

**CAO APPROVAL NOTICE**

The Chief Administrative Officer approved the following recommendation:

**CAO5031**  
**APPROVED – May 27, 2019**

THAT the request from Poutine Feast Ontario Inc. to stage the Poutine Feast at Riverfront Festival Plaza and Riverfront Civic Terrace on Thursday, October 10, 2019 to Sunday, October 13, 2019 **BE APPROVED**, subject to the attached standard Special Events Agreement, in accordance with the following:

<b>Move In</b>	<b>Event</b>	<b>Move Out</b>
Wednesday, October 9, 2019 at 8:00 a.m.	Thursday, October 10, 2019 between 11:00 a.m. – 9:00 p.m. Friday, October 11, 2019 between 11:00 a.m. – 9:00 p.m. Saturday, October 12, 2019 between 11:00 a.m. – 9:00 p.m. Sunday, October 13, 2019 between 11:00 a.m. – 9:00 p.m.	Tuesday, October 15, 2019 by 6:00 p.m.

AND THAT the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign the Special Events Agreement, to be satisfactory in form to the City Solicitor and content to the Executive Director of Recreation & Culture.

SR/13401

APPENDICES

Legal Name Confirmation  
Special Events Agreement  
Festivals and Special Events Insurance Matrix  
Noise By-Law Notification Letter

Internal Distribution

Coordinator, Community Special Events  
Manager, Community Development  
Executive Director, Recreation & Culture  
Corporate Leader Parks, Recreation & Culture and Facilities  
Chief Administrative Officer

External Distribution

SERT  
James Doucet  
Debi Croucher

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