



## OFFICE OF THE CITY CLERK COUNCIL SERVICES

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### CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

**Report Number: CAOP 28/2021**

**Approved: March 9, 2021**

THAT the Chief Administrative Officer **APPROVE** the awarding of the contract for Development Charges Business Process Improvements, inclusive of services as outlined in the service delivery proposal/quote to Public Sector Digest Inc., included as Appendix A in the report, in the amount of \$92,800 plus HST and reasonable travel expenses; and,

THAT the Chief Administrative Officer and City Clerk **EXECUTE** the agreement with Public Sector Digest Inc. for the services related to the scope of work, in the amount of \$92,800 plus applicable HST and reasonable travel expenses, satisfactory in form to the City Solicitor, in technical content to the Senior Manager of Asset Planning, and in financial content to the City Treasurer and Chief Financial Officer.

Report Number: CAOP 28/2021

Clerk's File: AF/14061

*Steve Vlachodimos*

Deputy City Clerk/Senior Manager of Council Services

March 10, 2021

#### Department Distribution

Senior Manager of Asset Planning
Supervisor of Purchasing
Chief Financial Officer / City Treasurer
Chief Administrative Officer

#### External Distribution