

Town and Gown Committee – Meeting held March 20, 2018

A meeting of the **Town and Gown Committee** is held this day commencing at 4:30 o'clock p.m. in Room 407, 400 City Hall Square East there being present the following members:

Councillor John Elliott, Chair
Councillor Fred Francis
Lena Angelidis
Jane Boyd
John Fairley
Sarah Morris
Jeffery Williams

Guest in attendance:

Alan Richardson

Also present are the following resource personnel:

Inspector Jason Crowley, Windsor Police Services
John Lee, Chief Fire Prevention Officer
Bill Tetler, Manager of By-law Enforcement
Rob Vani, Manager Inspections, Deputy Chief Building Official
Karen Kadour, Committee Coordinator

1. Call to Order

The Chair calls the meeting to order at 4:30 o'clock p.m. and the Committee considers the Agenda being Schedule "A" attached hereto, matters which are dealt with as follows:

2. Declaration of Conflict

None disclosed.

3. Minutes

Moved by Councillor Francis, seconded by L. Angelidis,
That the minutes of the Town and Gown Committee of its meeting held March 28, 2017 **BE ADOPTED** as presented.
Carried.

4. Business Items

4.1 Downtown Student Open House

J. Boyd and J. Fairley provide the following comments relating to the Downtown Student Open House:

- The event will possibly be held in April 2018 at the St. Clair College - MediaPlex.
- Discussion to include what is student life like downtown.
- The televised discussion will be approximately one hour in length.
- City Administrative staff will be invited to attend, i.e. Police, Fire, By-law, Building

J. Fairley indicates he will provide a draft "script" of discussion items to members of the Town & Gown Committee.

Moved by Councillor Francis, seconded by L. Angelidis,
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$500 for costs associated with hosting the Downtown Student Open House at the St. Clair College - MediaPlex on a date to be determined.
Carried.

4.2 Riverwest Windsor

J. Williams states the Riverwest Citizens Initiative would like to install approximately 50 Community Banners along the avenues of Riverside, University, and Wyandotte Street West. The banners will serve to identify and link the community providing cohesion between residents, students, businesses and visitors, and the greater community and riverfront.

J. Williams advises the banners are to be installed on light standards owned by Enwin. He adds Enwin has requested a \$200,000 bond for liability and he notes Riverwest does not have the funds to pay for the liability insurance.

Councillor Francis asks if the banners can be donated to Enwin, or if the banners can be donated to the City and Enwin can install them.

The Chair indicates the banners will be purchased through his Ward Funds.

Moved by Councillor Francis, seconded by L. Angelidis,
That the update relating to the Riverwest Citizens Initiative to install banners along Riverside, University and Wyandotte Street West **BE RECEIVED**.
Carried.

Clerk's Note: An e-mail from the Right-of-Way Supervisor dated March 26, 2018 entitled "Banner Sign Permits" is **attached** as Appendix "A" as additional information.

4.3 Town and Gown 2018 Annual Membership

Moved by Councillor Francis, seconded by J. Boyd,
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$250 for the 2018 renewal of the Town and Gown Association of Ontario Membership.
Carried.

4.4 Town and Gown 2018 Symposium

The Chair asks if members of the Town and Gown Committee wish to attend the 2018 Town and Gown Symposium to be held May 7-9, 2018 in Hamilton. S. Morris, L. Angelidis and the Chair indicate their interest in attending the Symposium.

Moved by Councillor Francis, seconded by J. Fairley,
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$3,000 for three (3) members of the Town and Gown Committee to attend the Town and Gown 2018 Symposium to be held from May 7-9, 2018 in Hamilton, Ontario.
Carried.

5. New Business

Inspector J. Crowley advises a meeting of west end residents was held regarding safety issues identified by international students. It appears the students are fearful of walking on the street (being hit by a car), and getting off a bus.

J. Fairley states 1,500 international students were enrolled at St. Clair College in January 2018, which has been taxing on the transit system. He adds the students mostly reside in the Sandwich area, near the WFCU Centre and in Forest Glade. He suggests an orientation booklet be provided to the students which provides information relating to etiquette, how to shop in a grocery store (and removal of carts from the store).

