

CAO APPROVAL NOTICE

The Chief Administrative Officer approved the following recommendation:

CAO4950

APPROVED – March 18, 2019

- I. That the CAO **AUTHORIZE** the Manager of Horticulture to recruit for a new regular full time Horticulturist III in the Horticulture division to allow for 2 month transition period for training, mentoring and knowledge transfer from the incumbent; and
- II. That the CAO **AUTHORIZE** the transfer of up to a maximum of \$12,509 from the Reserve Account 1784 – Succession Planning to the operating Dept. ID 0280401.

AS2019

APPENDICES

Internal Distribution

Manager of Horticulture
Corporate Leader of Parks, Recreation, Culture & Facilities
City Treasurer
Executive Director of Human Resources
Chief Administrative Officer

External Distribution