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Windsor, Ontario September 20, 2012

A meeting of the **Windsor Accessibility Advisory Committee** is held this day commencing at 2:00 o'clock p.m. in Room 407, 400 City Hall Square East, there being present the following members:

Wayne Meneguzzi, Chair
Kathy Iacovone, Vice Chair
Councillor Ed Sleiman
John Azlen
Jason Beaudin
Tanya Emmett
Sandra Friesen
Bridget Lefort (alternate member)
Mehnaz Rafat (alternate member)

Regrets received from:

Peter Best
Meighen Johnson-Etue
Anne Mullin

Also present are the following resource personnel:

Lynne Adams, liaison resource from the Seniors Advisory Committee
John Brunelle, Handi Transit
Tom Graziano, Manager of Facility Operations (A)
Gayle Jones, Accessibility/Diversity Officer
David Kroll, Board Member, Handi Transit
Pat Lewis, Marketing & Communications Officer
John Miceli, Executive Director of Parks & Facilities
Don Sadler, Project Manager, Family Aquatics Complex
Jan Wilson, Executive Director, Recreation & Culture
Karen Kadour, Committee Coordinator

1. CALL TO ORDER

The Committee Coordinator calls the meeting to order at 2:05 o'clock p.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. **NEW BUSINESS ITEMS**

2.1 **Election of Chair and Vice Chair**

The Committee Coordinator calls for nominations from the floor for the position of Chair of the Windsor Accessibility Advisory Committee. K. Iacovone nominates Wayne Meneguzzi for the position of Chair. The Committee Coordinator asks if there are further nominations for the position of Chair. Seeing none, the Committee Coordinator asks Mr. Meneguzzi if he accepts. Mr. Meneguzzi accepts.

Moved by K. Iacovone, seconded by J. Beaudin,
That Wayne Meneguzzi **BE ELECTED** Chair of the Windsor Accessibility Advisory Committee for the term ending November 30, 2014.
Carried.

The Committee Coordinator calls for nominations from the floor for the position of Vice Chair of the Windsor Accessibility Advisory Committee. S. Friesen nominates Kathy Iacovone for the position of Vice Chair. The Committee Coordinator asks if there are further nominations for the position of Vice Chair. Seeing none, the Committee Coordinator asks Ms. Iacovone is she accepts. Ms. Iacovone accepts.

Moved by S. Friesen, seconded by W. Meneguzzi,
That Kathy Iacovone **BE ELECTED** Vice Chair of the Windsor Accessibility Advisory Committee for the term ending November 30, 2014.
Carried.

W. Meneguzzi assumes the Chair.

3. **DECLARATIONS OF CONFLICT**

None disclosed.

4. **MINUTES**

Moved by Councillor Sleiman, seconded by J. Beaudin,
That the minutes of the meeting of the Windsor Accessibility Advisory Committee at its meeting held July 17, 2012 **BE ADOPTED** as presented.
Carried.

5. **BUSINESS ITEMS**

5.1 Family Aquatic Complex Presentation

Don Sadler, Project Manager, Family Aquatic Complex is present to provide information relating to accessibility at the Complex. A complete cost breakdown for the additional accessible equipment requested by Parks & Facilities is distributed and attached as Appendix "A". The salient points of discussion relating to the accessible amenities at the Complex are as follows:

- 900 spectator seats in the Natatorium – 600 accessible seats available for the athletes located on the deck
- Bleachers are collapsible
- Thermal bulkhead in the pool allows for 2 different temperatures
- Doors are 42" wide
- Superstructure installed in the two family change rooms allows for lifts and power adult change tables
- Request by the Project Manager for WAAC to purchase the two change tables and the ceiling lifts for the Family Change Rooms
- MYRTHA Pools to install a ramp into the lazy river (caregivers can place people on rafts)
- Zero beach entry into the wave pool
- Lifts into the therapy pool which accommodate weight up to 400 pounds
- Lifts also available in the Natatorium
- 17 x 25 moveable hydraulic floor in the pool

G. Jones explains the funding sources for WAAC includes the Non-Built Environment Fund and the Built Environment Fund. She reports the ceiling lifts and change tables being proposed for the Aquatic Complex exceed the accessibility requirements outlined in the Facility Accessibility Design Standards.

