



OFFICE OF THE CITY CLERK COUNCIL SERVICES

Phone: (519)255-6211

CITY HALL
WINDSOR, ONTARIO
N9A 6S1

Fax: (519)255-6868

E-mail: clerks@citywindsor.ca

WEBSITE: www.citywindsor.ca

CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

Report Number: CAO 61/2019

Approved: August 6, 2019

THAT the request from Forks and Barrels Ltd. to host the Forks and Barrels Fest at Riverfront Festival Plaza and Riverfront Civic Terrace on Friday, August 23, 2019 to Sunday, August 25, 2019 **BE APPROVED**, subject to the terms and conditions of the Special Event Agreement:

Move In

Thursday, August 22, 2019 at 8:00 a.m.

Event

Friday, August 23, 2019 between 4:00 p.m. – 11:00 p.m.

Saturday, August 24, 2019 between 11:00 a.m. – 11:00 p.m.

Sunday, August 25, 2019 between 11:00 a.m. – 8:00 p.m.

Move Out

Monday, August 26, 2019 by 9:00 p.m.

and,

THAT the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign the Special Events Agreement, satisfactory in form to the City Solicitor and in technical content to the Executive Director of Recreation & Culture.

Report Number: CAO 61/2019

Clerk's File: SR/13401



OFFICE OF THE CITY CLERK COUNCIL SERVICES

Phone: (519)255-6211

CITY HALL
WINDSOR, ONTARIO
N9A 6S1

Fax: (519)255-6868

E-mail: clerks@citywindsor.ca

WEBSITE: www.citywindsor.ca

Steve Vlachodimos

Deputy City Clerk/Senior Manager of Council Services

August 7, 2019

Department Distribution

Coordinator Community Special Events
Manager Community Development
Executive Director Recreation & Culture
Corporate Leader Parks, Recreation & Culture and Facilities
Chief Administrative Officer

External Distribution