



OFFICE OF THE CITY CLERK COUNCIL SERVICES

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CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

Report Number: CAOP 7/2022

Approved: January 21, 2022

THAT the CAO and City Clerk **EXECUTE** a 1-year Master Services Agreement with DocuSign Inc. (total value \$2,742.75 CAD plus applicable taxes) for additional functionality by Council Services to execute external agreements, with said agreement satisfactory in form to the City Solicitor, in technical content to the CIO/Executive Director of Information Technology and in financial content to the Chief Financial Officer & City Treasurer.

Report Number: CAOP 7/2022

Clerk's File: SI/13985

Anna Ciacelli

Deputy City Clerk/Supervisor of Council Services

January 24, 2022

Department Distribution

Manager of Records & Elections / Freedom of Information Coordinator
Purchasing Manager
Chief Information Officer / Executive Director of Information Technology
Financial Planning Administrator
City Clerk / Senior Manager of Council Services
Commissioner, Corporate Services / Chief Financial Officer / City Treasurer
Commissioner, Legal & Legislative Services
Chief Administrative Officer

External Distribution