Moved by J. Beaudin, seconded by K. Iacovone,

That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$17,792 (plus applicable taxes) from the Built Environment Fund for the purchase of two ceiling lifts and two power adult change tables to be placed in the Family Change Rooms in the Family Aquatic Complex (in accordance with the precepts of the Purchasing By-law).

Carried.

J. Miceli is requesting a placeholder of \$50,000 from WAAC to purchase additional accessible amenities for the Family Aquatic Complex. He advises a report will be brought back to WAAC outlining a list of accessible items to purchase along with the costs.

Councillor Sleiman leaves the meeting at 2:50 o'clock p.m.

G. Jones suggests due to the moveable floors in the pool, water wheelchairs be purchased. She states the purchase of aqua bikes and treadmills does not provide much in the way of an accessibility benefit and as such is not recommended.

Moved by J. Beaudin, seconded by S. Friesen,

That **APPROVAL BE GIVEN** to a placeholder in the amount of \$30,000 for the fiscal year from the Non-Built Environment Fund for Parks & Facilities to investigate and report back to WAAC on the accessibility products/features for the Aquatic Complex and further, that the Project Manager **BE REQUESTED** to investigate if there is interest from the accessibility providers to donate and/or fund accessible components of the Family Aquatic Complex.

Carried.

D. Sadler requests WAAC support the application for a grant of \$50,000 from Human Resources and Skills Development Canada for a Small Projects enabling accessibility grant. He states the grant will focus on floor markings in the tile floor to allow those patrons who are visually impaired to provide directional access through the lobby, change rooms and to the pool deck areas.

Moved by K. Iacovone, seconded by J. Azlen,

That the Accessibility/Diversity Officer **BE AUTHORIZED** on behalf of the Windsor Accessibility Advisory Committee to send a letter to the Project Manager, Family Aquatic Complex in support of the application of a grant of \$50,000 from Human Resources and Skills Development Canada for a Small Projects enabling accessibility grant.

Carried.

5.2 AODA Integrated Accessibility Standards – Accessible Taxicabs

G. Jones refers to the AODA Integrated Accessibility Standard – Accessible taxicabs O. Reg. 191/11, s. 80(a) which reads as follows:

80.(1) *“Any municipality that licenses taxicabs shall ensure that owners and operators of taxicabs are prohibited,*

- (a) from charging a higher fee or an additional fee for persons with disabilities than for persons without disabilities for the same trip; and*
- (b) from charging a fee for the storage of mobility aids or mobility assistive devices”.*

G. Jones indicates a discussion to determine if there is a need for additional accessible taxicabs (currently there are 7 accessible taxicabs) will be held at the October 17, 2012 meeting of the Windsor Licensing Commission (WLC) She advises she will be in attendance at the WLC meeting.

5.3 Proposed Wheelchair Ramps and Pedestrian Crossings Alignment Drawing

G. Jones refers to Section 6.5 Standards: Sidewalk and Walkway Curb Ramps from the Facility Accessibility Design Standards as follows:

- 6.5.1 *“Wherever sidewalks and walkways of different elevations intersect with other sidewalks or walkways, parking lots, driveways or streets, a transition between the surface of the sidewalk or walkway and such other features should be provided.*
- 6.5.2 *Sidewalk and walkway curb ramps should be constructed to the following specifications:*
- 6.5.2.1 *Sidewalk and walkway curb ramps should have a minimum width of 1.22m (48 in.) across the usable surface of the curb ramp, exclusive of flared sides.*
- 6.5.2.2 *Curb ramps shall have flared sides where pedestrians are likely to walk across them.*
- 6.5.2.3 *Sidewalk and walkway curb ramps should have a minimum gradient of 1:12.*
- 6.5.2.4 *Sidewalk and walkway curb ramps should have flared side slopes with a minimum gradient of 1:10.”*

The City of Windsor, Engineering Department “Wheelchair Ramps & Pedestrian Crossing at Intersections – Various Alignments” drawing is ***attached*** as Appendix “B”. G. Jones states the drawing shows wheelchair ramp and pedestrian alignments which can be used as a guide for developers when installing new sidewalks and wheelchair ramps on City streets.

