



## OFFICE OF THE CITY CLERK COUNCIL SERVICES

Phone: (519)255-6211

CITY HALL  
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### CAO APPROVAL

The (Acting) Chief Administrative Officer approved the following recommendation:

**Report Number: CAO 126/2022**

**Approved: July 21, 2022**

That the request by the owner of the property at 1539 Erie Street East identified as PLAN 646; PT LOTS 203 & 204; to permit a sanitary sewer encroachment as shown on attached Drawing C-3652, **BE APPROVED**, subject to the owner entering into an encroachment agreement, satisfactory in form to the City Solicitor and in technical content to the City Engineer, to comply with the following terms and conditions:

- a) Furnish a copy of the Registered Deed by which ownership to the property was acquired.
- b) Pay a \$229.25 (includes 5% G.I.S. charge) encroachment application fee to the Engineering Department. **(PAID)**
- c) Pay a \$336.60 fee to Engineering for the preparation of the agreement, to be signed by the property owner. **(PAID)**
- d) Pay surcharge in the amount of \$102.00 to Engineering, as required by M67-2015. **(PAID)**
- e) Indemnify the City of Windsor against all claims which may arise by reason of its occupying section of the public right-of-way herein before listed and file with the Corporation a Certificate of Insurance evidencing proof of Commercial General Liability insurance with limits of at least \$2,000,000.00 per occurrence, with an endorsement naming The Corporation of the City of Windsor as an additional insured, and including cross liability and 30 days notice of cancellation provisions.

The Certificate of Insurance must be satisfactory in form and content to the Risk Management Division and be provided to the Corporation at the commencement of this encroachment and annually thereafter.



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- f) Pay an annual encroachment fee of \$29.44, calculated according to M67-2015, and any and all applicable provincial and federal land taxes, etc.
- g) Pay an annual inspection and billing fee of \$66.00 to the Engineering Department.
- h) Remove the encroachment and restore the area within 60 days to the condition of the surrounding area upon receipt of written notice by the City Engineer to do so.
- i) The applicant agrees to obtain a Street Opening Permit at a cost of \$212.00 for the subject encroachment.
- j) The agreement shall be for 20 years from the agreement execution date or change of zoning or change in ownership, whichever comes first.

And further, that the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign the agreement, satisfactory in form to the City Solicitor and in technical content to the City Engineer, in accordance with Bylaw 208-2008 as the authority of encroachments.

Report Number: CAO 126/2022  
Clerk's File: SW/14276

*Anna Ciacelli*

Deputy City Clerk/Supervisor of Council Services  
July 25, 2022

### Department Distribution

Technologist I
Manager of Right-of-Way
Executive Director of Engineering / Deputy City Engineer
Commissioner, Infrastructure Services
Deputy City Solicitor – Purchasing, Risk Management & POA



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Commissioner, Legal & Legislative Services
Insurance & Risk Analyst
City Councillor – Ward 4
(Acting) Chief Administrative Officer

External Distribution