



## OFFICE OF THE CITY CLERK COUNCIL SERVICES

Phone: (519)255-6211

CITY HALL  
WINDSOR, ONTARIO  
N9A 6S1

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E-mail: [clerks@citywindsor.ca](mailto:clerks@citywindsor.ca)

WEBSITE: [www.citywindsor.ca](http://www.citywindsor.ca)

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### CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

**Report Number: CAO 205/2020**

**Approved: September 11, 2020**

That the request by the owner of the property at 2420 Lincoln Road identified as PLAN 1220; LOTS 1250; 1251 & N PT LOT 1249 & PT CLOSED ALLEY; RP 12R25748; PART 2; to permit a underground driveway heating unit encroachment as shown on attached Drawing C-3574, **BE APPROVED**, subject to the owner entering into an encroachment agreement, satisfactory in form to the City Solicitor and in technical content to the City Engineer, to comply with the following terms and conditions:

- a) Furnish a copy of the Registered Deed by which ownership to the property was acquired.
- b) Pay a \$225.00 (includes 5% G.I.S. charge) encroachment application fee to Engineering. **(PAID)**
- c) Pay a \$300.00 fee to Engineering for the preparation of the agreement, to be signed by the property owner. **(PAID)**
- d) Pay surcharge in the amount of \$100.00 to Engineering, as required by M67-2015. **(PAID)**
- e) Indemnify the City of Windsor against all claims which may arise by reason of its occupying section of the public right-of-way herein before listed and file with the Corporation a Certificate of Insurance evidencing proof of Commercial General Liability insurance with limits of at least \$2,000,000.00 per occurrence, with an endorsement naming the Corporation of the City of Windsor as an additionally insured, and including cross liability and 30 days notice of cancellation provisions.



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The Certificate of Insurance must be satisfactory in form and content to the Risk Management Division and be provided to the Corporation at the commencement of this encroachment and annually thereafter.

- f) Pay a one time fee of \$2,742.25, calculated according to M67-2015, and any and all applicable provincial and federal land taxes, etc.
- g) Remove the encroachment and restore the area within 60 days to the condition of the surrounding area upon receipt of written notice by the City Engineer to do so.
- h) The applicant agrees to obtain a Street Opening Permit at a cost of \$212.00 for the subject encroachment.
- i) The agreement shall be for 20 years from the agreement execution date or change of zoning or change in ownership, whichever occurs first.

and further,

That the Chief Administrative Officer and City Clerk, **BE AUTHORIZED**, to sign the agreement, satisfactory in form to the City Solicitor and in technical content to the City Engineer, in accordance with By-law 208-2008 as the authority for encroachments.

Report Number: CAO 205/2020  
Clerk's File: SAA2020

*Steve Vlachodimos*

Deputy City Clerk/Senior Manager of Council Services  
September 14, 2020

### Department Distribution

Intermediate Accounting Clerk
Manager of Right-of-Way
Senior Manager, Engineering / Deputy City Engineer
City Engineer and Corporate Leader Environmental Protection and Transportation



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City Solicitor and Corporate Leader Economic Development and Public Safety
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City Councillor, Ward 4
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Insurance & Risk Analyst
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Chief Administrative Officer
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External Distribution