Discussion ensues regarding issues related to the wheelchair ramp/pedestrian crossing at the Lauzon Parkway/Tecumseh Road East intersection. G. Jones suggests a meeting be convened with members of WAAC (P. Best, B. Lefort) along with Pete Matheson, Maintenance Manager and a representative from Engineering to ensure concerns are being addressed.

6. FINANCIALS

6.1 Financial Summary Variance Report

It is generally agreed the City of Windsor Income Statement Detail Report for the Windsor Accessibility Advisory Committee for the period ending August 31, 2012 be received for information.

7. DIVERSITY AND ACCESSIBILITY OFFICER REPORT

7.1 Opening Doors and Minds 2012 Workshop

Moved by S. Friesen, seconded by K. Iacovone,

That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$1,500 as a sponsorship from the Windsor Accessibility Advisory Committee for the “Opening Doors and Minds” Workshop to be held on October 25, 2012 at the St. Nicholas Macedonian Eastern Orthodox Church Hall, 5225 Howard Avenue, LaSalle, Ontario from 9:30 o’clock a.m. to 3:30 o’clock p.m.

Carried.

Moved by J. Beaudin, seconded by K. Iacovone,

That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$150 (\$30. registration fee HST included) for 5 members of the Windsor Accessibility Advisory Committee to attend the “Opening Doors and Minds” Workshop to be held on October 25, 2012 at the St. Nicholas Macedonian Eastern Orthodox Church Hall, 5225 Howard Avenue, LaSalle, Ontario from 9:30 o’clock a.m. to 3:30 o’clock p.m.

Carried.

G. Jones distributes a “draft” letter from the Windsor Accessibility Advisory Committee in support the University of Windsor’s Enabling Accessibility Fund Application (*attached* as Appendix “C”) for the following works:

1. Installation of elevators at the Leddy Library
2. Installation of actuators in Chrysler Hall North, Chrysler Hall Tower and Chrysler Hall South
3. Installation of an actuator in a classroom at the Medical Education Building and purchasing an accessible anatomy table
4. Removal of key-control access to the elevator in the Human Kinetics Building

Moved by J. Azlen, seconded by J. Beaudin,

That the Accessibility/Diversity Officer **BE AUTHORIZED** to send a letter on behalf of the Windsor Accessibility Advisory Committee in support of the application for a grant from Human Resources and Skills Development for a Small Projects enabling accessibility grant for the University of Windsor.

Carried.

8. CHAIR’S REPORT

No report.

9. DATE OF NEXT MEETING

The next meeting will be at the call of the Chair.

10. ADJOURNMENT

There being no further business, the meeting is adjourned at 3:46 o’clock p.m.

CHAIR

COMMITTEE COORDINATOR

AGENDA
WINDSOR ACCESSIBILITY ADVISORY COMMITTEE
Thursday, September 20, 2012
at 2:00 o'clock p.m.
Meeting room 407
400 City Hall Square East, Windsor

1. CALL TO ORDER

2. NEW BUSINESS ITEMS

2.1- Election of Chair/Co-Chair or appointment of an acting Chair

3. DECLARATIONS OF CONFLICT

4. MINUTES

Adoption of the minutes of the meetings held July 17, 2012 (previously distributed).

5. BUSINESS ITEMS

5.1 Aquatic center presentation – Don Sadler
Background information – attached.

5.2 AODA, Integrated Accessibility Standards requirements--Accessible taxicabs- input regarding proportion of on-demand accessible taxicabs required in the community - attached

5.3 Proposed wheelchair ramps and pedestrian crossings alignment drawing - DRAFT FOR REVIEW - attached

6. FINANCIAL

6.1 Financial Summary Variance Report. – attached.

7. **Diversity and Accessibility Officer Report**

7.1 Fall Accessibility workshop- contribution- Request for \$1500 as in previous years. Background information – **attached.**

8. **Chair's Report**

9. **DATE OF NEXT MEETING**

The date and location of the meeting is to be determined.

10. **ADJOURNMENT**