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Windsor, Ontario November 30, 2012

A meeting of the **Town and Gown Committee** is held this day commencing at 9:30 o'clock a.m. in the Town of Walkerville Meeting Room, 3<sup>rd</sup> floor, City Hall, there being present the following members:

Councillor Ron Jones, Chair  
Councillor Drew Dilkens  
Lena Angelidis  
Jane Boyd  
John Fairley

**Regrets received from:**

Michael Cardinal  
Kim Orr

**Also present are the following resource personnel:**

Rob Barlozzari, Council Secretariat  
Michael Cooke, Manager of Planning Policy  
Lee Anne Doyle, Executive Director and Chief Building Official  
Ann Kalinowski, Manager of Compliance and Enforcement  
John Lee, Fire Prevention Officer  
Staff Sergeant Jeff Verkoeyen, Windsor Police Services  
Karen Kadour, Committee Coordinator

**1. CALL TO ORDER**

The Chair calls the meeting to order at 9:45 o'clock a.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

**2. MINUTES**

Moved by Councillor Dilkens, seconded by L. Angelidis,  
That the minutes of the Town and Gown Committee at its meeting held June 5, 2012 **BE ADOPTED AS AMENDED** to remove the inference that Lena Angelidis is associated with the Windsor West Homeowners Association  
Carried.

3. **DECLARATIONS OF CONFLICT**

None disclosed.

4. **BUSINESS ITEMS**

4.2 **2013 Town and Gown of Ontario (TGAO) Symposia**

R. Barlozzari distributes an update from the Host Committee for the committee regarding the 2013 Town and Gown Symposia – Bridging our Future” to be held May 12-14, 2013 attached as Appendix “A”. He advises that planning for the Symposia is underway as the Host Committee has held several meetings over the summer months. The Host Committee has been providing and receiving updates from the TGAO as planning has occurred.

L. Doyle expresses concern that promotion of the symposia is not happening quickly enough at the TGAO level. The Host Committee fears that possible attendees will commit to other conferences if promotion does not begin. Furthermore, budgetary concerns are being addressed by the Host Committee, but reductions must be made.

J. Fairley indicates there is a need to acquire sponsors in order to create a positive experience for those attending the Symposia.

4.2 **Confirm & Ratify E-mail Poll – 2013 Town and Gown Symposia**

It is generally agreed that the following e-mail poll conducted and approved on September 11, 2012 **BE CONFIRMED AND RATIFIED:**

- Moved by J. Fairley, seconded by J. Boyd,
- I. That the Chair of the Town and Gown Committee **BE AUTHORIZED** to sign the Group Sales Agreement with the Hilton Windsor and the Windsor Riverside Inn for the purpose of ensuring adequate rooms are available for attendees to the 2013 Town and Gown Association of Ontario Symposia to be held in Windsor from May 12-14, 2013.
  - II. That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$25,000 for costs associated with the 2013 Town and Gown Association of Ontario Symposia to be held in Windsor from May 12-14, 2013.

Carried.

5. **NEW BUSINESS**

None.

6. **DATE OF NEXT MEETING**

At the call of the Chair.

7. **ADJOURNMENT**

There being no further business, the meeting is adjourned at 9:47 o'clock a.m.

**Note:** Following the meeting, the Town and Gown Host Committee meet to discuss the logistics for the 2013 Symposia.

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CHAIR

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COMMITTEE COORDINATOR

**AGENDA**  
and Schedule "A" to the minutes of the meeting of the  
**TOWN AND GOWN COMMITTEE**  
Friday, November 30, 2012  
9:30 o'clock a.m Town of Walkerville Meeting Room  
350 City Hall, 3r<sup>d</sup> floor

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1. **CALL TO ORDER**

2. **MINUTES**

Adoption of the minutes of the Town & Gown Committee meeting held June 5, 2012 – *attached.*

3. **DECLARATIONS OF CONFLICT**

4. **BUSINESS ITEMS**

4.1 Confirm and ratify the electronic e-mail poll held September 11, 2012 regarding the 2012 Town & Gown Symposium – *attached.*

4.2 Host Committee update regarding planning/preparation for the 2013 Town & Gown of Ontario Annual Symposia to be held from May 12 -14, 2013.

5. **NEW BUSINESS**

6. **DATE OF NEXT MEETING**

Call of the Chair

7. **ADJOURNMENT**

2013 Town & Gown of Ontario Symposia: Bridging our Future  
Update to the Town & Gown Committee  
Friday, November 30, 2012

The Host Committee has held several meetings including email communication regarding the planning of the 2013 Symposia. The Host Committee has also been receiving updates with Kaye Crawford of the TGAO. Bi-weekly discussions regarding the symposia will be had with the TGAO moving forward.

**Agenda:**

Several components of the agenda are currently being finalized in conjunction with the TGAO. To date, the Agenda Items include:

Day 1 (Monday, May 13, 2013)

- The Rise of the Downtown Campus
- Enforcement Toolbox
- Community Involvement Initiatives

Day 2 (Tuesday, May 14, 2013)

- Case Study: Coming Home Music Festival
- Social Programs
- Residents Presentation

Also Confirmed:

- Glenn Matthews, LLB, Western University – to moderate the Rise of the Downtown Campus panel
- Dr. Bruce McKay, Wilfred Laurier University – speaking to alcohol/drug use by the student body
- Mr. Derek Lobo, Rock Advisors - specializing in high density housing and in particular student housing
- TGAO Annual General Meeting & Elections

**Accommodations:**

- 75 rooms reserved between the Hilton Hotel at a rate of \$132.00
- 25 rooms reserved at the Windsor Riverside Inn at a rate of \$119.00

### **Entertainment:**

- Welcome Reception, Sunday, May 12, 2013 @ 5:00 o'clock p.m.
- Windsor Riverboat Cruises – Dinner & Cruise on evening of Day 1
- Hiram Walker Tour & Networking Possibilities including the Rum Runners Show

### **Promotion/Adverting:**

- The TGAO has been provided with a 350 word write up regarding the Symposia and the amenities and attractions Windsor-Essex can provide
- TGAO is currently working on both a Facebook Page and a Twitter Account to promote the Symposia
- Update forthcoming to City of Windsor Town & Gown Committee page

### **Budgeting:**

- Host Committee has not yet spent funds towards securing any events/costs
- Budget is currently being scrutinized to cut costs
- Canadian Mortgage and Housing may partner, awaiting a decision – J. Binder
- TGAO will discuss at the Board Level on how much to contribute to the symposia