

Windsor Accessibility Advisory Committee

Meeting held December 3, 2019

A meeting of the Windsor Accessibility Advisory Committee is held this day commencing at 10:00 o'clock a.m. in Room 204, 350 City Hall Square West, there being present the following members:

Sally Bennett Olczak, Co-Chair
Peter Best, Co-Chair
Councillor Sleiman
Surendra Bagga
Mialynn Lee-Daigle
Yo Son Dah Nost Huff
Sheila McCabe
Ricardo Pappini
Nicholas Petro
Caleb Ray

Regrets received from:

Kristy Franklin

Also present are the following personnel:

Gayle Jones, Accessibility/Diversity Officer
Dana Popa, Handi Transit
Karen Kadour, Committee Coordinator

1. Call to Order

S. Bennett Olczak, Co-Chair calls the meeting to order at 10:07 o'clock a.m. and the Committee considers the Agenda being Schedule A attached hereto, matters which are dealt with as follows:

2. Declaration of Conflict

None disclosed.

3. Adoption of the Minutes

Moved by Y. Huff, seconded by S. McCabe,
That the minutes of the Windsor Accessibility Advisory Committee of its meeting held November 5, 2019 **BE ADOPTED** as presented.
Carried.

4. Business Items

4.2 WAAC Terms of Reference and Mandate

G. Jones distributes a revised version of the Terms of Reference/Mandate that includes some legislative edits and more detailed verbiage relating to WAAC's role. A line-by-line review of the document is conducted.

Moved by R. Pappini, seconded by Y. Huff,
That the December 2019 Terms of Reference and Mandate for the Windsor Accessibility Advisory Committee including legislative and housekeeping edits **BE ACCEPTED**.
Carried.

4.1 WAAC Financial Variance Report

The WAAC Operating Budget for 2019 is \$7,317.55.

G. Jones suggests the Facility Accessibility Design Standards (FADS) document be updated. She proposes a consultant be retained to do a major review of the document and adds she will report back with the cost.

S. Bagga offers to review the FADS document and will provide an initial mock-up that can be forwarded to the consultant.

4.3 Accessible Transportation Subcommittee

P. Best, Co-Chair provides the following report of the Accessible Transportation Subcommittee:

- Endeavouring to determine "what is accessible transportation?"
- Walter Bezzina, Vets Cab recently spoke at a meeting of a blind and visually impaired group. Patrons of Vets Cab are encouraged to call and provide their needs, i.e. if they have a guide dog.

- It is important that a policy and procedure be developed to ensure cab drivers are aware of such matters as guide and service dogs.
- Vets Cab has audible meters for the blind and visually impaired.
- Checker Cab is best for those with mobility issues.

G. Jones suggests Craig Robertson, Supervisor of Licensing be invited to attend the next WAAC meeting.

S. Bagga states implementation and education are key.

G. Jones recommends the cab companies implement a “profile of riders”.

Moved by S. McCabe, seconded by Councillor Sleiman,
That the verbal update of the Accessible Transportation Subcommittee **BE RECEIVED.**
Carried.

4.4 Upcoming Event Planning

The Co-Chair thanks K. Franklin for providing the edits to the letter to be sent to the local accessibility advisory committees.

Moved by S. McCabe, seconded by Councillor Sleiman,
That the attached letter from the Windsor Accessibility Advisory Committee **BE FORWARDED** to the local accessibility advisory committees to determine if there is interest in attending a “Meet and Greet” event to be hosted by the Windsor Accessibility Advisory Committee.
Carried.

4.5 Status of Memorial Bench for former member of WAAC

4.6 Accessible Picnic Table – Farrow Riverside Miracle Park

The Co-Chair reports that they have been advised that the “Bench Program” is on hold at this time.

Discussion ensues regarding the purchase of two memorial trees for former members of WAAC who has passed – Wayne Meneguzzi and Sandra Friesen. The cost of one tree including a plaque is approximately \$600.

P. Best states although the bench program is on hold at this time, he asks that the Parks Department make an exception.

The following suggestions are provided as expenditures from the WAAC 2020 operating budget:

- Purchase of memorial trees
- Updating the Facility Accessibility Design Standards
- Purchase of an accessible picnic table for the Farrow Riverside Miracle Park

Moved by S. McCabe, seconded by Councillor Sleiman,

That **APPROVAL BE GIVEN** to expenditures in the upset amount of \$6,600 as follows:

- | | |
|---|---------|
| • Purchase of a bench or commemorative memorial | \$1,000 |
| • Autumn Blaze tree and plaque | \$ 600 |
| • Update of the Facility Accessibility Design Standards | \$ 5000 |

Carried.

G. Jones suggests purchasing a single FM system (portable unit with a receiver and a head set) in the amount of \$700 as another suggested expenditure from the WAAC 2020 operating budget.

Moved by S. Bagga, seconded by S. McCabe,

That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$700 for the purchase of a single FM system (portable unit with a receiver and a head set).

Carried.

G. Jones advises the Accessible Capital Fund can be utilized for sign language interpretation up to \$5,000. She reports \$1,130 was utilized in November 2019 for this purpose.

P. Best indicates the City is providing improvements at Lakeview Park Marina and he wants to ensure there are accessible features such as lifts for wheelchairs including ramps and lighting.

Moved by R. Pappini, seconded by Y. Huff,

That the City of Windsor administrative project team for the improvements to Lakeview Park Marina **BE REQUESTED** to consult with the Windsor Accessibility Advisory Committee to ensure there are accessible amenities included in the design of the project.

Carried.

P. Best requests an update relating to audio pedestrian signals and plans for future signals.

5. Date of Next Meeting

The next meeting will be held at the call of the Chair.

6. Adjournment

There being no further business, the meeting is adjourned at 11:36 o'clock a.m.

Sally Bennett Olczak
Co-Chair

Committee Coordinator