

AGENDA
and Schedule "A" to the minutes of the meeting of the
TOWN AND GOWN COMMITTEE
Tuesday, February 23, 2016
4:30 o'clock p.m.
Room 407, 400 City Hall Square East

1. **CALL TO ORDER**

2. **DECLARATIONS OF CONFLICT**

3. **MINUTES**

Adoption of the minutes of the Town & Gown Committee meeting held November 17, 2015 – **attached**.

4. **BUSINESS ITEMS**

4.1 **Permit Parking**

The Manager of Transportation Planning will be available to answer questions.

4.2 **Downtown Student Open House**

Update.

4.3 **Renewal of TGAO Membership**

Letter dated January 4, 2016 from the TGAO regarding renewal of the TGAO Membership in the amount of \$150 – **attached**.

4.4 **Front Yard Parking**

Councillor Elliott asked the following Council Question at Council's meeting held June 15, 2015:

CQ 34-2015 "Asks that Administration look into having the policy bylaw changed to be able to ticket cars immediately on the spot for parking on residential lawns. This is an ongoing problem around the University of Windsor area and in particular Askin Avenue."

CQ 34-2015 will be addressed in an upcoming Administrative report to Council.

4.5 **Town & Gown 2016 Operating Budget - \$4,500**

Discussion regarding 2016 initiatives.

5. NEW BUSINESS

6. DATE OF NEXT MEETING

To be determined.

7. ADJOURNMENT

KK/
Windsor, Ontario November 17, 2015

A meeting of the **Town and Gown Committee** is held this day at 4:00 o'clock p.m. in the Walkerville Meeting Room, there being present the following members:

Councillor John Elliott, Chair
Councillor Fred Francis
Councillor Irek Kusmierczyk
Lena Angelidis
Jane Boyd
Mike Cardinal (arrives at 4:04 o'clock p.m.)
John Fairley
Sarah Morris

Guest in attendance:

Alan Richardson

Also present are the following resource personnel:

Anne Marie Albidone, Environmental Services Manager
Michael Cooke, Manager of Planning Policy
Ann Kalinowski, Manager of By-law Enforcement
Inspector Pam Mizuno, Windsor Police Services
Karen Kadour, Committee Coordinator

1. **CALL TO ORDER**

The Chair calls the meeting to order at 4:03 o'clock p.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. **DECLARATIONS OF CONFLICT**

None disclosed.

3. **MINUTES**

Moved by Councillor Francis, seconded by J. Fairley,
That the minutes of the Town and Gown Committee of its meeting held May 6, 2015 **BE ADOPTED** as presented.
Carried.

4. **BUSINESS ITEMS**

Downtown Student Open House

The salient points of discussion relating to the Downtown Student Open House are as follows:

- The Downtown Student Open House Subcommittee met.
- Letters have been sent to the Student Representative Council, St. Clair College and to the University of Windsor Students' Alliance regarding the Open House event.
- A date (to be determined) in January 2016 is proposed for the event.
- J. Boyd and J. Fairley to meet with the Students Presidents of St. Clair College and the University of Windsor and will report back via e-mail to the Committee.
- Suggestion to hold the Open House at the Windsor Star News Cafe.

4.2 **Financial Summary**

The Chair advises the surplus 2015 Operating Budget for the Town and Gown Committee is \$4,343.

5. **NEW BUSINESS**

The Chair indicates there are parking issues in the area along California Avenue, south of College near the University of Windsor's Human Kinetics Building as follows:

- Students wishing to park near the Human Kinetics Building have blocked driveways of residents in the area.
- J. Boyd to address this issue with the Dean of the University of Windsor.
- There is no permit parking in this area at present.
- Vehicle can be towed if blocking a driveway.
- Suggestion for the Ward Councillor to provide information (education pamphlet) to neighbours regarding the process to acquire permit parking.
- Permit parking restricts the number of guests visiting one's home.
- Suggestion to invite a representative from Transportation Planning to attend the next meeting, or for a City Councillor to ask a Council Question requesting options for public parking on a street.

Councillor Francis reports there is a gap in the fence near the Sportsplex at St. Clair College. He notes neighbours are concerned with the safety of the students.

M. Cardinal refers to the following two motions passed at the October 15, 2013 meeting of the Town and Gown Committee as follows:

"That Administration BE REQUESTED to review the Zoning By-law and to develop governance relating to side yard parking on a corner and to report back to the Town and Gown Committee".

"That Administration BE REQUESTED to investigate the feasibility of upgrading the street lighting from standard to residential standards in the 500 metre area of all 3 city campuses on the periphery of the University of Windsor and to report back with the findings".

A. Kalinowski advises the Building Department provides inspections of front and side yard parking and suggests a representative from the Building Department attend the next meeting to provide input relating to this matter.

