



## OFFICE OF THE CITY CLERK COUNCIL SERVICES

Phone: (519)255-6211

CITY HALL  
WINDSOR, ONTARIO  
N9A 6S1

Fax: (519)255-6868

E-mail: [clerks@citywindsor.ca](mailto:clerks@citywindsor.ca)

WEBSITE: [www.citywindsor.ca](http://www.citywindsor.ca)

### CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

**Report Number: CAO 290/2021**

**Approved: December 9, 2021**

THAT the Chief Administrative Officer **AUTHORIZE** the Executive Director of Human Resources to sign any required application forms for Cushman & Wakefield Asset Services ULC (Devonshire Mall), Europro (Tecumseh Mall), and any other voluntary space to have a display area set up to recruit volunteers for the 2021-2024 Snow Angels Programs; and,

THAT the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to execute the necessary agreements with voluntary spaces to recruit volunteers for the 2021-2024 Snow Angels Programs and the necessary agreements be satisfactory in legal form to the City Solicitor and satisfactory in technical content to the Executive Director of Human Resources; and,

THAT the Chief Administrative Officer **APPROVE** the prize giveaways of one tablet and two \$50 Rec Express gift cards (annually) and the rules and methodology of the prize giveaways be satisfactory in form to the City Solicitor.

Report Number: CAO 290/2021  
Clerk's File: SW/12756

*Anna Ciacelli*

Deputy City Clerk/Supervisor of Council Services  
December 10, 2021

#### Department Distribution

Human Resources Assistant / Snow Angels Coordinator
---

Executive Director of Human Resources
---------------------------------------



## OFFICE OF THE CITY CLERK COUNCIL SERVICES

Phone: (519)255-6211

CITY HALL  
WINDSOR, ONTARIO  
N9A 6S1

Fax: (519)255-6868

E-mail: [clerks@citywindsor.ca](mailto:clerks@citywindsor.ca)

WEBSITE: [www.citywindsor.ca](http://www.citywindsor.ca)

---

Commissioner, Legal & Legislative Services
--

Commissioner, Corporate Services / Chief Financial Officer / City Treasurer
---

Chief Administrative Officer
------------------------------

External Distribution