



OFFICE OF THE CITY CLERK COUNCIL SERVICES

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CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

Report Number: CAOP 22/2021

Approved: March 24, 2021

THAT the CAO **AUTHORIZE** the CAO and City Clerk to execute the Buyer Master Agreement with Ricoh for photocopier leases with said agreement satisfactory in form to the City Solicitor, in technical content to the CIO/Executive Director of Information Technology and in financial content to the Chief Financial Officer & City Treasurer.

Report Number: CAOP 22/2021

Clerk's File: AE2021

Steve Vlachodimos

Deputy City Clerk/Senior Manager of Council Services

March 26, 2021

Department Distribution

Manager of Accounting Services
Deputy Treasurer, Financial Accounting & Corporate Controls
Chief Information Officer / Executive Director of Information Technology
Purchasing Manager
Buyer
Legal Counsel
Chief Financial Officer / City Treasurer
Chief Administrative Officer

External Distribution