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Windsor, Ontario April 23, 2015

A meeting of the **Seniors Advisory Committee** is held this day commencing at 9:30 o'clock a.m. in Room 204, 400 City Hall Square East, there being present the following members:

Larry Duffield, Acting Chair
Councillor Ed Sleiman
Lynne Adams
Karen Demers
Alex Gyemi
Joyce Nixon (arrives at 9:40 a.m.)
Sally Bennett Olczak
Celia Southward
Richard Woodall

Regrets received from:

Jeannette Ware-Mikhael

Guests in attendance:

Jill Cadarette
Ritchie Doan, student

Also present are the following resource personnel:

Sandra Bradt, Executive Initiatives Coordinator
Pam Labute, Manager, Community Development
Janice Koval, Accessibility & Diversity Librarian, Windsor Public Library
Karen Kadour, Committee Coordinator

1. CALL TO ORDER

The Committee Coordinator calls the meeting to order at 9:33 o'clock a.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. ELECTION OF CHAIRPERSON

Moved by L. Adams, seconded by Councillor Sleiman,
That the election of the Seniors Advisory Committee Chairperson **BE DEFERRED** to the June 10, 2015 meeting.

Carried.

Moved by L. Adams, seconded by S. Bennett Olczak,
That Larry Duffield **BE APPOINTED** Acting Chair for the April 23, 2015 meeting of
the Senior's Advisory Committee.

Carried.

3. **ADDITIONS TO THE AGENDA**

Moved by L. Adams, seconded by S. Bennett Olczak,
That Rule 3.3 (c) of the Procedure By-law 98-2011 be waived to add the following
additions to the Agenda:

6.6 Seniors Month – June 2015

6.7 Appointments of SAC members to sit as non-voting members on other Advisory
Committees]

7.1 Presentation by Jill Cadarette regarding the Age Friendly Windsor Project

Carried.

4. **DECLARATIONS OF CONFLICT**

None disclosed.

5. **MINUTES**

Moved by Councillor Sleiman, seconded by L. Adams,
That the minutes of the Seniors Advisory Committee of its meeting held November 19,
2014 **BE ADOPTED** as presented.

Carried.

6. **BUSINESS ITEMS**

6.1 **SAC Annual Report**

The Acting Chair provides an overview of the SAC 2014 Annual Report.

6.2 **SAC Terms of Reference/Mandate**

Moved by C. Southward, seconded by L. Adams,
That a subcommittee consisting of C. Southward and L. Adams **BE ESTABLISHED** to
review the current SAC Terms of Reference and Mandate and to report back.

Carried.

6.3 SAC Annual Operating Budget and Business Plan

The Acting Chair provides the highlights of the SAC 2015 Annual Operating Budget and Business Plan.

6.4 SAC Priorities for 2015

The following comments are provided relating to the SAC priorities for 2015:

- Request for SAC to be included in Council's 20 Year Plan. It's important to note where people live and build. Seniors generally want to live east of the Casino to allow for access to grocery stores.
- Suggestion for Advocacy Subcommittee to review Council's direction in the 20 Year Plan.
- Suggestion for a SAC calendar that outlines SAC events throughout the year.

A sample of the SAC Annual Planning Dates Calendar from 2012 is attached as Appendix "A".

J. Nixon, Life after Fifty, provides a sample "June 2007 Seniors' Month Calendar", attached as Appendix "B".

6.5 Financial Summary

The Acting Chair reports the 2015 Operating Budget for the Seniors Advisory Committee is \$4,000.

Moved by L. Adams, seconded by J. Nixon,

That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$500 payable to Transit Windsor for the Ride for a Loonie Program to be held from June 7 to 13, 2015.

Carried.

6.6 Senior's Month – June 2015

Moved by L. Adams, seconded by C. Southward,

That City Council **BE REQUESTED** to proclaim the Month of June 2015 as Senior's Month.

Carried.

