



September 20, 2018

**To: All Municipal Election Candidates**

**CLARIFICATION ON REGULATIONS FOR TEMPORARY ELECTION SIGNS**

This letter is to advise you of revisions to City of Windsor regulations for temporary election signs as prescribed by the Windsor Sign By-law 250-2004. Please note changes to item 4(e).

1. Election signs do not require a permit.
2. Election signs are not to be displayed prior to the first day of the nomination period as specified under the *Municipal Elections Act, 1996*.
3. Candidates should seek an owner's permission before placing a sign.
4. All election signs are subject to the following restrictions:
  - a. Election signs are not allowed on the public road allowance or property where a voting place is located, including parking facilities associated with the voting place.
  - b. If a voting place is located at a major commercial centre (eg. Devonshire Mall) election signs must be 20 metres from the perimeter of the voting area.
  - c. Election signs are not allowed within the sightline triangle of an intersection and must be kept back at least 6 metres from the property line at all street corners.
  - d. Election signs cannot be placed on roofs, fences, utility poles, or fastened to any tree.
  - e. Election signs **are allowed** on vacant properties that are owned by individuals who have given permission to the candidate to place them there.
  - f. Election signs are not allowed on or next to the airport lands, including the private properties that abut the south side of County Road 42 across from the airport property.
  - g. Any election signs along expressways and parkways must be set back a further 20 metres from the road right-of-way, including the on and off-ramps.
  - h. All election signs must be removed within 72 hours after polling stations close.
5. The Public Works Department reserves the right to remove any election sign that is found to create a hazard to vehicles or people.

Attempts will be made to contact candidates directly in the event a complaint is received regarding an election sign. Immediate action, however, may be taken by City staff to remove signs that create dangerous or undesirable situations without any prior notice.

Your cooperation in complying with these regulation is appreciated. If you have any questions or concerns please call 3-1-1.

Yours truly,

**John Revell, CBO**  
Planning and Building Department, Building Division  
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