## EXTERNAL JOB OPPORTUNITY

<table>
<thead>
<tr>
<th>POSITION:</th>
<th>CERTIFIED AUTOMOTIVE SERVICE TECHNICIAN</th>
<th>JOB POSTING #:</th>
<th>2019-0104 AMENDED</th>
</tr>
</thead>
<tbody>
<tr>
<td>POSTING PERIOD:</td>
<td>Monday, April 15, 2019 at 8:30 AM to Tuesday, April 23, 2019 at 4:30 PM</td>
<td></td>
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</tr>
<tr>
<td>DEPARTMENT:</td>
<td>Parks</td>
<td>UNION:</td>
<td>C.U.P.E. Local 82</td>
</tr>
<tr>
<td>LOCATION:</td>
<td>Various</td>
<td>JOB CODE:</td>
<td>82002</td>
</tr>
<tr>
<td>POSITION STATUS:</td>
<td>Regular Full-Time</td>
<td>GRADE/CLASS:</td>
<td>EA4-Band 11</td>
</tr>
<tr>
<td># OF POSITIONS:</td>
<td>1</td>
<td>RATE OF PAY:</td>
<td>$34.05 per hour</td>
</tr>
<tr>
<td>POSITION #:</td>
<td>00002376</td>
<td>SHIFT WORK REQ’D:</td>
<td>No.</td>
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<tr>
<td>HOURS OF WORK:</td>
<td>40 Hour per week.</td>
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### DUTIES:
Reporting to the Supervisor, Fleet or designate, carries out all functions of a fully qualified Certified Automotive Service Technician; maintains and completes manual and computerized records of repairs as required by a “Fleet Management System”; carries out related work as directed including preventive maintenance, diagnostic investigations, service, mandatory and statutory maintenance and repair; complies with current Provincial safety legislation; Maintain amiable relations with customers, the public and fellow staff. Will perform Occupational Health & Safety duties as outlined in the Corporation’s Health and Safety Program. Will perform other related duties as required.

### QUALIFICATIONS:
- Must have an Ontario Secondary School Graduation Diploma, or Ontario Ministry of Education equivalency;
- Must be in the possession of a Certificate of Qualification in Automotive Service Technician and a Certificate of Qualification in Truck and Coach from the Ministry of Education;
- Must have an additional two (2) years experience over the above-noted Certificate of Qualifications.
- Must be a Multi-Certificate holder of ICEP and ICE-NG as recognized by the Technical Standards & Safety Authority or be able to obtain same within the probationary/confirmation period;
- Must hold and maintain a current, valid and lawful Class ‘D’ Driver’s License with a ‘Z’ endorsement OR Must hold and maintain a current valid and lawful Class G Driver’s Licence in accordance with the Highway Traffic Act, for the purposes of operating a City of Windsor vehicle and must attain a current, valid and lawful Class ‘D’ Driver’s License with a “Z” endorsement in accordance with the Highway Traffic Act, for the purposes of operating a City of Windsor vehicle within the probationary/confirmation period. Failure to obtain a current, valid and lawful Class ‘D’ Driver’s License with a ‘Z’ endorsement in accordance with the Highway Traffic Act within the probationary/confirmation period will result in termination of employment.
- Must provide a Driver’s Abstract as a condition of employment.
- Must be capable of carrying out repairs to all motorized equipment in the Department with a good knowledge of repair of small motors and two cycle engines;
- Must have knowledge of aerial equipment with electric over hydraulic operation; advanced automotive electronics; computer control systems on Engine Management; fuel injection, computer control ignition and Body Management System;
- Must have some ability in arc welding (MIG or stick) capable of using an oxy-acetylene torch for brazing, minor welding and cutting;
- Must have thorough understanding of the principle and repair of hydraulic systems;
- Must have knowledge and experience in grinding reel and rotary type mowers;
- Must have experience in the repair and maintenance of diesel equipment;
- Must be capable of troubleshooting and road testing own repairs to meet Ministry of Transportation safety and roadworthiness requirements;
- Must own complete set of hand tools;
EXTERNAL JOB OPPORTUNITY

POSITION: CERTIFIED AUTOMOTIVE SERVICE TECHNICIAN

JOB POSTING #: 2019-0104 AMENDED

POSTING PERIOD: Monday, April 15, 2019 at 8:30 AM to Tuesday, April 23, 2019 at 4:30 PM

QUALIFICATIONS CONTINUED...

- Must be capable of filling out comprehensive forms and reports as required by trade;
- Must be willing to pursue job related training within the automotive field as directed; may be required to attend night or weekend courses at community colleges or otherwise;
- Must be familiar with current Provincial safety legislation and Corporate policies and procedures;
- Knowledge in diesel engines with at least three (3) years experience maintaining heavy equipment and trucks would be an asset;
- Knowledge of complex industrial and mobile hydraulic equipment and systems and automatic transmissions including Allison would be an asset;
- Recent WHMIS and Defensive Driving courses would be considered an asset;
- Must complete a post-offer agility test in an effort to assist the successful candidate in completing the position tasks safely and to aid in minimizing injuries on the job;
- The physical demands analysis associated with this job indicates a heavy level of work.

HOW TO APPLY:

- An online application is available and must be completed and submitted by no later than the posting period noted. Internet access is available at your local library branch.
- If you require assistance to apply online, please contact recruitment@citywindsor.ca or call (519) 255-6515.
- The City of Windsor strives to protect all personal information submitted via the internet in response to job postings. We will not ask you to provide your social insurance number or banking or other financial information. Sometimes things happen that are beyond our control. We cannot guarantee that data in our system is immune from unauthorized access. Please have this in mind when you decide to respond to job postings.

To apply for this position, click APPLY NOW

NOTE:

- Only those applicants selected for an interview will be acknowledged.
- We offer a smoke-free office environment.
- Personal information is collected under the authority of the Municipal Act, c. 25 as amended, and will be used to determine eligibility for employment.
- The Corporation of the City of Windsor is an Equal Opportunity Employer.

In accordance with the Accessibility for Ontarians Act, 2005 and the Ontario Human Rights Code, the City of Windsor will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If selected to participate in the recruitment, selection and/or assessment process, please inform the City of Windsor Human Resources staff of the nature of any accommodation(s) that you may require in respect of any materials or processes used to ensure your equal participation.