Moved by L. Adams, seconded by C. Southward,

That **APPROVAL BE GIVEN** to an expenditure of \$100 for the production of pamphlets promoting Seniors Month to be held in June 2015, and further, that the Communications and Promotions Subcommittee **BE TASKED** with designing the Seniors Month pamphlet.

Carried.

Clerk's Note: S. Bradt contacted the Communications Department on April 27, 2015 regarding the production of Public Service Announcements to promote Seniors Month (June 2015) and media alerts will be sent to provide public awareness.

6.7 Appointment of SAC Members to other Advisory Committees

It is generally agreed this discussion will take place at the June 10, 2015 SAC meeting.

7. REPORTS

(a) Advocacy

The Acting Chair advises the U.N. International Day of Elder Persons will be held on October 11, 2015. He notes a letter will be sent to Mayor Dilkens inviting him to speak at the event.

The Acting Chair requests the Advocacy Subcommittee review Council's 20 Year Plan.

(b) Communications and Promotions

The development of the SAC Seniors month pamphlet and the SAC Calendar of events is referred to this Subcommittee for a report back to SAC.

(c) Policies and Procedures

The SAC Terms of Reference/Mandate is referred to this Subcommittee for a report back to SAC.

(d) Age Friendly Windsor (AFW) Project

Jill Cadarette (former member of SAC) and Chair of the Age Friendly Windsor Project is present and provides the following comments:

- Goals of the AFW include the invitation of more partners to sit on the AFW and to broaden the scope

- An Executive Committee is in place with 9 working groups to address the domains outlined in the Action Plan
- Jill is outgoing Chair of the AFW as she no longer will be working at Canadian Mental Health.
- Stephen Lynn, Coordinator of Social Planning, City of Windsor will be convening meetings with various city departments regarding the recommendations outlined in the Action Plan.
- Suggestion for SAC to designate a member to sit on the AFW committee to allow for dissemination of information to SAC.
- The Age Friendly Windsor Action Plan 2014-2017 is available on the City of Windsor's Website.
- SAC's main role should be the completion of recommendations outlined in the Action Plan matrix. There are approximately 70 recommendations in the Action Plan of which one-third identifies SAC as the lead.

A. Gyemi leaves the meeting at 11:10 o'clock a.m.

S. Bennett Olczak leaves the meeting at 11:15 o'clock .m.

Moved by L. Adams, seconded by C. Southward,
That the verbal report by Jill Cadarette regarding the Age Friendly Windsor Project **BE RECEIVED** for information.
Carried.

Moved by C. Southward, seconded by L. Adams,
That the Seniors Advisory Committee **BE REQUESTED** to prepare an application for a New Horizons for Seniors Program Grant in the next Call for Proposals in order to support the evaluation and preparation of the Final Report of the Age Friendly Windsor Project and the marketing of same.
Carried.

C. Southward advises she will lead the New Horizons for Seniors Program Grant initiative.

Moved by J. Nixon, seconded by L. Adams,
That members of the Seniors Advisory Committee **BE REQUESTED** to put forth nominations of individuals for the following awards:

- Seniors Achievement Award
- June Callwood Outstanding Achievement Award for Volunteering
- Windsor's Senior of the Year Award

Carried.

L. Adams refers to his Advocacy Report dated June 4, 2014 and the non-response from the Accessibility/Diversity Officer as it relates to the number of Accessible Parking Permits in

Windsor, attached as Appendix “C”. The response from the Accessibility/Diversity Officer dated April 28, 2015 is attached as Appendix “D” for information purposes.

8. DATE OF NEXT MEETING

The next meeting will be held on June 10, 2015 at 9:30 o’clock a.m. in the Board Room, 1266 McDougall (Public Works Building).

9. ADJOURNMENT

There being no further business, the meeting is adjourned at 11:42 o’clock a.m.

ACTING CHAIR

COMMITTEE COORDINATOR