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Windsor, Ontario May 21, 2015

A meeting of the **Windsor Accessibility Advisory Committee** is held this day commencing at 1:00 o'clock p.m. in the Board Room, 1266 McDougall, there being present the following members:

Wayne Meneguzzi, Acting Chair
Councillor Ed Sleiman
Surendra Bagga
Peter Best
Sandra Friesen
Kathy Iacovone
Jillian Hotson
Sheila McCabe
Robert Williams
Chris LeMieux (alternate)
Laurie McMahon (alternate)
Ricardo Pappini (alternate)
Nicholas Petro (alternate)
John Azlen (alternate)

Also present are the following resource personnel:

John Brunelle, Handi Transit
Dwayne Dawson, Executive Director Operations
Gayle Jones, Accessibility/Diversity Officer
Karen Kadour, Committee Coordinator

1. CALL TO ORDER

The Committee Coordinator calls the meeting to order at 1:05 o'clock p.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON

Moved by W. Meneguzzi, seconded by Councillor Sleiman,
That the election of Chairperson and Vice Chairperson for the Windsor Accessibility Advisory Committee **BE DEFERRED** to the June 30, 2015 meeting.
Carried.

Moved by P. Best, seconded by K. Iacovone,
That Wayne Meneguzzi **BE ELECTED** Acting Chair for the May 21, 2015 meeting of
the Windsor Accessibility Advisory Committee.
Carried.

3. **DECLARATION OF CONFLICT**

None disclosed.

4. **ADOPTION OF THE MINUTES**

Moved by S. Friesen, seconded by P. Best,
That the minutes of the Windsor Accessibility Advisory Committee of its meeting held
December 12, 2014 **BE ADOPTED** as presented.
Carried.

5. **BUSINESS ITEMS**

5.1 **Review of Mandate/Terms of Reference**

Moved by Councillor Sleiman, seconded by P. Best,
That the Windsor Accessibility Advisory Committee Mandate and Terms of Reference
BE DEFERRED to the June 30, 2015 meeting to allow the members the opportunity to review
the document.
Carried.

5.2 **2015 Business Plan and Budget Request**

G. Jones advises the Windsor Accessibility Advisory Committee Operating Budget for
2015 is \$6,250. She provides an overview of the Business Plan which includes the
Organizational Review, the Budget Detail and Request, the Budget Highlights including the
2014 Accomplishments and the 2015 Initiatives.

G. Jones provides information relating to the Facility Accessibility Design Standards
(FADS) and the two capital accounts for WAAC which includes the Built and Non-Built
Environment Capital Accounts.

5.3 **WAAC Annual Report**

Moved by K. Iacovone, seconded by P. Best
That the 2014 WAAC Annual Report **BE RECEIVED**.

Carried.

5.6 Next Steps – Facility Accessibility Design Standards (FADS)

G. Jones provides the following as it relates to the Facility Accessibility Design Standards:

- The Accessibility for Ontarians with Disabilities (AODA) promotes accessibility in many areas which includes the built environment (indoor and outdoor built environment)
- Accessibility provisions in the Ontario Building Code updated effective January 2015 for the indoor built environment.
- The outdoor built environment provisions are under the AODA, Integrated Accessibility Standards and deals with design of public spaces, i.e. playgrounds, width of sidewalks.
- The City of Windsor adopted FADS in 2006. Any new construction or major renovation of city facilities must meet these standards.
- FADS often has higher standards than the AODA.
- Recommends the City of Windsor adopt the higher standards and to update FADS.
- Suggestion for the establishment of a subcommittee to update the FADS.

The following members volunteer to sit on a subcommittee for the purpose of updating the Facility Accessibility Design Standards – R. Pappini, R. Williams, J. Hotson, W. Meneguzzi, K. Iacovone and S. Bagga.

