

A meeting of the **Windsor Accessibility Advisory Committee** is held this day commencing at 9:30 o'clock a.m. in Room 407, 400 City Hall Square East, there being present the following members:

Councillor Ed Sleiman, Acting Chair
John Azlen
Jason Beaudin
Peter Best
Tanya Emmett
Sandra Friesen
Kathy Iacovone
Bridget Lefort (alternate member)
Christine Trudell-Conklin (alternate member)
Mehnaz Rafat (alternate member)

Also present are the following resource personnel:

John Brunelle, Handi-Transit
Victoria Cross, Secretary, Handi-Transit Board
Pat Delmore, Director of Operations, Transit Windsor
Gayle Jones, Accessibility/Diversity Officer
Anne Mullen
Derek Thachuk, Supervisor of Maintenance, Contracts & Special Projects
Karen Kadour, (A) Committee Coordinator

1. CALL TO ORDER

Councillor Sleiman calls the meeting to order at 9:35 o'clock a.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. NEW BUSINESS ITEMS

2.1 Welcome to New Members

Councillor Sleiman welcomes the new members of the Windsor Accessibility Advisory Committee.

2.2 Introductions

The members provide a brief introduction and their interest in sitting on WAAC.

2.2 Appointing Acting Chair for first meeting

Moved by W. Meneguzzi, seconded by S. Friesen,
That Councillor Ed Sleiman **BE APPOINTED** Acting Chair for the June 14,
2012 meeting of the Windsor Accessibility Advisory Committee.
Carried.

Moved by K. Iacovone, seconded by J. Beaudin,
That Wayne Meneguzzi **BE APPOINTED** Acting Vice Chair for the June 14,
2012 meeting of the Windsor Accessibility Advisory Committee.
Carried.

Councillor Sleiman assumes the Acting Chair position.

2.3 Chair and Vice Chair to be chosen at next meeting

It is generally agreed the elections for the WAAC Chair and Vice Chair will be held at the next meeting.

3. DECLARATIONS OF CONFLICT

None disclosed.

4. BUSINESS ITEMS

4.2 Review of Committee Structure and Subcommittees

G. Jones explains alternate members have been appointed to WAAC to alleviate the previous difficulties in constituting a quorum. She notes all members and alternates are invited to sit on the various subcommittees.

4.1 Review of Mandate, Purpose and Objectives

P. Best states the members represent the physically challenged individuals in the community and WAAC is an advisory body to City Council.

4.3 Review of Rules of Procedure

G. Jones distributes the “Code of Conduct for Members of Council and Local Boards – City of Windsor” and the “Municipal Conflict of Interest Act”, attached respectively as Appendix “A” and “B”.

C. Trudell-Conklin reminds members to announce their name when speaking to benefit the visually impaired members.

4.4 Procedure to address funding applications

G. Jones provides an overview of the City of Windsor Operating and Capital Budgets. She notes in order to retrofit a municipal building for accessibility, an application is submitted, and WAAC decides to approve or deny the application to receive funds from the Capital Accessibility Fund and that motion is then forwarded to Council.

D. Thachuk advises the Capital Accessibility Fund of approximately \$600,000 is housed in the Parks and Recreation Department. He indicates Council annually allots \$50,000 for non-built environment issues, i.e. ASL interpreting services.

4.5 Audible traffic signals

G. Jones states in discussion with Anne Mullen, she was advised that due to the number of visually impaired students and staff on campus at the University of Windsor, there is a need for an audible traffic signal.

G. Jones indicates she met with the Manager of Traffic Operations, A. Mullen, and P. Best and it was determined the cost to install an audible traffic signal is approximately \$16,000.

A. Mullen states of the 18,000 students plus 4,000 employees at the University of Windsor, there are 15 students and 5 staff registered with the Student Disability Services that would benefit from the installation of such audible traffic signals on campus. She suggests the audible traffic signal be installed at the California/Wyandotte intersection as this a well travelled area.

G. Jones poses several options for the Committee to consider regarding funding for audible traffic signals. Mention was also made that this is a matter that audible traffic signals should be considered in the multi-year accessibility plan

G. Jones asks for a moment of silence for the passing of Reverend Charles Payne, former WAAC member.

Councillor Sleiman leaves the meeting at 10:30 o'clock a.m.

W. Meneguzzi assumes the Acting Vice Chair position.

V. Cross indicates the installation of the audible traffic signal is not a retrofit and asks if the funds would be coming from the WAAC fund.

A. Mullen advises the University of Windsor provides \$100,000 for retrofits but adds the installation of the audible traffic signal is on the city's right-of-way.

4.6 Aquatic Centre – addressing accessibility

It is generally agreed to invite Don Sadler, Project Manager, Family Aquatics Centre to a future WAAC meeting to discuss accessibility at the Aquatics Centre.

Moved by P. Best, seconded by J. Azlen,

That the Family Aquatic Centre Subcommittee of WAAC **BE ESTABLISHED** consisting of S. Friesen, K. Iacovone, B. Lefort and W. Meneguzzi.

Carried.

4.7 Funding Application

G. Jones refers to the "Proposal for funding from Capital Project 7035138 Accessibility Fund" submitted by the City Engineer (on behalf of the late Reverend Charles Payne) for the following works:

1. Curb cut mid-block in front of the Aspenshore property on McHugh to connect to the trail on the north side of McHugh Street
2. A bus shelter constructed on McHugh Street near the Aspenshore property.
3. A sidewalk to be constructed across the McHugh Park frontage to access the park and the trail to the west.
4. A pedestrian traffic signal at the intersection immediately east of the Aspenshore Nursing Home.

P. Delmore reports Transit Windsor receives \$30,000 annually for the construction of bus shelters. He notes there are currently 23 sites slated for future bus shelters on the waiting list. In terms of the request for a bus shelter on McHugh Street near the Aspenshore property, he indicates there are only 20-40 riders/month at this site.

It is agreed that this matter will be revisited at the next meeting for the Committee's consideration.

5. **FINANCIALS**

The Financial Summary Variance Report for the period ending May 31, 2012 is received for information.

6. **DIVERSITY AND ACCESSIBILITY OFFICER REPORT**

G. Jones advises the Diversity and Accessibility Officer's Report will be provided at the next meeting.

7. **DATE OF NEXT MEETING**

The next meeting will be held on Tuesday, July 17, 2012 at 2:00 p.m. in Room 406, 400 City Hall Square East.

8. **ADJOURNMENT**

There being no further business, the meeting is adjourned at 11:02 o'clock a.m.

Councillor Ed Sleiman, Acting Chair

(A) Committee Coordinator