

CAO APPROVAL NOTICE

The Chief Administrative Officer approved the following recommendation:

CAO5029

APPROVED – April 16, 2019

That the City of Windsor's Human Resources Department **BE AUTHORIZED** to coordinate the City of Windsor - 2019 Award of Academic Excellence - St. Clair College of Applied Arts & Technology – Student Employment - Scholarship Program in cooperation with St. Clair College of Applied Arts & Technology; and,

That the following Academic Award **BE APPROVED** for presentation in March 2019:

“An academic award, in the form of temporary employment at the City of Windsor – Public Works Operations Department – Field Services Division for a student currently enrolled in their second year of the Civil Engineering Technology Program at St. Clair College.”

That the Chair of the School of Engineering Technologies at St. Clair College, **BE RESPONSIBLE** for selecting the student recipient having achieved a high level of academic standards and who is not receiving any tuition monies from other companies or agencies.

That the Executive Director of Human Resources and the Corporate Leader for Public Engagement and Human Services/City Clerk **BE AUTHORIZED** to execute any and all contracts, memoranda of understanding/agreements and/or other documents necessary to bind the Corporation to the agreements identified in this approval subject to approval of technical content by the Executive Director of Human Resources and to form by the City Solicitor - Corporate Leader Economic Development and Public Safety, Legal Services, Real Estate & Risk Management and to financial content by the Chief Financial Officer & City Treasurer/Corporate Leader Finance and Technology.

ME/12781

APPENDICES

Internal Distribution

Human Resources Business Partner
Executive Director, Human Resources
City Clerk
City Treasurer

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The Chief Administrative Officer approved the following recommendation:

Manager, Contracts, Field Services, Maintenance Operations
City Engineer
Chief Administrative Officer

External Distribution