



OFFICE OF THE CITY CLERK COUNCIL SERVICES

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CAO APPROVAL

The Acting Chief Administrative Officer approved the following recommendation:

Report Number: CAO 110/2022

Approved: May 6, 2022

That the Chief Administrative Officer **APPROVE** the submission to the Ontario Southwest Tourism Relief Fund, for the “You Can Come Back” project identified in this report, subject to the documents being satisfactory in legal form to the Commissioner, Legal & Legislative Services, in technical content to the Commissioner, Community Services or delegate, and in financial content to the City Treasurer or delegates; and,

That the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to execute any agreements, declarations or approvals required resulting from receiving funding from the Ontario Southwest Tourism Relief Fund satisfactory in technical content to the Commissioner, Community Services, financial content to the City Treasurer and in legal form to the Commissioner Legal & Legislative Services or delegates; and,

That the Chief Administrative Officer **DELEGATE** signing of all claims and applicable reports and other such documents, as required as part of receiving funding under the fund to the Commissioner, Community Services or Commissioner of Corporate Services/CFO, subject to financial content approval from the area’s Financial Planning Administrator or their manager or delegates; and,

That Council **PRE-APPROVE** and **AWARD** any procurement(s) necessary that are related to the “You Can Come Back” project, provided that the procurement(s) are within approved budget amounts, pursuant to the Purchasing By-Law 93-2012 and amendments thereto; satisfactory in technical content to the Commissioner, Community Services, financial content to the City Treasurer and in legal form to the Commissioner Legal & Legislative Services or delegates; and further,

That the Chief Administrative Officer and the City Clerk **BE AUTHORIZED** to take any such action required to effect the recommendation noted above and sign any required documentation for the Ontario Southwest Tourism Relief Fund, for the “You Can Come Back” project, satisfactory in technical content to the Commissioner, Community



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Services, financial content to the City Treasurer and in legal form to the Commissioner Legal & Legislative Services or delegates; and further,

That the Purchasing Manager **BE AUTHORIZED** to issue Purchase Orders as may be required to effect the recommendation noted above, subject to all specification being satisfactory in technical content to the Commissioner, Community Services, financial content to the City Treasurer and in legal form to the Commissioner Legal & Legislative Services or delegates.

Report Number: CAO 110/2022
Clerk's File: AT/14380

Anna Ciacelli

Deputy City Clerk/Supervisor of Council Services
May 6, 2022

Department Distribution

Program Manager – Asset Planning
Financial Planning Administrator
Executive Director of Recreation & Culture
Commissioner, Community Services
(Acting) Commissioner, Corporate Services / Chief Financial Officer / City Treasurer
(Acting) Chief Administrative Officer

External Distribution