at 5:30 o'clock p.m. in Room 407, 400 City Hall Square East, there being present the following members:

Kari Gignac, Chairperson  
Councillor Alan Halberstadt (arrives at 5:55 o'clock p.m.)  
Walter Manney  
Nicole Noel  
Charles Pope  
Dr. Chris Waters

**Also present are the following resource personnel:**

Cathy Copot-Nepszy, Windsor-Essex County Health Unit  
Jen Leitzinger, Transportation Planning Engineer  
Karen Kadour, Committee Coordinator

**1. CALL TO ORDER**

The Chair calls the meeting to order at 5:03 o'clock p.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

**2. DECLARATIONS OF CONFLICT**

None disclosed.

**3. MINUTES**

Moved by C. Pope, seconded by N. Noel,  
That the minutes of the Windsor Bicycling Committee at its meeting held February 27, 2013 **BE ADOPTED** as presented.  
Carried.

4. **BUSINESS ITEMS**

4.1 **Bike to Work Event and Bike Commuter of the Year Award**

The Chairperson reports the Bike to Work event will be held on May 31, 2013. The ride will begin at the WFCU Centre at 6:45 a.m; will proceed on the Ganatchio Trail; then along the Riverfront Trail arriving at the CBC on Riverside and Crawford at approximately 8:00 a.m. for breakfast. The first 50 participants to arrive at the CBC will receive a Bike to Work Windsor t-shirt, donated by J&R Sports Connection.

The Chairperson states bicycle commuters (new or seasoned) are encouraged to submit in writing their experience riding the commuter trails and may possibly win a new bike and a commemorative plaque. The winner will be announced at the Bike to Work breakfast to be held on May 31, 2013 at CBC.

Moved by Dr. Waters, seconded by N. Noel,

That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$200. for costs associated with the Bike to Work event to be held on May 31, 2013.

Carried.

Moved by Dr. Waters, seconded by W. Manney,

That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$150. for costs associated with the Bike Commuter Award to be presented at the CBC breakfast to be held on May 31, 2013.

Carried.

The Chairperson, W. Manney and Dr. Waters will choose the winner of the Bike Commuter Award. The deadline to submit the Bike Commuter "story" is May 26, 2013.

4.2 **Metre Me Trillium Grant Process**

No report.

4.3 **Cycling on the Sidewalks**

J. Leitzinger states the current fine for cycling on the sidewalk is \$100.

4.4 **Bike the Bridge 2013 Event**

The Chairperson indicates the tentative date of June 9, 2013 for the Bike the Bridge event is not doable. She notes the Michigan Trails and Greenways Alliance may host the event possibly on July 14, 2013.

**4.5 Motion to Approve the purchase of Bells (\$600) and a Booth at the Earth Day Event (\$40)**

Moved by Councillor Halberstadt, seconded by W. Manney,  
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$600. payable to Dr. Chris Waters for the purchase of bicycle bells to be given as handouts at cycling events.

Carried.

Moved by C. Pope, seconded by Dr. Waters,  
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$40. for the procurement of a booth at the Earth Day Event to be held on April 28, 2013 at Malden Park.

Carried.

The Chairperson states the "Metre Me" Video will be shown at the Earth Day Event.

The Chairperson suggests an honorarium of \$300 be given to Fred Thomas, who instructed the Elder College Safe Cycling Program.

Moved by C. Pope, seconded by W. Manney,  
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$300 as an honorarium to Fred Thomas, who instructed the Elder College Safe Cycling Program.

Carried.

Moved by W. Manney, seconded by C. Pope,  
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$15. payable to Victoria Rose for the renewal of the bikethebridge.ca website domain name.

Carried.

**4.6 Upcoming Events for the WBC Members to Attend**

The Chairperson and Councillor Halberstadt along with members of the WBC will attend the Earth Day event to be held on April 28, 2013.

The Chairperson reports the WBC will have a booth at the Mayor's Walk event to be held on May 20, 2013.

J. Leitzinger states on August 11-12, 2013, the WBC members are encouraged to either volunteer to assist with the events or ride the newly Expanded Waterfront Trail that connects Windsor to the Quebec Border. She advises on August 11, 2013 the members may ride from Lakeshore to Windsor or, on August 12, 2013 the WBC may cycle from Windsor to Leamington.

In terms of the Rediscover Your Bike event, C. Copot-Nepszy states the event will be held on June 22, 2013 from 9:00 – 11:00 a.m. at Remington Park. She requests WBC members assist with bicycle safety checks.

Moved by C. Pope, seconded by W. Manney,  
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$100. for costs associated with the Bike to Fireworks event to be held on June 24, 2013 (rain date June 25, 2013).  
Carried.

#### **4.7 Festival Plaza**

The Chairperson states the City is considering the closure of the riverfront trail near the Festival Plaza during the summer months.

Dr. Waters notes there is a wrap-around near the Festival Plaza so cyclists can still cycle on the trails. J. Leitzinger to investigate and report back.

#### **4.8 Financials**

The Chairperson reports City Council approved the 2013 WBC Operating Budget in the amount of \$4,300.

#### **4.9 Ontario Bike Summit – May 28-29, 2013**

Moved by Dr. Waters, seconded by C. Pope,  
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$800 for one member of the Windsor Bicycling Committee to attend the Ontario Bike Summit to be held from May 28-29, 2013 in Toronto, Ontario.  
Carried.

Councillor Halberstadt advises Bike Smart (Kingsville) will loan bicycles to students for a bike safety course to be held at St. Angela's School on May 15, 2013 at 1:00 o'clock p.m. He states Maple Leaf Cycling will provide instruction for the course and will also donate helmets.

### **5. DATE OF NEXT MEETING**

The next meeting will be held on July 24, 2013 at 5:00 o'clock p.m. in Room 407, 400 City Hall Square East.

6. ADJOURNMENT

There being no further business, the meeting is adjourned at 6:45 o'clock p.m.

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CHAIRPERSON

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COMMITTEE COORDINATOR

**AGENDA**  
and Schedule "A"  
to the minutes of the  
**Windsor Bicycling Committee** meeting held  
**Wednesday, April 24, 2013**  
at 5:00 o'clock p.m.  
Room 407, 400 City Hall Square East



1. **CALL TO ORDER**
2. **DECLARATIONS OF CONFLICT**
3. **MINUTES**  
Adoption of the minutes of the meeting held February 27, 2013 – *(previously distributed)*
4. **BUSINESS ITEMS**
  - 4.1 **Bike to Work Event and Bike Commuter of the Year Award**
  - 4.2 **Metre Me/Trillium Grant Progress**
  - 4.3 **Cycling on the Sidewalks**  
Update.
  - 4.4 **Bike the Bridge 2013 Event – June 9, 2013**
  - 4.5 **Motion to approve the purchase of Bells (\$600) and a Booth at the Earth Day Event (\$40)**
  - 4.6 **Upcoming Events for WBC Members to Attend**  
Earth Day, April 28, 2013 and the Mayor's Riverfront Walk, May 20, 2013.
  - 4.7 **Financials**  
Financial Summary Variance Report for the period ending April 30, 2013 – *attached.*
  - 4.8 **Ontario Bike Summit – May 28-29, 2013**  
Information regarding the Summit – *attached.*
5. **DATE OF NEXT MEETING**  
To be determined.
6. **ADJOURNMENT**