



## OFFICE OF THE CITY CLERK COUNCIL SERVICES

CITY HALL  
WINDSOR, ONTARIO  
N9A 6S1

Phone: (519)255-6211

Fax: (519)255-6868

E-mail: [clerks@citywindsor.ca](mailto:clerks@citywindsor.ca)

WEBSITE: [www.citywindsor.ca](http://www.citywindsor.ca)

### CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

**Report Number: CAOP 161/2020**

**Approved: December 3, 2020**

**THAT** the CAO and City Clerk **EXECUTE** the 3-year Master Services Agreement with DocuSign Inc. (total value \$17,729.50 plus applicable taxes), with said agreement satisfactory in form to the City Solicitor, in technical content to the CIO/Executive Director of Information Technology and in financial content to the Chief Financial Officer & City Treasurer.

Report Number: CAOP 161/2020

Clerk's File: SI/13985

*Steve Vlachodimos*

Deputy City Clerk/Senior Manager of Council Services

December 8, 2020

#### Department Distribution

Business Analyst
Chief Information Officer / Executive Director of Information Technology
Administrative Assistant / Secretary
Manager Intergovernmental Subsidies & Financial Administration – Social Services
Purchasing Manager
Financial Planning Administrator
On behalf of Chief Financial Officer / City Treasurer
Chief Administrative Officer

#### External Distribution