L. Angelidis proposes students be informed regarding the use of smoke detectors.

J. Lee states Fire and Rescue Services will launch a program in the Spring 2018 which will include Public Service Announcement messaging relating to smoke alarms, exiting a building and charges levied against owners of the housing unit.

J. Williams suggests information relating to shoveling sidewalks and picking up litter also be included in the booklet for students.

6. Date of Next Meeting

The next meeting will be held at the call of the Chair.

7. Adjournment

There being no further business, the meeting is adjourned at 5:36 o'clock p.m.

CHAIR

COMMITTEE COORDINATOR

May 23, 2019

TO: MEMBERS OF THE TOWN & GOWN COMMITTEE

Re: Mandate Letter

Please find attached the current Mandate and Terms of Reference for the Town and Gown Committee.

City Council at its Strategic Planning Session held February 12, 2019 adopted the following motion:

*“That City Council APPROVE the final list of initiatives (**attached**) ranked in order of importance as selected by members of Council during the Strategic Planning session held February 12, 2019, that will serve to set the direction of City Council over the next 20 years.”*

In an effort to follow Council's direction, and to ensure the Town and Gown Committee assists Council in achieving its strategic objectives, goals and priorities, the Terms of Reference and Mandate are attached for the Committee's review and consideration based on Council's list of priorities.

Sincerely,



Valerie Critchley
City Clerk

Final list of priorities as of February 12, 2019 (ranked)

Implementation of the Sewer Master Plan	9
Increased tree coverage/reduction in tree trimming time	9
Asset Management Plan	8
Branding	8
Implementation of Active Transportation Study	8
Economic Diversification/Logistics	8
Traffic Calming	7
Enhance Property Standards by-law	7
Community Events	7
Enhancement of Local Improvement Projects (streetlights, sidewalks etc.)	6
25% Residential Infrastructure Target for the Core	6
Laneway Prioritization (alleys)	5
Sustainable Urban Development & Growth	5
Additional Splash Pads	5
Sandwich Redevelopment	4
Implementation of Neighbourhood Coordinator Position	4
20% Transportation mode shift	3
Sandpoint Improvements	3
Vacant Lot development program	3

Town and Gown Committee – Terms of Reference and Mandate - 2015

Introduction/Preface

As an Advisory Committee to Windsor City Council, the Town and Gown Committee will develop and enhance relations between the residents of the City of Windsor and the Academic Communities of the University of Windsor and St. Clair College.

Mandate

- Encourage open communication between the neighbourhood and the University and/or College
- Provide an open forum for discussion of issues of concern between the residents and the University and/or College
- Identify or provide assistance to solving issues relating to possible areas of conflict between the students and residents in the neighbourhoods
- Assist in developing solutions to problems of common interest
- Promote and support activities to ensure a safe and healthy community

Composition/Membership

The following is a list of the current Town and Gown Committee:

Councillor John Elliott, Windsor City Council

Councillor Fred Francis, Windsor City Council

Councillor Irek Kusmierczyk, Windsor City Council

Lena Angelidis

Jane Boyd

Michael Cardinal

John Fairley

Sarah Morris

Duties and Responsibilities

The Town and Gown Committee will develop and enhance relations between the residents of the City of Windsor and the Academic Communities of the University of Windsor and St. Clair College.

Appointment and Term

Coincides with the term of Council and to be reviewed with every new Council to determine if the committee should remain in place.

Agenda and Minutes

The Committee Coordinator is a designated representative of Council Services (City of Windsor) who will prepare agendas and minutes.

Rules of Order

Elections and meetings will be conducted according to Bourinot's Rules of Order and the City of Windsor Procedural By-law.

Reporting Structure

The Town and Gown Committee will report to the Environment, Transportation & Public Safety Standing Committee, and to City Council.

Remuneration

No remuneration will be provided for committee members.

Quorum

Fifty percent plus one of the general voting membership must be present at a meeting to constitute a quorum.