5.4 WAAC – Vision for 2015

The following priorities and comments relating to WAAC's Vision for 2015 are provided:

a. Pools

Individuals paralyzed from the waist down utilize a board transfer to a pool lift. Need to review the best type of lifts to utilize at our pools to meet the needs of our customers. Need to accommodate for aging deficits.

b. Proper Changing Facilities and Adult Change Tables

A lift is required as caregivers unable to lift more than 30 pounds. Family change rooms and adult change tables are needed to allow support persons, family members or companions to be able to offer personal care in a dignified and appropriately private manner.

c. Recreation

Assistive devices such as standing lifts allow the opportunity for a disabled individual to stand and hit a golf ball.

Suggestion to establish a subcommittee to review existing sports in terms of accessibility, i.e. accessible sailing, tandem cycling and accessible fishing docks. P. Best, S. Friesen, J. Azlen and C. Lemieux volunteer to sit on the recreation subcommittee.

Discussion ensues regarding Alexander Park and the following issues are identified:

- High levels of persons living in this area that are either visually impaired or blind.
- Benches do not “stand out” due to the colour of the benches. Suggestion to provide texture on the ground to provide awareness there is a bench present.
- Washroom is not accessible. Accessible washroom is important for this area.
- Suggestion to place accessible picnic tables on concrete pads
- Garbage cans should be made visible with bright pads and/or stripes around bins.
- People are fishing who scatter their equipment on the walking path. Tripping hazard for visually impaired or blind individuals.
- Suggestion to erect signage and lines to keep the area clean and to delineate the area for those fishing and those walking.

d. **Public Relations**

Produce brochures to provide public awareness. Suggestion for working towards increasing accessibility of City website.

e. **Transportation and Employment**

5.5 Windsor –Essex Accessibility Awards – Request for Sponsorship

G. Jones advises the Assisted Living Southwestern Ontario organization is requesting sponsorship for the first Windsor Essex Accessibility Awards to be held June 23, 2015 at the Fogolar Furlan Club. She notes the cost to sponsor one award is \$500. The categories for the awards are – Barrier Free Access, Innovation and Technology, Community Partnership, Distinguished Volunteer, Influential Advocate, Outstanding Individual, Education/Employment and the Sydney Mitchell Memorial Award.

P. Best expresses concern regarding the sponsorship of an agency.

Moved by P. Best, seconded by S. McCabe,

That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$500 for the sponsorship of the Barrier Free Award as part of the Windsor-Essex Accessibility Awards event to be held on June 23, 2015 at the Fogolar Furlan Club.

Carried.

6. NEW BUSINESS

None.

7. **DATE OF NEXT MEETING**

The next meeting will be held on Tuesday, June 30, 2015 at 2:00 p.m. in the Board Room, 1266 McDougall.

8. **ADJOURNMENT**

There being no further business, the meeting is adjourned at 3:05 o'clock p.m.

ACTING CHAIR

COMMITTEE COORDINATOR

AGENDA
WINDSOR ACCESSIBILITY ADVISORY COMMITTEE
held Thursday, May 21, 2015
at 1:00 o'clock p.m.
Board Room, 1266 McDougall

1. CALL TO ORDER

2. ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON

3. DECLARATIONS OF CONFLICT

4. ADOPTION OF THE MINUTES

Adoption of the minutes of the meeting held December 12, 2014 – *attached.*

5. BUSINESS ITEMS

5.1 Review of Mandate/Terms of Reference

Current Mandate and Revised Mandate/Terms of Reference – *attached.*

5.2 2015 Business Plan and Budget Request

The 2015 Business Plan and Budget Request – *attached.*

5.3 WAAC 2014 Annual Report

The WAAC 2014 Annual Report – *attached.*

5.4 WAAC – Vision for 2015

5.5 Windsor-Essex Accessibility Awards – Request for Sponsorship

Background information – *attached.*

5.6 Next Steps – Facility Accessibility Design Standards (FADS)

The Accessibility/Diversity Officer to provide an overview.

6. NEW BUSINESS

7. DATE OF NEXT MEETING

8. ADJOURNMENT
