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Windsor, Ontario October 15, 2013

A meeting of the **Town and Gown Committee** is held this day commencing at 2:00 o'clock p.m. in the Town of Walkerville Meeting Room, 3<sup>rd</sup> floor, City Hall, there being present the following members:

Councillor Ron Jones, Chair  
Lena Angelidis  
Jane Boyd  
Mike Cardinal  
Rob Crawford (non-voting)

**Regrets received from:**

John Fairley

**Also present are the following resource personnel:**

Michael Cooke, Manager of Planning Policy  
Lee Anne Doyle, Executive Director/Chief Building Official  
Ann Kalinowski, Manager of Compliance and Enforcement  
Inspector Bob LaBute, Windsor Police Services  
John Lee, Fire Prevention Officer  
Tiffany Pocock, Project Administrator (A)  
Rob Barlozzari, Council Assistant  
Karen Kadour, Committee Coordinator

**1. CALL TO ORDER**

The Chair calls the meeting to order at 2:05 o'clock p.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

**5. BUSINESS ITEMS**

**5.3 E-mail from Mike Cardinal to the Chair**

An excerpt from the e-mail from M. Cardinal relating to "police presence policies and crime reporting policies" is as follows:

*"Currently, the west side is down because of a culture of "no snitch" therefore we have more unreported crime. Personally, five times in the last 4 years upon reporting a theft at our business the patrol officer challenged the decision to make an official report.*

*Therefore the T and G needs to officially question the police presence policies and the crime reporting policies."*

M. Cardinal indicates police are asking "do you really want to report this?" when a citizen has called in regarding an incident. He suggests one patrol car be assigned to the west end of the city.

Inspector LaBute states if officers are dissuading residents from making reports, this will be forwarded to the Staff Sergeant. If a bicycle theft occurs, the report is taken over the phone. In terms of noisy parties, he states serious crimes take top priority.

J. Boyd thanks Inspector LaBute and states his successor "will have large shoes to fill". The Chair thanks Inspector LaBute for his expertise at the Town and Gown Committee meetings, also for his professionalism as a Police Officer.

## 2. MINUTES

Moved by L. Angelidis, seconded by M. Cardinal,  
That the minutes of the Town and Gown Committee at its meeting held April 29, 2013 **BE ADOPTED** as presented.  
Carried.

## 3. DECLARATIONS OF CONFLICT

None.

## 4. COMMUNICATIONS

4.1 The Town and Gown Association of Ontario September 2013 Newsletter is received for information.

### 5.1 2013 Town & Gown Symposia Verbal Update

The Town and Gown Symposia –Bridging Our Future Financial Statement as of October 15, 2013 is distributed and attached as Appendix "A".

R. Barlozzari states score cards to rate the success of the Symposium were sent to the members. The results showed 3 poor, 15 good and 11 excellent. J. Boyd was impressed with the best practices but comments by the participants revealed interaction was missing.

The Chair reports City Council was very impressed with the effort put forth by the Town and Gown Committee with respect to hosting the 2013 TGAO Symposium.

R. Barlozzari advises \$22,000 had been earmarked by Council for the TGAO event through the Budget Stabilization Reserve Fund however; this earmarked funding was not required. The event was self sufficient and required no funding.

M. Cardinal suggests that an early bird registration be held when it is hosted again by the City of Windsor.

### 5.3 (cont'd)

M. Cardinal in his e-mail dated September 27, 2013 requested the Committee to *"officially pass a motion calling for the update of the front yard parking bylaw to include reasonable laws about side yard parking on corner lots."*

M. Cardinal states he is requesting the front yard parking bylaw be amended to include side yard parking (for the entire city). He notes people are parking 5-6 cars wide on non-address spaces or on a corner. He indicates there is no law prohibiting this activity.

A. Kalinowski distributes a flyer which states "WARNING Parking of a Vehicle in the required Front Yard is PROHIBITED under By-law 8600 Section 24.128.1", ***attached*** as Appendix "B". She reports the flyers are issued, however, By-law Enforcement has no authority to issue a ticket.

In response to a question asked by M. Cooke regarding if cars are "jumping the curb" as it relates to front yard parking, M. Cardinal responds affirmatively and notes jumping curbs is prohibited. There is a need to stop this activity.

L. A. Doyle states if the bylaw is amended to include side yard parking, there will be limited resources as there are only 12 By-law Enforcement Officers to patrol the entire city.

Moved by M. Cardinal, seconded by J. Boyd,

That Administration **BE REQUESTED** to review the Zoning By-law and to develop governance relating to side yard parking on a corner and to report back to the Town and Gown Committee.

Carried.

M. Cardinal asks if there is a methodology for the Commissionaires to add enforcement of front and side yard parking to their duties before their contract expires. L. Doyle states she will contact the Executive Director of Operations to inquire when the Commissionaire's contract expires and will report back.

M. Cardinal in his e-mail dated September 27, 2013 requested the Committee to *“officially pass a motion calling for the updating of building bylaws so that monster houses (double duplex) like 207 Askin are prevented from being created to use every maximum allowed and every minimum avoidable.”* M. Cooke indicates the issue with 207 Askin relates to the number of bedrooms which they are attempting to restrict. M. Cardinal states some of the residences house at least 15 students along with their guests. He suggests the number of bedrooms be changed to “4 legal bedrooms”.

