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CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

Report Number: CAOP 19/2021

Approved: March 5, 2021

THAT the Chief Administrative Officer **APPROVE** the two-year contract extension; and,

THAT the Purchasing Manager **BE AUTHORIZED TO ISSUE** a Contract Purchase Order to Bonnie Reid for custodial services at Willistead Manor Complex through to December 31, 2023 to an upset limit of \$50,000.00 per year plus applicable taxes, satisfactory in financial content to the Chief Financial Officer and City Treasurer, and in technical content to the Executive Director of Recreation and Culture.

Report Number: CAOP 19/2021

Clerk's File: SR2021

Steve Vlachodimos

Deputy City Clerk/Senior Manager of Council Services

March 8, 2021

Department Distribution

Cultural Development Coordinator
Manager of Culture and Events
Executive Director of Recreation & Culture
Senior Manager of Facilities
Commissioner of Parks, Recreation, Culture and Corporate Facilities
Purchasing Manager
Deputy Treasurer, Financial Accounting & Corporate Controls
Chief Financial Officer / City Treasurer
Chief Administrative Officer

External Distribution