



## OFFICE OF THE CITY CLERK COUNCIL SERVICES

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### CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

**Report Number: CAOP 112/2020**

**Approved: August 26, 2020**

**THAT** the Chief Administrative Officer and City Clerk **EXECUTE** a one (1) year extension with Computerease for the development, delivery and support of computer training courses commencing January 1, 2021 to December 31, 2021 at an upset limit of \$59,700 plus HST over the one (1) year term excluding any discounts or course cancellations due to limited enrolment. A 10% discount will be applied after a minimum threshold of 30 individual classes have been reached. Such contract shall be satisfactory in form to the City Solicitor, in financial content to the Chief Financial Officer and City Treasurer, and in technical content to the Executive Director of Human Resources; and,

**THAT** this expenditure **WILL BE CHARGED** to the corporate training account in Human Resources 001 2915 5074 02942 0145008.

Report Number: CAOP 112/2020

Clerk's File: AS/10561

*Steve Vlachodimos*

Deputy City Clerk/Senior Manager of Council Services

August 27, 2020

#### Department Distribution

Executive Director of Human Resources
Purchasing Manager
Financial Planning Administrator
On behalf of Chief Financial Officer & City Treasurer - Corporate Leader of Finance & Technology
Chief Administrative Officer

#### External Distribution