

CAO APPROVAL NOTICE

The Chief Administrative Officer approved the following recommendation:

CAO4975

APPROVED – March 25, 2019

That the request by the owner of the property at 660 Ouellette Avenue, identified as PLAN 256; BLOCK 1; PT LOTS 5 TO 9; RP 12R23048; PARTS 1 TO 3; to permit a canopy encroachment into the Ouellette Avenue right-of-way, as shown on attached Drawing C-3476, **BE APPROVED**, subject to the owner entering into an encroachment agreement, satisfactory in form to the City Solicitor and in technical content to the City Engineer, to comply with the following terms and conditions:

- a) Furnish a copy of the Registered Deed by which ownership to the property was acquired.
- b) Pay a \$229.25 (includes 5% G.I.S. charge) encroachment application fee to Engineering. **(PAID)**
- c) Pay a \$300.00 fee to Engineering for the preparation of the agreement, to be signed by the property owner. **(PAID)**
- d) Pay surcharge in the amount of \$102.00 to Engineering, as required by M67-2015. **(PAID)**
- e) Indemnify the City of Windsor against all claims which may arise by reason of its occupying section of the public right-of-way herein before listed and file with the Corporation a Certificate of Insurance evidencing proof of Commercial General Liability insurance with limits of at least \$2,000,000.00 per occurrence, with an endorsement naming the Corporation of the City of Windsor as an additionally insured, and including cross liability and 30 days notice of cancellation provisions.

The Certificate of Insurance must be satisfactory in form and content to the Risk Management Division and be provided to the Corporation at the commencement of this encroachment and annually thereafter.

- f) Pay an annual encroachment fee of \$25.00, calculated according to M67-2015, and any and all applicable provincial and federal land taxes, etc.
- g) Pay an annual inspection and billing fee of \$53.00 to the Engineering Department.

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The Chief Administrative Officer approved the following recommendation:

- h) Remove the encroachment and restore the area within 60 days to the condition of the surrounding area upon receipt of written notice by the City Engineer to do so.
- i) The applicant agrees to obtain a Street Opening Permit at a cost of \$212.00 for the subject encroachment.
- j) The agreement shall be for 20 years from the agreement execution date or change of zoning or change in ownership, whichever comes first.
- k) The owner shall agree to keep the canopy in good working condition.
- l) The owner shall obtain a Building permit for the proposed canopy.

And further, that the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign the agreement, satisfactory in form to the City Solicitor and in technical content to the City Engineer, in accordance with Bylaw 208-2008 as the authority of encroachments.

SE2019

APPENDICES
Drawing C-3453

Internal Distribution

Technologist I
Manager of Right of Way
City Engineer
City Solicitor
Insurance & Risk Analyst
Chief Administrative Officer

External Distribution