



## OFFICE OF THE CITY CLERK COUNCIL SERVICES

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### CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

**Report Number: CAO 254/2020**

**Approved: November 18, 2020**

**THAT** the Chief Administrative Officer **AUTHORIZE** the Executive Director of Human Resources to sign any required application forms for Cushman & Wakefield Asset Services ULC. (Devonshire Mall), Europro (Tecumseh Mall) and all other voluntary space in order to have a display area set up for the purpose of recruiting volunteers for the 2020-2021 Snow Angels Program; and,

**THAT** the Chief Administrative Officer and City Clerk **EXECUTE** the necessary agreement with Cushman & Wakefield Asset Services ULC. (Devonshire Mall), Europro (Tecumseh Mall) and all other voluntary space for the participation of recruiting volunteers in the 2020-2021 Snow Angels Program scheduled for 2020/2021 and; satisfactory in legal form to the City Solicitor and satisfactory in technical content to the Executive Director of Human Resources; and,

**THAT** the Chief Administrative Officer **APPROVE** the prize giveaways of a Tablet and one of two \$50 Recreation gift cards; and the rules and methodology of the giveaway be satisfactory in form to the City Solicitor. The three winners will be selected from a draw and announced at the end of the 2020-2021 Snow Angels program.

Report Number: CAO 254/2020

Clerk's File: SW/12756

*Steve Vlachodimos*

Deputy City Clerk/Senior Manager of Council Services

November 24, 2020

#### Department Distribution

Snow Angels Coordinator (T)
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Executive Director of Human Resources
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City Solicitor – Corporate Leader of Economic Development & Public Safety
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City Clerk & Licence Commissioner – Corporate Leader of Public Engagement & Human Services
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Chief Administrative Officer
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