M. Cardinal in his e-mail dated September 27, 2013 requested the Committee to *officially pass a motion calling for increasing the street lighting within 500 metres of all 3 city campuses to the level of “high pedestrian” standard and implementing a strategy to catch up (budget).* M. Cardinal reports he met with Enwin along with Tiffany Pocock regarding the diminished lighting off the University of Windsor campus. He states the lighting represents the 1950’s standard. He is requesting the City replace the current lighting with high pedestrian lighting. T. Pocock states Enwin has undertaken an LED pilot project to identify energy savings.

T. Pocock advises additional light poles can be added but it is essential to be cognizant of trees, and residents’ driveways.

In response to a question asked by L. Angelidis regarding if the existing poles can be utilized, T. Pocock responds affirmatively. The Chair requests T. Pocock to prepare a report for the budget deliberations outlining the costs to increase the street lighting within a 500 metre radius in the University of Windsor area.

J. Boyd expresses concern that some residents may not be in favour of high pedestrian lighting. She suggests neighbours be consulted before implementation of high pedestrian lighting is in place.

Moved by M. Cardinal, seconded by J. Boyd,

That Administration **BE REQUESTED** to investigate the feasibility of upgrading the street lighting from standard to residential standards in the 500 metre area of all 3 city campuses on the periphery of the University of Windsor and to report back with the findings.

Carried.

## **5.2 Parking Enforcement around the University of Windsor**

Discussed under Item 5.3.

## **5.4 Town & Gown Annual Report to the Environment, Transportation and Public Safety Standing Committee**

R. Barlozzari indicates the Annual Report will be vetted to the members for their input.

6. **DATE OF NEXT MEETING**

The next meeting will be held at the call of the Chair.

7. **ADJOURNMENT**

There being no further business, the meeting is adjourned at 3:59 o'clock p.m.

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CHAIR

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COMMITTEE COORDINATOR

**AGENDA**  
and Schedule "A" to the minutes of the meeting of the  
**TOWN AND GOWN COMMITTEE**  
Tuesday, October 15, 2013  
2:00 o'clock p.m.  
Town of Walkerville Meeting Room  
3<sup>rd</sup> floor, City Hall  
350 City Hall Square West

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1. **CALL TO ORDER**

2. **MINUTES**

Adoption of the minutes of the Town & Gown Committee meeting held April 29, 2013 – *attached.*

3. **DECLARATIONS OF CONFLICT**

4. **COMMUNICATIONS**

4.1 Town & Gown Association of Ontario (TGAO) September 2013 Newsletter – *attached.*

5. **BUSINESS ITEMS**

5.1 2013 Town & Gown Symposium Verbal Update

5.2 Parking Enforcement around the University of Windsor. – L. Doyle

5.3 Email from Mike Cardinal to the Chair dated September 27, 2013 – *attached.*

5.4 Town & Gown Annual Report to the Environment, Transportation and Public Safety Standing Committee – *attached.*

6. **DATE OF NEXT MEETING**

At the call of the Chair

7. **ADJOURNMENT**

Town and Gown Symposia - Bridging our Future  
 Financial Statement  
 as at October 15, 2013

Registrations	\$	9,300
Sponsorships (invoice this week)		
Downtown BIA networking break day 1	\$	500
St. Clair Alumni Association networking break day 2	\$	500
St. Clair Employment Centre lunch	\$	2,000
<b>Total Sources of Funding</b>	<b>\$</b>	<b>13,900</b>
Transit Windsor	\$	735
Catering		
St. Clair College	\$	7,419
University of Windsor	\$	3,354
Audio Visual Production & Event Lighting (Marz Media)	\$	3,572
Riverboat Cruise	\$	2,503
Bag piper (McGinnes)	\$	200
Administrative Costs	\$	368
<b>Total Estimated Expenses</b>	<b>\$</b>	<b>18,425</b>
<i>Charged to Town and Gown Committee Budget</i>	<b>\$</b>	<b>4,525</b>

**Full Package Rates**

TGAO Members \$175 / Non-members \$225

Students \$100 / Residents \$125

**Single Day Rates**

TGAO Members \$100 / Non-members \$150

Students \$50 / Residents \$75

Cruise only \$35

**Registration fees include:**

Welcome Reception (Sunday) Lunch (Monday & Tuesday)

Boat Cruise (Monday)

**Single Day Rates do not include:**

Welcome Reception (Sunday)

Boat Cruise (Monday)



# **WARNING**

## **PARKING OF A VEHICLE IN THE REQUIRED FRONT YARD IS PROHIBITED UNDER BY-LAW 8600 SECTION 24.28.1**

**The *Property Owner, Tenant and or owner of this vehicle* convicted of contravening this By-Law is subject to the following Penalties under By-law 8600:**

### **SECTION 5 - PENALTIES**

- (1) **Every person** who contravenes any provision of this by-law and, if the person is a corporation, every director or officer of the corporation who knowingly concurs in the contravention, is guilty of an offence and on conviction is liable,
  - (a) on a first conviction to a fine of not more than **\$25,000.00**; and,
  - (b) on a subsequent conviction, to a fine of not more than **\$10,000.00 for each day**, or part thereof, upon which the contravention has continued after the day on which the person was first convicted.

(AMENDED by B/L 274-1998, October 2<sup>nd</sup>, 1998)

- (2) **Where a corporation** is convicted under this Section, the maximum penalty that may be imposed is,
  - (a) on a first conviction a fine of not more than **\$50,000**; and,
  - (b) on a subsequent conviction, a fine of not more than **\$25,000 for each day**, or part thereof, upon which the contravention has continued after the day on which the corporation was first convicted.