



OFFICE OF THE CITY CLERK COUNCIL SERVICES

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CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

Report Number: CAO 42/2022

Approved: February 25, 2022

THAT the Chief Administrative Officer (CAO) **AUTHORIZE** the following:

Elimination of one vacant (1) Regular Full Time Nursing Records Assistant (543185) position (position # 00000162);

Elimination of Two vacant (2) Regular Part Time Nursing Records Assistant (543185) positions (position #'s 00005789 and 00005790)

Elimination of one (1) Regular Full-Time Junior Clerk – Typist (543424) position (position # 00004299). , vacated by Alicyn Cusinato (Emp. No. 14638);

THAT the CAO **AUTHORIZE** the **CREATION** of two (2) Regular full-time and two (2) Regular part-time positions into a new clerical position-“Timekeeper and Resource Clerk” all under one new job title and job code, specific to Community Development and Health Services – Huron Lodge, which will be brought forward to the Joint Job Evaluation Committee for review.

Report Number: CAO 42/2022

Clerk’s File: AS2022

Anna Ciacelli

Deputy City Clerk/Supervisor of Council Services

March 1, 2022

Department Distribution

Executive Director of Long Term Care / Administrator – Huron Lodge

Executive Director of Human Resources



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