



OFFICE OF THE CITY CLERK COUNCIL SERVICES

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CAO APPROVAL

The (Acting) Chief Administrative Officer approved the following recommendation:

Report Number: CAO 177/2022

Approved: July 21, 2022

That the CAO **AUTHORIZE** the transfer up to \$24,192 from the Reserve Account 1784 – Succession Planning to the Forestry & Natural Areas Salary Regular Full Time (001-8110-5425-10026-0280310) to allow for overlapping in the position of (NU0210) Naturalist & Outreach Coordinator (Position 00000257) for a period of up to twelve (12) weeks to allow for knowledge transfer and job-shadowing to occur.

Report Number: CAO 177/2022

Clerk's File: AS2022

Anna Ciacelli

Deputy City Clerk/Supervisor of Council Services

July 25, 2022

Department Distribution

Executive Director of Parks & Facilities
Financial Planning Administrator – Parks
Commissioner, Community Services
Executive Director of Human Resources
Commissioner, Corporate Services / Chief Financial Officer / City Treasurer
(Acting) Chief Administrative Officer

External Distribution