

CAO APPROVAL NOTICE

The Chief Administrative Officer approved the following recommendation:

CAO4955

APPROVED – March 28, 2019

That the City of Windsor's Human Resources Department **BE AUTHORIZED** to coordinate the 2019 Mackenzie Hall - Friends of the Court – Student Employment – Scholarship Program in cooperation with St. Clair College of Applied Arts & Technology and Mackenzie Hall – Friends of the Court; and

That the following Academic Award **BE APPROVED** for presentation in 2019:

“An academic award, in the form of temporary part-time student employment by St. Clair College of Applied Arts & Technology at the grounds of Mackenzie Hall under the direction of the City of Windsor's – Manager of Horticulture or designate with in kind contribution of equipment use and supplies required to carry out the work provided by the City of Windsor, Parks Department”

That the Chair of Skilled Trades at St. Clair College, **BE RESPONSIBLE** for selecting the student recipient currently enrolled in the Landscape Technician – Horticulture Program having achieved a high level of academic standards and who is not receiving any tuition monies from other companies or agencies.

That the content and approval of the necessary independent memoranda of agreements (MOA), where required, **BE DELEGATED** to the Executive Director of Human Resources and the City Clerk & Licence Commissioner – Corporate Leader – Public Engagement & Human Services with Mackenzie Hall Friends of the Court; and with St. Clair College of Applied Arts & Technology; and with Canadian Union of Public Employee Employees (CUPE) Local 82 satisfactory in legal form to the City Solicitor and in financial content to the Chief Financial Officer & City Treasurer – Corporate Leader – Finance & Technology.

ME2019

APPENDICES

Internal Distribution

Human Resources Business Partner
Manager Horticulture
Executive Director, Human Resources
City Clerk

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The Chief Administrative Officer approved the following recommendation:

Corporate Leader of Parks, Recreation & Culture and Facilities
City Treasurer
Chief Administrative Officer

External Distribution