The Chair invites Alan Richardson to speak and the following comments are made:

- Thanks the City for the City of Windsor's "Neighbourly Living" website.
- Requests the Town and Gown Committee meet on a quarterly basis.
- Requests members of the Town and Gown Committee attend the 2016 Town and Gown Symposium.

M. Cardinal requests an update relating to rental housing. A. Kalinowski indicates a report will be sent to Council in the near future.

6. DATE OF NEXT MEETING

The next meeting will be held at the call of the Chair.

7. ADJOURNMENT

There being no further business, the meeting is adjourned at 4:55 o'clock p.m.

CHAIR

COMMITTEE COORDINATOR

AGENDA
and Schedule "A" to the minutes of the meeting of the
TOWN AND GOWN COMMITTEE
Tuesday, November 17, 2015
4:00 o'clock p.m.
Walkerville Meeting Room
3rd floor, City Hall

1. CALL TO ORDER

2. DECLARATIONS OF CONFLICT

3. MINUTES

Adoption of the minutes of the Town & Gown Committee meeting held May 6, 2015 – attached.

4. BUSINESS ITEMS

4.1 Downtown Student Open House

- (a) E-mail from Councillor Kusmierczyk dated July 21, 2015 – attached.
- (b) Minutes of the subcommittee meeting held July 10, 2015 – attached.
- (c) Confirm and Ratify E-mail Poll that authorized sending letters to St. Clair College and the University of Windsor regarding the Open House – attached.
- (d) Letters dated July 10, 2015 to the Student Representative Council – St Clair College and to the University of Windsor Students' Alliance – attached.

4.2 Financial Summary

The Financial Summary Variance Report for the period ending October 31, 2015 – attached.

5. NEW BUSINESS

6. DATE OF NEXT MEETING

To be determined.

7. ADJOURNMENT



2016 TGAO

Symposium

May 9 - 11,

Guelph, Ontario

January 4, 2016

#TGAO2016

Dear valued TGAO member,

I look forward to your continued membership with TGAO in the coming year.

As you know, the Town and Gown Association of Ontario (TGAO) is dedicated to improving the quality of life in those municipalities that host post-secondary institutions by promoting and supporting activities that ensure cohesive communities that are safe, healthy, and enjoyable.

We entered the 2015-2016 year with great momentum under a full slate of Board Members representing neighbourhood associations, universities, colleges, city planners, elected city officials, property management companies, police services, and municipal licensing and bylaw departments. Our work has included the hiring of a TGAO Manager, a newsletter refresh, a membership drive, website development, preparing for our annual Symposia, communicating best practices, as well as thinking strategically about working with the International Town and Gown Association to host an international conference in Ontario.

Through our annual Symposium and re-established newsletter, TGAO offers the opportunity for you to meet and connect with other organizations that are working on near-to-campus issues, establishing partnerships to strengthen community, and implementing best practices.

Membership in TGAO is open to all interested stakeholders in municipalities which host post-secondary institutions in Ontario. Our membership levels offer tiered rates for different stakeholder groups, as well as discounted rates for secondary members within a member organization.

To renew your TGAO membership, complete and submit the enclosed renewal form, or visit tgao.ca to renew your membership online.

Your continued participation in a provincial organization dedicated to improving the quality of life in municipalities hosting post-secondary institutions allows us to strengthen TGAO's capacity to promote and support activities that ensure our post-secondary communities are cohesive, safe, and enjoyable.

Warm Regards,

Kathryn Hofer, MSW
TGAO President 2015-2016
khofer@uoguelph.ca

CITY OF WINDSOR
COUNCIL SERVICES

JAN 22 2016

RECEIVED



Town and Gown Association of Ontario
32 Samuel Street, Kitchener ON N2H 1P1
T. 591-744-4764
E. info@tgao.ca
W. www.tgao.ca

MEMBERSHIP APPLICATION 2016

PRIMARY CONTACT NAME Gary Cian
Position Clerk
Organization City Of Windsor
Address 350 City Hall Sq W Room 203
City, Province, Postal Code Windsor Ont N9A6S1
Telephone/Fax 5192556100X6329
Email gcian@city.windsor.on.ca

FEE DETAILS

PRIMARY MEMBERSHIP FEE: \$150/\$75 (see below)

(Please circle one of the sectors below:)

\$150.00 – College University Municipality Police Fire
Other _____

\$ 75.00 - Landlord Neighbourhood Association Resident Student

Associate Member Fee (within same organization) = # _____ x \$25.00 \$ _____

TOTAL AMOUNT DUE	\$
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ASSOCIATE MEMBER INFORMATION (Please list any additional members on another page as required)

NAME	TITLE	TELEPHONE	EMAIL
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Please forward copy of this application by email or mail to above location.
Payments may be made by mailing cheque or going to: www.tgao.ca membership and paying by paypal.